

**Minutes of the Ordinary Meeting of Ewyas Harold Group Parish Council**  
**held on Tuesday 7<sup>th</sup> February 2006**  
**In the Memorial Hall at 7.30 p.m.**

**Present**

Councillor Mrs E Overstall (Dulas) in the chair

Councillor J Middle

Councillor G Sprackling

Councillor P Jinman

Councillor Mrs J Addis

Councillor Mrs M Tovey

Councillor D Harries

Councillor W Lloyd

Councillor W Preece

Councillor Mrs M Williams (Rowlstone)

The Clerk

In attendance:

Councillor J B Williams (Herefordshire Council) and 4 members of the public

1 **Apologies for Absence**

Councillor P Sheen

2 **Declaration of Interest**

Councillor P Jinman declared an interest in item 4.3

3 **Minutes**

The minutes of the ordinary meeting of the council held on Tuesday 3rd January 2006 were approved with the following amendment:

Item 4.3 line 2 should read earth bunds and not earth buns.

Carried unanimously

It was noted that the item 10.6 should actually have appeared as an addendum as the decision was reached after the parish meeting. It was agreed that in future all site meetings for planning issues should be minuted separately to the parish minutes.

**NB Footpaths Items 12.1, 12.2 and 12.3 were discussed at the beginning of the meeting**

4.1 **Recycling Facilities at Ewyas Harold**

Herefordshire Council have reported that a recycling site is to be opened at Pontrilas Garden Centre (PGC). The site was expected to be in operation by the first week of February 2006.

**Resolved**

That Councillor D Harries should check whether the site is operational and ascertain whether PGC had any specific instructions they like to give to users of the facility. This information should then be passed on to the Clerk.

**ACTION DH**

That the Clerk should clarify with HC whether all liabilities were covered by existing insurance policies.

**ACTION CLERK**

That the Clerk should produce an information sheet for attachment to the noticeboards of Ewyas Harold and Rowlestone.

**ACTION CLERK**

That a letter of thanks should be sent to Mr Will Bowen for allowing HC to set up a recycling facility on his property.

**ACTION CLERK**

4.2 **Rowlestone Village Hall and Land**

The sworn affidavits have been received together with a plan of the site. The Clerk is now able to approach the Land Registry to officially register the land for the community.

**Resolved**

That this is noted.

**ACTION CLERK**

4.3 **Access to Ewyas Harold Common**

Nothing to report other than that the various meetings are proceeding and the proposals for the car park are still with the Planning Authority.

**Resolved**

That this is noted

5 **Recreation Ground**

5.1 **Monthly Audit (January)**

- Excess litter in the flower beds and behind pavilion

**Resolved**

That the Clerk would request that the Lengthsman remove this litter

**ACTION CLERK**

- There has been a report of hyperdermic needles being discarded on the picnic tables.

**Resolved**

That the Clerk reports this to the police

That the Clerk informs the Lengthsman of the situation

That the Clerk clarifies the actions recommended by Herefordshire Council

That the Clerk requests details of training available for dealing with this issue.

**ACTIONS CLERK**

5.2 **Play Area**

5.3 **Litter Bins**

A request has been received to install extra bins next to the picnic tables.

**Resolved**

That the Clerk would find out how well the existing ones are used and what the cost implication would be for the extra collections.

**ACTION CLERK**

5.4 **Pavilion**

The equipment used during the fire work display in November has been left in the pavilion and this will prevent lettings from being undertaken.

**Resolved**

That Councillor P Jinman would discuss this with the committee involved.

**ACTION PJ**

5.5 **Toilets**

The work to clean up this area is still outstanding.

**Resolved**

That Councillor G Sprackling would remind Martin Roper of the earlier request.

**ACTION GS**

6 **Local Security Matters**

There were no issues raised under this section other than to report that the bulbs from the Xmas lights had been stolen.

**Resolved**

That this is noted

7 **Correspondence**

	<u>Sender</u>	<u>Content</u>
7.1	ODPM	Standards of Conduct in English Local Government – discussion paper
7.2	HC Adult & Community Services	Herefordshire Youth Council Elections 2006 – Update  Paperwork to Councillor G Sprackling
7.3		Clerks & Councils Direct – January 2006 Issue 43
7.4	Herefordshire College	Courses at Herefordshire College of Art & Design – Spring + Summer 2006
7.5	Wicksteed	Playground equipment catalogue
7.6	SLCC	Acknowledgement of enrolment for CiLCA registration
7.7	HALC	Information Corner – 16.1.06 (copies sent with Agenda)
7.8	HALC	Booking Form – Roles + Responsibilities (HINTS) – 21/1/06
7.9	HALC	<b>Booking Form – Grassroots – 25/1/06</b> This was cancelled and will be rearranged later in the year. The booking fee is with HALC but has yet to be cashed. <b><u>Resolved</u></b> That this is noted
7.10	HALC	Booking Form – Year in the Life of an Efficient Council – 13/2/06
7.11	HALC	Booking Form – Procedures and Finance (HINTS) – 18/2/06
7.12	HALC	Booking Form – Bermuda Triangle – 28/2/06
7.13	HALC	Booking Form – Planning and Community Action (HINTS) – 11/3/06
7.14	HALC	Booking Form – Footsteps – 13/3/06  The Parish Footpaths Officer has been booked onto this course. <b><u>Resolved</u></b> That this is noted
7.15	HALC	Booking Form – Back to Basics – 15/3/06
7.16	HALC	Booking Form – Planning Principles – 22/3/06  The Clerk has been booked onto this course as part of his training for CiLCA. <b><u>Resolved</u></b>

8 **Lengthsman Scheme**

8.1 **Lengthsman work undertaken in January**

No work undertaken

**Resolved**

That this is noted

9 **Financial Report**

9.1 **Payments for approval**

Clerk postage	£	15.50
Clerk travel	£	16.86
Clerk stationery/office costs	£	5.37
Clerk salary (573.33 minus NI £18.19)	£	555.14
Herefordshire Jarvis Services – January road sweep	£	70.50
Inland Revenue - N I contributions January 2006 (Employer £21.16 Employee £18.19)	£	39.35
HALC – Training course “Grassroots”	£	20.00
Collins Services – Refurbishment of roundabout (September)	£	35.25
Collins Services – Supply of locks and bolts (August)	£	14.71
Mansell Powell Supplies – Items for fireworks night	£	68.73
Mansell Powell Supplies – Cable ties for Xmas lights	£	17.27
Mansell Powell Supplies – Extension cable	£	41.13

Install electrical outlets for Xmas lights	£	425.47
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This purchase was made by EH Events Committee and such a sum would normally require competitive quotes for Council funding. It was noted that the electrician made no charge for labour and thus it was deemed that such a quote would satisfy best value practice for EHGPC.

**Resolved**

That the Clerk would try to obtain a bill made out EHGPC so that VAT could be reclaimed

**ACTION CLERK**

Brian Ball – Hedge trimming at Recreation Ground	£	156.00
Brian Ball – Fix signs to entrance gate of Recreation Ground	£	15.00
Welsh Water – Water bill 29/7/05 to 2/2/06	£	136.22
W Lloyd – Electricity for Xmas Lights	£	90.50
HALC – Training course “Footsteps”	£	20.00
HALC – Training course “Planning Principles”	£	20.00

9.2 **Balances as at 30<sup>th</sup> January 2006**

NatWest Current account	£	194.22
Unpresented cheques	£	444.96
Cheques/cash to be credited	£	nil
NatWest Business Reserve	£	79.00
Alliance + Leicester Current account	£	1352.33
Alliance + Leicester Deposit account	£	7517.77

**Total cash assets** £ **8,698.36**

Consisting of:

**Precept funds** £ 6644.61

**Parish Path funds** £ 1200.00

**Parish Plan funds** £ 853.75

9.3 **Lengthsman Scheme**

Balance (30/1/06 ) £ 458.46

Unpresented cheques £ nil

Balance available (unclaimed) £ 543.89

Administration charge £ 217.55

**Available funds to cover Lengthsman work Jan 06 - Mar 06** £ **784.80**

(annual allocation £2,175.56)

9.4 **Payments received**

£ nil

9.5 **Analysis of Expenditure 2005-2006**

See Appendix 1

**Resolved**

That the financial statement is accepted and that payments and budget transfers should be made.

Proposed: Councillor Mrs E Overstall

Seconded: Councillor Mrs J Addis

Carried unanimously

10 **Planning**

10.1 **Application number DCSW2005/3779/F**

**Notification of planning permission**

Site: 4 Temple Terrace, Ewyas Harold, Herefordshire. HR2 0EU

Description: Single storey extension to rear.

**Resolved**

That this is noted.

10.2 **Application number DCSW2005/3853/F**

**Notification of planning permission**

Site: Penna Park, Pontrilas, Herefordshire. HR2 0ES  
Description: Two storey rear extensions and alterations together with conservatory and detached garage.

**Resolved**

That this is noted.

10.3 **Application number DCSW2006/0339/F**

Site: Doyle House, Pontrilas, Herefordshire. HR2 0EH  
Description: Conversion of mixed residential/retail use building to four residential units  
Application Type: Full  
Applicant Kentchurch Childrens' Trust, c/o Berringtons, The Estate Office, The Vallets, Wormbridge, Herefordshire. HR2 9BA

**Resolved**

That EHGPC have no objections to this application

Proposed: Councillor Mrs E Overstall

Seconded: Councillor J Middle

Carried unanimously

11 **Road Maintenance and Related Matters**

11.1 **Street lighting in Gilbert's Wood**

Despite two letters and a follow-up phone call this work is still outstanding

**Resolved**

That the Clerk should continue to pursue this item.

**ACTION CLERK**

11.2 **Rowlstone Village Centre**

Give-way road markings have been repainted as part of the necessary work identified in September 2005.

**Resolved**

That this is noted and that the other items requiring attention will be monitored.

11.3 **Temple Terrace Pavement**

Herefordshire Council have agreed to inspect the uneven pavement outside Temple Terrace.

**Resolved**

That this is noted

11.4 **Litter on A465 and at Elmdale**

Excessive amounts of litter are building up in these locations.

**Resolved**

That the Clerk should report this to Herefordshire Council

**ACTION CLERK**

11.5 **Salt Containers in Cwm Dulas Lane**

Several salt containers have appeared in the passing places in this lane. Besides creating traffic flow problems there is also a concern of run-off pollution into the brook. This has been reported to HC and Mr Tim Ellis is due to make a site inspection.

**Resolved**

That this is noted.

11.6 **Heavy Goods Vehicles in Cwm Dulas Lane**

Residents are still concerned with the number of HGVs using this lane.

**Resolved**

That the Clerk should request a "Road Not Suitable for Heavy Traffic" or weight restriction sign from Herefordshire Council.

**ACTION CLERK**

11.7 **Drains at Old Shoppe Lands**

The road drain has now been cleared by Hereford Council.

**Resolved**

That this is noted

## 12 Footpaths

### 12.1 Prince's Place to Springfield (EH37)

It was reported that an established hedge had been removed and that substantial damage is being caused by cattle entering onto this footpath. This has since been identified as coppicing and a letter from Mr Parry explained that completion was delayed due to high voltage cables requiring npower to cut this area. See also PFO's report.

#### Resolved

That this is noted.

### 12.2 Slurry Contamination (DU8)

In the letter mentioned in 12.1 Mr Parry identified this as a heap of farmyard manure 60 metres from the water course. The Environment Agency has not detected any contamination in their water samples but they have been invited by Mr Parry to have a farm meeting to discuss environmental matters. See also PFO's report.

#### Resolved

That this is noted.

### 12.3 Access from Recreation Ground

There was a discussion on liabilities associated with access to Dulas Brook and Mr Parry's Land from the Recreation Ground.

#### Resolved

That the Clerk would seek advice from HALC, Playing Fields Association and the Council's insurers.

**ACTION CLERK**

### 12.4 Parish Footpaths Officer (PFO)

This report was not presented to the meeting. The report was sent as a email attachment which was not noticed by the Clerk

**See Appendix 2**

## 13 Parish Newsletter

13.1 **Items for Inclusion**

- Recycling
- Children's Play Area
- Footpaths Officer's report.

**Resolved**

That this is noted

13.2 **Future Issues**

The next issue will be printed by Mr James Bailey in April

**Resolved**

That the Clerk inform the editor of the new arrangements

**ACTION CLERK**

14 **Parish Website**

14.1 **Archaeology Group**

It was reported that the Ewyas Harold Archaeology Group have been awarded a £25k grant to carry out research into the Castle. It was suggested that a page should be made available for them on the parish website.

**Resolved**

That Councillor Mrs E Overstall would discuss this with the website manager.

**ACTION LO**

14.2 **Memorial Hall**

**Memorial Hall Webpage**

It was agreed that it would be a good idea to offer a web page to the Memorial Hall.

**Resolved**

That Councillor J Middle would discuss this with Mrs Carol Jenkins.

**ACTION JM**

15.1 **Parish Meeting Venues**

It was agreed that the meetings scheduled for April 4<sup>th</sup> 2006 and September 5<sup>th</sup> 2006 should be held at

Rowlstone Village Hall.

**Resolved**

That the Clerk should make these bookings and inform the Memorial Hall Bookings Officer of these changes.

**ACTION CLERK**

**The Meeting closed at 9.50pm**

**Appendix 1**

**ANALYSIS OF EXPENDITURE 2005-  
2006**

	<b>Spend</b>	<b>Budget</b>	<b>Remainder</b>	<b>Predicted</b>	<b>% Variation</b>	
	10 months			End of Year		
Fees/Subscriptions	471.00	<b>440.00</b>	<b>-31.00</b>	<b>-91.00</b>	<b>-20.68%</b>	1
Insurance	2,106.56	<b>2,097.72</b>	<b>-8.84</b>	<b>-8.84</b>	<b>-0.42%</b>	
Newsletter	0.00	<b>250.00</b>	<b>250.00</b>	<b>250.00</b>	<b>100.00%</b>	2
Training	180.00	<b>110.00</b>	<b>-70.00</b>	<b>-130.00</b>	<b>-118.18%</b>	3
Postage + Travel	404.93	<b>400.00</b>	<b>-4.93</b>	<b>-85.92</b>	<b>-21.48%</b>	4
Stationery/Office						
Equipment	198.62	<b>350.00</b>	<b>151.38</b>	<b>81.38</b>	<b>23.25%</b>	5
Salaries	3,171.28	<b>3,541.28</b>	<b>370.00</b>	<b>-818.98</b>	<b>-23.13%</b>	6
Members Expenses	0.00	<b>30.00</b>	<b>30.00</b>	<b>0.00</b>	<b>0.00%</b>	
Hire of Premises	199.00	<b>180.00</b>	<b>-19.00</b>	<b>-19.00</b>	<b>-10.56%</b>	7

Recreation Ground						
Grass Cutting	899.76	1,250.00	350.24	350.24	28.02%	8
Hedge						
Laying/Trimming	156.00	200.00	44.00	44.00	22.00%	9
Water	183.25	120.00	-63.25	-63.25	-52.71%	10
Electricity	124.41	200.00	75.59	-4.41	-2.21%	
Play Area						
Maintenance	1,071.57	1,200.00	128.43	-85.88	-7.16%	
Repairs	206.02	100.00	-106.02	-106.02	-106.02%	11
Cleaning	0.00	100.00	100.00	0.00	0.00%	
Maintenance of						
Flower Beds	0.00	50.00	50.00	0.00	0.00%	
Contingency/Signs	339.69	300.00	-39.69	-107.63	-35.88%	12
Parish						
Freighter/Litter						
Control	746.93	600.00	-146.93	-236.93	-39.49%	13
Village Halls	0.00	150.00	150.00	0.00	0.00%	
Burial Grounds	450.00	550.00	100.00	0.00	0.00%	
Community/Youth						
Groups	200.00	50.00	-150.00	-150.00	-300.00%	14
Charities	0.00	50.00	50.00	0.00	0.00%	
Elections	0.00	250.00	250.00	250.00	100.00%	15
Hire of Equipment	0.00	0.00	0.00	0.00	0.00%	
Capital Projects	1,216.00	1,950.00	734.00	534.00	27.38%	16
Miscellaneous						
Expenditure	625.66	250.00	-375.66	-479.94	-191.97%	17
Parish Plan	87.25	940.00	852.75	0.00	0.00%	
<b>Totals</b>	<b>£13,037.93</b>	<b>£15,709.00</b>	<b>£2,671.07</b>	<b>-£878.17</b>	<b>-5.59%</b>	<b>18</b>

**Comments** (Only necessary if spend differs from budget by 10%)

1	Increased fees to auditors, HALC and Community First
2	No developments in 2005/06. Carried over to next year's budget
3	Training costs for Clerk so that Quality Council can be achieved (Cost of registration for CiLCA (£70) and part of training will be covered by grant)
4	Last year's spend £512. Hoped for savings have been somewhat eroded by increased postal charges and change in travel allowance payments.
5	Better sourcing of supplies
6	Extra costs due to new contract for Clerk and NI payments
7	Small increase in hire charges
8	Fewer cuts required
9	Less trimming/laying required
10	Increased water usage during autumn and winter months
11	Repair to vandalised toilet and window following break-in led to overspend
12	Replacement urn required for pavilion
13	PF recharge means predicted overspend = £120. Extra collections and increased hourly rates contribute to overspend.
14	Cricket club grant not allowed for in precept
15	Phased payment for possible 2007 election costs. Carried over to next year's budget
16	Embankment slide has cost £1216 (£450 over budget). Deferred work on safety surface around roundabout therefore carry over excess to next year.
17	Overspend due to installation of electrical outlets for Xmas lights

Repayment of £1,060 from Parish Plan will cover predicted overspend; together with income from lettings, adverts, interest, + sports club fees

Finance Regulations 3.2 states:

No expenditure can be incurred that will exceed the budget for that class of expenditure. [Auditors identify this as in excess of 10%]. During the budget year and with approval of Council unspent and available amounts may be moved to other budgets.

Actions necessary:

£60 from Grass Cutting to Fees/Subscriptions

£130 from Grass Cutting to Training

£100 from Grass Cutting to Postage + Travel

£900 from Parish Plan repayment to Salaries

£20 from Grass Cutting to Hire of Premises

£60 from Parish Plan repayment to Water

£100 from Parish Plan repayment to Repairs

£100 from Bank Reserves to Contingency/signs

£200 from Bank Reserves to Parish Freighter/Litter

£150 from Bank Reserves to Community/Youth Groups

£450 from Bank Reserves to Miscellaneous

### Amended Budget

Budget Item	Budget	End of Year Prediction	% Variance
Fees/Subscriptions	£500.00	£494.00	-1.20%
Training	£240.00	£240.00	0.00%
Postage + Travel	£500.00	£514.08	2.82%
Salaries	£4441.28	£4521.28	1.82%
Hire of Premises	£200.00	£201.00	0.50%
Recreation Ground Grass Cutting	£940.00	£980.24	4.48%
Water	£180.00	£176.75	-1.81%
Repairs	£200.00	£193.98	-3.01%
Contingency/Signs	£400.00	£392.63	-1.91%
Parish Freighter/Litter Control	£800.00	£763.93	-4.62%
Community/Youth Groups	£200	£200	0.00%
Miscellaneous Expenditure	£700.00	£249.29	-7.26%

### EFFECT ON BANK RESERVES

Reserves 1/4/05	£1,318.00
Income 2005/2006	£677.00
VAT reclaimed 2005/2006	£547.00
Parish Plan Repayment	£1,060.00

Transfer from Reserves 2005/2006		£900.00
Transfer from Reserves 2006/2007	Election costs	£600.00
Transfer from Parish Plan Payment		£1,060.00
Predicted reserves for 2006/2007		£1,042.00

However income from Parish Freighter, Sale of Electricity + Water, and Training costs reclaim for Clerk will make up this shortfall.

## Appendix 2

### PARISH FOOTPATH OFFICER REPORT

To Ewyas Harold GPC  
Cc Mr Jonathan Roger

February 2006

- EH 37A      The contractor has correctly positioned the waymark post near Springfield. The complaint about this to the GPC is now resolved after I visited and spoke to Mrs Hayward.
- EH 37      The contractor has fitted the fence posts to straighten the stile. The hedge along the south side of this path has been so severely coppiced that it no longer forms an effective barrier and cattle have wandered onto the path damaging the surface and reducing it to a quagmire. The farmer responsible, Bernard Parry, has assured me that he will fence the path. Jonathan Roger confirms that Mr Parry is required to keep his cattle off the footpath.
- DU 8      There continue to be complaints about the large spill of manure across this footpath. Bernard Parry points out that old maps show that the present course of the footpath is wrong and that it should cross the field to join EH14 near the railway hut. In fact the map of 1920 shows two paths: the present one running into Great Walkmill and an

extension going to the far corner as Bernard describes.  
However both footpaths are still blocked by the manure. This is an ongoing problem that is being dealt with by Paul Ratcliffe.

- EH16 The contractor has still to place the double-headed signpost outside the playing field (a statutory requirement where a footpath leaves a metalled road).  
I have spoken to him and this will be done soon.

**Minutes of the Ordinary Meeting of Ewyas Harold Group Parish Council**  
**held on Tuesday 7<sup>th</sup> March 2006**  
**In the Memorial Hall at 7.30 p.m.**

**Present**

Councillor Mrs E Overstall (Dulas) in the chair

Councillor J Middle

Councillor R Weaver

Councillor G Sprackling

Councillor Mrs J Addis

Councillor Mrs M Tovey

Councillor D Harries

Councillor Mrs M Williams (Rowlstone)

The Clerk

In attendance:

Councillor J B Williams (Herefordshire Council) and 1 member of the public

1 **Apologies for Absence**

Councillors P Sheen, P Jinman, W Lloyd

## 2 **Declaration of Interest**

None declared

## 3 **Minutes**

The minutes of the ordinary meeting of the council held on Tuesday 7th February 2006 were approved without amendment.

Carried unanimously

### 4.1 **Recycling Facilities at Ewyas Harold**

- Only glass recycling at moment although Mr Will Bowen is approaching Herefordshire Council to increase range to include paper, cans and plastic.
- Insurance liabilities are that the site is covered by Pontrilas Garden Centre, but all equipment and procedures associated with the recycling are the responsibility of HC.
- Martin Roper now has large shredder available with a likely hire cost of £30 per hour and a minimum charge of £30

#### **Resolved**

That this is noted.

### 4.2 **Rowlstone Village Hall and Land**

The application for land registration is now in process.

#### **Resolved**

That this is noted.

### 4.3 **Village Artmarkers**

The meeting with Herefordshire Council and the chosen artist is to take place on Mar 29<sup>th</sup> at 3pm in Dulas Court.

#### **Resolved**

That this is noted

### 4.4 **Herefordshire County Councillor Feedback**

Councillor Berris Williams gave a short presentation of the 2006/7 budget for Herefordshire Council

- Budget due to be set on Friday March 10<sup>th</sup> 2006.
- A new financial advisor, Sonia Reece, has been appointed.
- There has been an increase in the revenue support grant
- Herefordshire has 8% less funding than other unitary authorities
- Reserves stand at £3m
- Increase in budget will be 6.4% (4% increase ring fenced for schools therefore 2.4% increase for services)
- Band D Council Tax charge will be £1043 (not including Fire, Police and local precept)

**Resolved**

That this is noted

4.5 **Access to Ewyas Harold Common**

Nothing to report in this section.

**Resolved**

That this is noted

4.6 **Charity donations**

In keeping with the policy of favouring local charities if funds allowed it was decided to award a grant of £50 to Dore Community Transport.

Proposed: Councillor D Harries

Seconded: Councillor R Weaver

5 **Recreation Ground**

## 5.1 Monthly Audit (February)

- Litter is still a problem
  - Discarded tapes from footballers which is not biodegradable

### Resolved

That Clerk would write to the football club.

**ACTION CLERK**

- Behind pavilion
- Behind small wooden shed adjacent to far wall of pavilion. Bottom wall of shed has been removed allowing escape of contents. Whole area wants tidying up and shed repairing.
- Area of car park and picnic benches has discarded polystyrene food containers and forks.

### Resolved

That the Clerk would ask Martin Roper if he was willing to make a regular monthly rubbish collection.

**ACTION CLERK**

- It was also reported by the Lengthsman that a black bag dumped through the gate leading to the brook contained the body of a dead pet rabbit.
- Evidence of cars being taken over stone margins and damaging grass surface on the edge of the football pitch.

### Resolved

That Councillors would consider what actions would be appropriate to prevent cars accessing the grassed area of the Recreation Ground

**ACTION ALL**

- Problem of moles on cricket pitch
- Log platform in play area has lost top centre roof cross piece and some evidence to suggest that the adjacent cross pieces may be becoming loose.
- Nut missing off bolt that holds the top cross posts on the far support nearest the entrance gate of the log walkway.

### Resolved

That the Clerk would request that Brian Ball undertake these repairs

**ACTION CLERK**

It was agreed that a master sheet should be maintained by the Clerk to ensure that all items actioned under the monthly audit were properly recorded'

**ACTION CLERK**

6 **Local Security Matters**

**Vandalism at Village Hall**

Cars parked at the village hall have been vandalised. The police are aware and are prepared to be extra vigilant when functions are occurring at the hall.

**Resolved**

That the Clerk should pass on the correspondence to the Memorial Hall Committee.

**ACTION CLERK**

7 **Correspondence**

	<b><u>Sender</u></b>	<b><u>Content</u></b>
7.1	HC Adult & Community	Parish Plans Update
7.2	HC Adult & Community	HC Forward Plan 1 <sup>st</sup> February 2006 to 31 <sup>st</sup> May 2006
7.3	HC Adult & Community	HC Notice of Meetings 2 <sup>nd</sup> February 2006 to 30 <sup>th</sup> March 2006
7.4	HC Adult & Community	Public Transport Timetables
7.5	HC Adult & Community	HC Telephone Directory (Paperwork to Councillors at meeting)
7.6	HC Adult & Community	Age Concern – “Older Peoples Voices”” consultation exercise
7.7	HC Adult & Community	Appeal for Information on village shops
7.8	Kilpeck GPC	Costs for local elections 2007
		It was agreed that these costs were high and that EHGPC sympathised with the position of Kilpeck GPC. At the moment no further actions were agreed by the Council. <b><u>Resolved</u></b> That this is noted
7.9	HC - Environment	Prill Orchard – Work on Foul Sewer
		<b><u>Resolved</u></b> This was noted in item 11.5
7.10	Herefordshire Council	Contract and returns for P3 Scheme 2006/2007
		<b><u>Resolved</u></b> This was noted in item 12.2
7.11	HC - Environment	Email from Mr Jim Smith re work on foul sewer at Prill Orchard
		<b><u>Resolved</u></b> This was noted in item 11.5
7.12	HM Revenue+Customs	Employer pack for 2006
7.13	Worcestershire County Council	Freecycle posters
7.14	HC Adult & Community	Paperwork to Councillor G Sprackling Play Grounds Survey + Annual Inspection Dates
		<b><u>Resolved</u></b> This was noted in items 5.1 and 5.2.2
7.15	Laura Preece	Response re liabilities at recycling facilities

8 **Lengthsman Scheme**

8.1 **Lengthsman work undertaken in February**

<b><u>Date</u></b>	<b><u>Work</u></b>	<b><u>Hours</u></b>
22/2/06	Collecting litter at picnic area	30/60
28/2/06	Washed off graffiti at Dark Lane junction, school sign, Dark Lane and toilet	
28/2/06	Cleared flower bed at Trappe House	
28/2/06	Collecting litter at pavilion	
28/2/06	Removed suckers from tree at EH centre	
28/2/06	Cut off metal peg by bridge at EH centre	
28/2/06	Cleared visibility fencing at Elmbridge	465/60

**Resolved**

That this is noted

8.2 **Lengthsman rates for 2006/2007**

Increase in hourly rate from £15.00 to £15.90 inc VAT

**Resolved**

That this is noted

9 **Financial Report**

9.1 **Payments for approval**

Stationery/Office Expenses	£	9.93
Clerk postage	£	3.97
Clerk travel	£	8.43
Clerk salary (573.33 minus NI £30.53)	£	542.80
Lengthsman administration (217.55 minus NI £11.59)	£	205.96
Transfer of NI payments from Lengthsman	£	25.07
Inland Revenue - N I contributions February 2006 (Employer £49.01 Employee £42.12)	£	91.13
Information Commissioner's Office – Data Protection Annual Registration	£	35.00
Martin Roper – Rubbish collection for January + February	£	60.00
Martin Roper – Lengthsman work in February	£	123.77
Herefordshire Jarvis Services – February road sweep	£	70.50
Rowlstone Village Hall – Land Registry	£	30.00

9.2 **Balances as at 28<sup>th</sup> February 2006**

NatWest Current account	£	144.22
Unpresented cheques	£	425.47
Cheques/cash to be credited	£	nil
NatWest Business Reserve	£	79.00
Alliance + Leicester Current account	£	820.30
Alliance + Leicester Deposit account	£	6546.05
<b>Total cash assets</b>	<b>£</b>	<b>7164.10</b>
Consisting of:		
<b>Precept funds</b>	<b>£</b>	<b>5131.35</b>
<b>Parish Path Funds</b>	<b>£</b>	<b>1180.00</b>
<b>Parish Plan Funds</b>	<b>£</b>	<b>852.75</b>

9.3 **Lengthsman Scheme**

Balance (28 <sup>th</sup> February 2006)	£	931.85
Unpresented cheques	£	nil
<b><u>Available funds to cover Lengthsman work Feb/Mar 06</u></b>	<b>£</b>	<b>700.82</b>
[After payment of administration and NI] (annual allocation £2,175.56)		

9.4 **Payments received**

£ nil

**Resolved**

That the financial statement is accepted and that payments should be made.

Proposed: Councillor G Sprackling

Seconded: Councillor Mrs M Tovey

Carried unanimously

10 **Planning**

10.1 **Application number DCSW2005/4080/F**

**Notification of planning permission\_**

Site: 3 Temple Terrace, Ewyas Harold, Herefordshire. HR2 0EU

Description: Single storey rear extension

**Resolved**

That this is noted.

10.2 **Application number DCSW2005/4111/F**

**Notification of planning permission\_**

Site: The Sycamores, Ewyas Harold, Herefordshire. HR2 0JD

Description: Two storey extension

**Resolved**

That this is noted.

10.3 **Application number DCSW2006/0622/L and DCSW2006/0621/F**

Site: Journeys End, King Street, Ewyas Harold, Herefordshire. HR2 0EE

Description: Proposed single storey extension, also provision of three new windows, internal alterations and stairway.

Application type: Listed Building Consent and Full

Applicant: Mr + Mrs B Edwards, Journeys End, King Street, Ewyas Harold, Herefordshire. HR2 0EE

**Resolved**

That EHGPC have no objections to this application

Proposed: Councillor J Middle

Seconded: Councillor R Weaver

Carried unanimously

10.4 **New Planning Regulations**

Councillor Mrs E Overstall informed the meeting on how the new planning regulations would affect parish councils. A copy of her report was given to all Councillors.

**Resolved**

That this is noted

11 **Road Maintenance and Related Matters**

- 11.1 **Street lighting in Gilbert's Wood and Olde Shoppe Lands**  
Stephen Oates of Herefordshire Council has assured EHGPC that the light will be repaired and that the outstanding street lights will be adopted.  
**Resolved**  
That this is noted
- 11.2 **Litter on A465 and at Elmdale**  
Work has commenced on the A465 but it is still bad at Pontrilas.  
**Resolved**  
That the Clerk should clarify whether the work is believed to be complete  
**ACTION CLERK**  
Councillor Mrs J Addis will inform the Clerk whether the litter at Elmdale has been collected.  
**ACTION JA.**
- 11.3 **Salt Containers in Cwm Dulas Lane**  
Herefordshire Council are still to make a report.  
**Resolved**  
That this is noted
- 11.4 **Heavy Goods Vehicles in Cwm Dulas Lane**  
Herefordshire Council have acknowledged receipt of the order for suitable traffic restriction signs to be erected.  
**Resolved**  
That this is noted.
- 11.5 **Prill Orchard Sewers**  
Letters have been received from Herefordshire Council apologising for the lack of notice for this disruptive work.  
**Resolved**  
That the Clerk should check whether all work had now been completed and whether the drains had been adopted by Welsh Water.  
**ACTION CLERK**
- 11.6 **Kington School Bus**  
Concern was raised on where the bus was stopping to offload children in the village. The children had to get off on a bend and to an area with no footpath or kerb.  
**Resolved**  
That the Clerk should write to Herefordshire Council to request that a more suitable dropping-off point was used by the bus company.  
**ACTION CLERK**

12 **Footpaths**

12.1 **Parish Footpaths Officer (PFO)**

No report was received this month.

**Resolved**

That this is noted

12.2 **Parish Paths Scheme.**

A new contract requires signing for 2006/7 and returns are required for the work undertaken in 2005/6

**Resolved**

That this is noted

12.3 **Access from Recreation Ground**

There was a discussion on liabilities associated with access to Dulas Brook and Mr Parry's Land from the Recreation Ground. It has been suggested that signs may be appropriate

**Resolved**

That RoSPA be approached for advice when they make their annual inspection in April.

**ACTION CLERK**

13 **Parish Newsletter**

13.1 **Items for Inclusion**

- Recycling - DH
- Children's Play Area Surfacing Improvements - LO
- Discarded Hypodermic Needles – Clerk
- Archaeology Group award

**Resolved**

That this is noted

14 **Parish Website**

There were no issues raised under this section

15.1 **Trees in EH Village Centre**

It was reported that trees were growing out of the walls in this area.

**Resolved**

That the Clerk should ask the Lengthsman to inspect these trees and report back on the work necessary.

**The Meeting closed at 9.30pm**

**Minutes of the Ordinary Meeting of Ewyas Harold Group Parish Council**  
**held on Tuesday 4<sup>th</sup> April 2006**  
**In the Rowstone Village Hall at 7.30 p.m.**

**Present**

Councillor Revd L Rickards in the chair

Councillor J Middle

Councillor R Weaver

Councillor G Sprackling

Councillor Mrs J Addis

Councillor Mrs M Tovey

Councillor D Harries

Councillor Mrs M Williams (Rowstone)

Councillor P Sheen (Rowstone)

Councillor W Preece (Dulas)

The Clerk

In attendance:

Councillor J B Williams (Herefordshire Council) and 5 members of the public

1 **Apologies for Absence**

Councillors P Jinman, Mrs E Overstall, W Lloyd

2 **Declaration of Interest**

Councillors Revd L Rickards, J Middle and G Sprackling declared an interest in item 7.4

Councillor Mrs M Williams declared an interest in item 7.14

3 **Minutes**

The minutes of the ordinary meeting of the council held on Tuesday 7th March 2006 were approved with the following amendment:

Item 11.6 should read “Kingstone School Bus”

Carried unanimously

**N.B. Items 12.2 and 12.3 were discussed at the beginning of the meeting.**

4.1 **Improvement of EH Football Club Changing Facilities**

Mr Richard Mails (Chairman EHFC) wrote to EHGPC to request permission to extend the changing rooms, thus providing extra changing facilities and improving the storage situation. These improvements were necessary to meet new Football Association requirements.

**Resolved**

That the Council had no objections to these alterations subject to seeing the specifications when they were available. The Clerk would confirm this decision in writing.

**ACTION CLERK**

4.2 **Village Artmarkers**

Following a meeting on 29<sup>th</sup> March 2006 a timetable is now in place:

- 8.00pm Thursday 18<sup>th</sup> May - Arty Pub Quiz at the Temple Bar
- 7.30pm Friday 19<sup>th</sup> May - Meet the Stone Carver in the Memorial Hall
- 9.30am Saturday 20<sup>th</sup> May - Village Walkabout from the School
- 2.00pm Saturday 20<sup>th</sup> May - Stone Carvers' Workshop at the School
- 4.00pm Saturday 20<sup>th</sup> May - Final Consultation at the School

These details will be published in the Newsletter and handouts.

**Resolved**

That this is noted

4.3 **Access to Ewyas Harold Common**

Wildlife Trusts Community Commons Project are to undertake a survey for reptiles on 6<sup>th</sup> April 2006 and members of the public are welcome to attend. Details of this have been posted on the Ewyas Harold noticeboard.

Car park plans have been received (see item 10.6). It was observed that the site of the car park has now been changed to the Cwm Hill Entrance.

**Resolved**

That this is noted

5 **Recreation Ground**

5.1 **Monthly Audit (March)**

There were no obvious problems other than to report that the footpath signpost had been removed but had now been reset in concrete. A full report would be presented for the next meeting.

The status of the items identified for action in the February audit will be checked during April so that this can be recorded in the Clerk's master sheet..

**Resolved**

That this is noted

5.2 **Litter**

Martin Roper has agreed to carry out a monthly rubbish collection around the Recreation Ground.

**Resolved**

That this is noted

5.3 **Litter Bins**

The quote from Glasdon to supply a third bin of the same design is £163.20 + VAT. Martin Roper has agreed to fit this if required.

**Resolved**

That the Clerk should place an order with Glasdon and that the siting of the bin will be agreed when the Council are in possession of the bin.

**ACTION CLERK**

5.3 **Play Area**

6 **Local Security Matters**

**Attempted Break-ins**

It was reported that there had been several attempted break-ins within the Rowstone and Walterstone area. The police were aware of the situation.

**Resolved**

That this is noted.

7 **Correspondence**

	<u>Sender</u>	<u>Content</u>
7.1	Mr Paul Marley	Footpath issues at Princes Place and Great Walkmill.  <b><u>Resolved</u></b> That this was noted in item 12.3 That the Clerk should write Mr Marley acknowledging receipt of his letters and pointing out that they were read out in full at the meeting.
7.2	Land Registry	Guidelines and application forms for land registration
7.3	Fran White	Notice of planned dates for RoSPA inspection
7.4	EH Memorial Hall	Request for donation and notice of new charges for 2006/7  The new charges are as follows: Parish Council Meetings £20 Refuse Skip £30  <b><u>Resolved</u></b> That the change in charges are noted That a donation of £100 should be made to the Memorial Hall Carried unanimously
7.5		Clerks & Councils Direct - March 2006 Issue 44
7.6	Herefordshire Council	Application forms to apply for Small Projects Fund grant. Application has been sent for grant to part fund safety surface in the play area. area <b><u>Resolved</u></b> That this was noted in item 5.3.1
7.7	Hereford Museum	Poster – James Sellars “The Fruits of Enthusiasm” Exhibition 18 <sup>th</sup> March to 7 <sup>th</sup> May 2006  Paperwork to Councillor G Sprackling
7.8	HC Environment	Unadopted street lights in Gilberts Wood and Old Shoppe Lands  <b><u>Resolved</u></b> That this was noted in item 11.1
7.9	HC Register of Electors	Notice of alteration for Ewyas Harold Parish (email)
7.10	HC Register of	Notice of alteration for Dulas Parish (email)

8 **Lengthsman Scheme**

8.1 **Lengthsman work undertaken in March**

<b><u>Date</u></b>	<b><u>Work</u></b>	<b><u>Hours</u></b>
27/3/06	Check and clear drains as necessary	405/60

**Resolved**

That this is noted

8.2 **Painting of Ironwork in Ewyas Harold Village Centre**

It was noted that this work had been outstanding for 2 years.

**Resolved**

That the Clerk would ask if Martin Roper was able to complete this work in April and failing this would look to obtain alternative contractor..

**ACTION CLERK**

9 **Financial Report**

9.1 **Payments for approval**

Stationery/Office Expenses	£	3.98
Clerk postage	£	20.61
Clerk travel	£	50.59
Brian Ball – Parish Paths scheme work	£	40.00
Clerk salary	£	355.75
Martin Roper – Lengthsman Work in March 2006	£	101.26
Martin Roper – Rubbish collection in March 2006	£	45.00
Gelder mapping (Footpaths map)	£	450.00
Memorial Hall Grant	£	100.00
Rowlstone Village Hall Grant	£	50.00

9.2 **Balances as at 27<sup>th</sup> March 2006**

NatWest Current account	£	144.22
Unpresented cheques	£	545.47
Cheques/cash to be credited	£	34.00
NatWest Business Reserve	£	79.00
Alliance + Leicester Current account	£	1,029.04
Alliance + Leicester Deposit account	£	5,566.64

**Total cash assets** **£ 6307.43**

Consisting of:

**Precept funds** **£ 4274.68**

**Parish Path Funds** **£ 1180.00**

**Parish Plan Funds** **£ 852.75**

9.3 **Lengthsman Scheme**

Balance at 27/3/06 **£ 655.39**

Unpresented cheques **£ 148.84**

**Available funds to cover Lengthsman work Mar 06** **£ 506.55**

(annual allocation £2,175.56)

**Resolved**

That this account be closed and any monies transferred to a new budget code in EHGPC's main current account

Carried unanimously

**ACTION CLERK**

9.4 **Payments received**

Village design statement **£ 34.00**

9.5 **Budget Expenditure 2005/2006**

In line with finance regulations the following budget headings will require the sums below to be transferred from the surplus in the salary budget. This will ensure these budgets are not overspent.

Fees/subscriptions **£ 6.00**

Insurance **£ 8.84**

Water **£ 3.25**

Electricity **£ 14.91**

Repairs **£ 6.02**

Parish Freighter/litter **£ 36.32**

**Resolved**

That the financial statement is accepted and that payments and transfers should be made.

Carried unanimously

10 **Planning**

10.1 **Application number DCSW2006/0770/F**

Site: Pontrilas Court, Pontrilas, Herefordshire. HR2 0EH  
Description: Proposed leisure building with indoor swimming pool.  
Application Full  
type:  
Applicant: Mr M Martin, 29 Yewberry Lane, Newport. NP20 6WL

**Resolved**

That EHGPC have no objections to this application.  
Carried unanimously

10.2 **Application number DCSW2006/0792/F**

Site: 2 Harold Cottages, Ewyas Harold. Herefordshire. HR2 0EZ  
Description: Two storey extension to the side of the existing cottage.  
Application Full  
type:  
Applicant: Mr + Mrs M Price, 2 Harold Cottages, Ewyas Harold. Herefordshire.  
HR2 0EZ

**Resolved**

That EHGPC have no objections to this application.  
Carried unanimously

10.3 **Application number DCSW2006/0781/L**

Site: Old Kingstreet Farm, Ewyas Harold, Herefordshire. HR2 0HB  
Description: Proposed external and internal alterations.  
Application Listed Building Consent  
type:  
Applicant: A Huntley + R. Dewar, Old Kingstreet Farm, Ewyas Harold,  
Herefordshire. HR2 0HB

**Resolved**

That EHGPC have no objections to this application.  
Carried unanimously

10.4 **Application number DCSW2006/00868/F**

Site: 3 Temple Terrace, Ewyas Harold, Herefordshire. HR2 0EU  
Description: Single storey rear extension  
Application type: Full  
Applicant: Mr O Beman, Westlands, Much Birch, Herefordshire. HR2 8HJ

**Resolved**

That EHGPC have no objections to this application.  
Carried unanimously

10.5 **Application number DCSW2006/00866/F**

Site: 4 Temple Terrace, Ewyas Harold, Herefordshire. HR2 0EU  
Description: Single storey rear extension  
Application type: Full  
Applicant: Mr S Lloyd, 2 Thomas Close, Lower Bullingham, Herefordshire.  
HR2 6RF

**Resolved**

That EHGPC have no objections to this application.  
Carried unanimously

10.6 **Application number DCSW2006/0956/F**

Site: "Cwm Hill Entrance" Abbeydore, Ewyas Harold Common  
Herefordshire HR2 0AB  
Description: Formation of parking area  
Application type: Full  
Applicant: Mr J Rogers, Fiddlers Cottage, Itton, Chepstow. NP16 6BX

**Resolved**

That EHGPC have no objections to this application.  
Carried unanimously

10.7 **Planning Procedures**

It was agreed that the method used by EHGPC for viewing planning applications needed to be

reviewed.

**Resolved**

That this would be tabled as an agenda item in June 2006.

11 **Road Maintenance and Related Matters**

- 11.1 **Street lighting in Gilbert's Wood and Old Shoppe Lands**  
Following an exchange of paperwork Herefordshire Council have now agreed to adopt the extra lighting installed in 2002 in these roads. However, the faulty light in Gilbert's Wood is still awaiting repair.  
**Resolved**  
That the Clerk would look into when this work has been scheduled.  
**ACTION CLERK**
- 11.2 **Litter on A465 and at Elmdale**  
Litter was picked at Elmdale on 24/2/06 and at Pontrilas on the 15/3/06, but the area around Pontrilas is still very bad.  
**Resolved**  
That the Clerk would report this problem to Herefordshire Council.  
**ACTION CLERK**
- 11.3 **Prill Orchard Sewers**  
Work is complete but needs flushing through. Adoption by Welsh Water is expected in April.  
**Resolved**  
That this is noted
- 11.4 **Kingstone School Bus**  
Concern was raised on where the bus was stopping to offload children in the village. The children had to get off on a bend and to an area with no footpath or kerb.  
Mr Dave Baldwin (HC Enforcement Officer for School Transport) will visit the site and assess the situation.  
**Resolved**  
That this is noted.
- 11.5 **Trees in EH Village Centre**  
It was reported that trees were growing out of the walls in this area.  
Martin Roper has agreed to cut these back, but he is waiting for the depth of water in the brook to decrease.  
**Resolved**  
That this is noted.
- 11.6 **Ditching at top of King Street (70yds)**  
A length of ditch (70yds) requires clearing.  
**Resolved**  
That the Clerk asks Martin Roper to carry out this work.

12 **Footpaths**

12.1 **Parish Footpaths Officer (PFO)**

No report was received this month.

**Resolved**

That this is noted

12.2 **Access from Recreation Ground**

Mr Bernard Parry presented deeds that showed that he had rights of access to both banks of Dulas Brook where it bordered the Recreation Ground. The gate that had been installed raised concern with his insurance company that this appeared to be inviting access to his land.

**Resolved**

That as an interim measure this gate should be padlocked.

**ACTION CLERK**

There was further discussion on liabilities associated with access to Mr Parry's Land resulting from sporting/social activities on the Recreation Ground.

**Resolved**

That EHGPC's insurers are approached to find out whether the policy covered such possible litigation.

**ACTION CLERK**

That users of the Recreation Ground are approached to find out whether their policies covered such possible litigation.

**ACTION CLERK**

12.3 **Footpath issues at Prince's Place and Great Walkmill**

A letter from Mr Marley together with a copy of a letter to Paul Keetch from Paul Ratcliffe (Rights of Way Officer HC) were read out. These letters related to issues that had been raised at previous parish meetings in January and February. It was noted that perceived problems were the subject of continuing discussions between Mr Parry and Herefordshire Council and that both parties were working closely to reach an amicable solution. These final points would be the response from EHGPC if these issues are brought to their attention in the future.

**Resolved**

That this is noted

13 **Parish Newsletter**

The content of the latest Newsletter was approved with minor changes.

Carried unanimously

14 **Parish Website**

There were no issues raised under this section

The Meeting closed at 9.15pm

**Minutes of the Ordinary Meeting of Ewyas Harold Group Parish Council**  
**held on Tuesday 2<sup>nd</sup> May 2006**  
**In the Memorial Hall at 8.10 p.m.**

**Present**

Councillor D Harries in the chair  
Councillor Mrs E Overstall  
Councillor J Middle  
Councillor R Weaver  
Councillor G Sprackling  
Councillor Mrs J Addis  
Councillor Mrs M Tovey  
Councillor P Jinman  
Councillor Mrs M Williams (Rowlstone)  
Councillor P Sheen (Rowlstone)  
The Clerk

1 **Apologies for Absence**

Councillors Revd L Rickards, W Preece

## 2 **Declaration of Interest**

Councillor Mrs E Overstall declared an interest in item 12.1

Councillor P Jinman declared an interest in item 4.4

## 3 **Minutes**

The minutes of the ordinary meeting of the council held on Tuesday 7th March 2006 were approved with the following amendments:

Item 5.3.1 should read “Playground user group was formed in October 2005”

Item 7.37 should read “Mr R Mailes”

Carried unanimously

### 4.1 **Rowlstone Village Hall**

Application for registration is with the Land Registry. This process may take several months because of lack of deeds.

#### **Resolved**

That this is noted.

### 4.2 **Improvements at EH Football Club**

Councillor Revd L Rickards reported via email that the football club are hoping to develop their club with young people in mind. They are currently seeking accreditation from the FA to run youth football and are in conversations with various schools and businesses about the future. It is hoped that they will make a presentation to EHGPC when the plans are more developed.

#### **Resolved**

That this is noted.

### 4.3 **Village Artmarkers**

The planned consultations in May have been advertised via posters and the Newsletter. Flyers are also to be distributed.

#### **Resolved**

That this is noted.

The planned cheese and wine meeting will require funding of approximately £30.

#### **Resolved**

That EHGPC would donate this money.

### 4.4 **Access to Ewyas Harold Common**

Councillor Jinman reported that there have been several objections raised to the plans for a car park at the Cwm Hill Entrance. He also reported that unfortunately there appear to have been several incidents of people driving vehicles across the Common.

**Resolved**

That this is noted

5 **Recreation Ground**

5.1 **Monthly Audit (March)**

Public WC could do with a bleach clean

**Resolved**

That the Clerk would ask Martin Roper if he could do this work.

**ACTION CLERK**

5.2 **Litter Bin**

Extra litter bin has been delivered. It was agreed that this should be sited at the far side of the parking area adjacent to the nearest picnic table.

**Resolved**

That the Clerk should request that Martin Roper installs this bin.

**ACTION CLERK**

5.3 **Play Area**

6 **Local Security Matters**

**Quad Bike**

Councillor Mrs M Williams reported that at the end of April a child's quad bike had been stolen from a farm at Rowstone. The police were aware of the situation.

**Resolved**

That this is noted.

7 **Correspondence**

	<b><u>Sender</u></b>	<b><u>Content</u></b>
7.1	Awards For All	Notification of success in obtaining grant of £5,000 towards play area resurfacing. <b><u>Resolved</u></b> That this was noted in item 5.3.1
7.2	Herefordshire Voluntary Action	Voluntary Sector Assembly News – April 2006
7.3	Allianz Cornhill	Renewal of Local Councils Insurance The Clerk reported that he had been unable to find a suitable insurer to provide a competitive quote. <b><u>Resolved</u></b> That this is noted
7.4	HC Adult & Community	Parish Plans Surgery Event
7.5	HC Adult & Community	Disability Consultation Poster
7.6	HC Adult & Community	Notice of public meetings
7.7	HALC	Information Corner – 10.4.06  Paperwork to given to Councillors at meeting
7.8	HALC	Legal Topic Note - Section 137
7.9	HALC	Legal Topic Note – Local Councils and Trustees
7.10	HALC	Ian Howard Associates – Herefordshire Parish Plans
7.11	HC Environment	Details of Lengthsman contract for 2006/7 <b><u>Resolved</u></b> That this was noted in item 9.3
7.12	HC Adult & Community	Details of P3 scheme funding for 2006/7 <b><u>Resolved</u></b> That this was noted in item 9.4
7.13	Community First	Membership renewal for 2006-2007
7.14	Glasdon UK	Street Furniture catalogue

8 **Lengthsman Scheme**

8.1 **Lengthsman work undertaken in April**

<b><u>Date</u></b>	<b><u>Work</u></b>	<b><u>Hours</u></b>
10.4.06	Roll new grass in Priorsfield	45/60
13.4.06	Mow verge in GilbertsWood	15/60
20.4.06	Mow verge in Priorsfield	15/60
22.4.06	Cut grass surround in Playing field	60/60
27.4.06	Mow verge in Gilberts Wood	15/60
27.4.06	Mow verge in Priorsfield	15/60
28.4.06	Clear trees from brook by chip shop	
	Paint railing	225/60
	TOTAL	390/60
28.4.06	I LITRE BLACK PAINT	£14.50

**Resolved**

That this is noted

8.2 **Painting of Ironwork in Ewyas Harold Village Centre**

Herefordshire Jarvis Services declined to provide a quote but Martin Roper has now begun the work

**Resolved**

That this is noted

8.3 **Ditching**

Ditching identified in King Street and Rowstone will be carried out in May. It was noted that the ditching in Rowstone crossed a footpath and stile.

**Resolved**

That the Clerk would request that access to the stile was made good after the ditching was completed.

**ACTION CLERK**

8.4 **Gulley at Methodist Church**

It was reported that the gulley at the gateway opposite the Methodist Church required clearing.

**Resolved**

That the Clerk would ask Martin to undertake this work.

**ACTION CLERK**

8.5 **Dark Lane Gullies**

Several gullies in this lane including the one at the junction with School Lane appear to be blocked

**Resolved**

That the Clerk would ask Martin to check the gullies in this area

**ACTION CLERK**

9 **Financial Report**

9.1 **Payments for approval**

Clerk salary	£	439.65
Clerk stationery/office supplies	£	14.25
Clerk postage	£	18.45
Clerk travel	£	25.30
HM Inland Revenue (PAYE £3.80, NI £2.90 employee £3.37 employer)	£	10.07
Mr James Bailey – Printing of Newsletter	£	46.00
Glasdon – Litter bin for Recreation Ground	£	191.80
npower – Electricity for pavilion 2/1/06 to 7/4/06	£	41.24
Allianz Cornhill – Renewal of EHGPC’s insurance policy	£	2208.78
Herefordshire Council – Parish Freighter 2006/2007	£	232.68
Herefordshire Jarvis Services – April Roadsweep	£	70.50
Martin Roper – replacement for spoiled cheque 000064 (It was noted that a credit would have to be recorded for this returned cheque)	£	123.77
Community First	£	34.00
Martin Roper – Lengthsman work in April	£	120.38
Martin Roper Rubbish collection and grass cutting in April	£	43.05

9.2 **Balances as at 25<sup>th</sup> April 2006**

NatWest Current account	£	5141.22
Unpresented cheques	£	1000.47
Cheques/cash to be credited	£	937.88
NatWest Business Reserve	£	7844.83
Alliance + Leicester Current account	£	1108.11
Alliance + Leicester Deposit account	£	5065.46
<b>Total cash assets</b>	<b>£</b>	<b>19,097.03</b>

Consisting of:

<b>Precept funds</b>	<b>£</b>	<b>12,044.28</b>
<b>Parish Path Funds</b>	<b>£</b>	<b>1,200.00</b>
<b>Parish Plan Funds</b>	<b>£</b>	<b>852.75</b>
<b>Awards for All Grant</b>	<b>£</b>	<b>5,000.00</b>

9.3 **Lengthsman Scheme**

Balance (25 <sup>th</sup> April 2006)	£	335.29
Unpresented cheques	£	nil
Balance available but not yet claimed	£	2,229.95
<b><u>Available funds to cover Lengthsman work Apr 06- Mar 07</u></b>	<b>£</b>	<b>2,565.24</b>
(annual allocation £2,229.95)		

9.4 **Payments received**

Clerk's Bursary	£	195.00
Parish Paths Scheme	£	510.00
Precept (Apr to Sept payment)	£	7,764.41
Awards for All Grant (Safety Surface)	£	5,000.00
Sale of Electricity + Water to EHFC	£	232.88

**Resolved**

That the financial statement is accepted and that payments should be made.  
Proposed Councillor J Middle  
Seconded Councillor Mrs E Overstall  
Carried unanimously

10 **Planning**

10.1 **Application number DCSW2006/0339/F\_**  
**Notification of Planning Permission**

**Resolved**

Site: Doyre House, Pontrilas. Herefordshire HR2 0EH  
Description: Conversion of mixed residential/retail use building to four residential units.

That this is noted.

10.2 **Application number DCSW2006/0792/F**

Site: 2 Harold Cottages, Ewyas Harold. Herefordshire. HR2 0EZ  
Description: Two storey extension to the side of the existing cottage.  
Application type: Full  
Applicant: Mr + Mrs M Price, 2 Harold Cottages, Ewyas Harold. Herefordshire. HR2 0EZ

**Resolved**

That EHGPC have no objections to this amended application.  
(plans viewed prior to meeting)

11 **Road Maintenance and Related Matters**

- 11.1 **Street lighting in Gilbert's Wood**  
The faulty light in Gilbert's Wood has now been repaired.  
**Resolved**  
That this is noted
- 11.2 **Litter on A465**  
A team revisited Pontrilas on 13/4/06.  
**Resolved**  
That this is noted
- 11.3 **Trees in EH Village Centre**  
Martin Roper has cut back some trees but there still some on the bank next to the Post Office which require attention.  
Resolved  
That the Clerk asks Martin Roper to undertake this work. If this is not possible the Clerk should report the necessary work to HC.  
**ACTION CLERK.**
- 11.4 **Prill Lane Potholes**  
The potholes have been repaired.  
**Resolved**  
That this is noted.
- 11.5 **Pothole on Dulas Mill to Abbey Dore Road**  
The pothole has been reported to HC. Councillor Mrs E Overstall stated that until the drainage was sorted this pothole would keep re-appearing as there was a spring in the road. This problem together with an excessive number of salt containers had been reported to HC several months ago and nothing has been done to improve the situation.  
**Resolved**  
That the Clerk would take up these issues with HC  
**ACTION CLERK**
- 11.6 **Rowlstone Road Markings**  
HC have agreed to look into this problem.  
**Resolved**  
That this is noted
- 11.7 **Pudding Street Drain**  
A storm water drain grid has dropped leaving a potentially dangerous hole in the road above it. This has been reported to HC but the work is still



12.1 **Parish Footpaths Officer (PFO)**

No report was received this month.

**Resolved**

That this is noted

12.2 **Dulas Brook Footbridge**

Paul Ratcliffe of Herefordshire Council has informed the Clerk that work on replacing this missing bridge will not be funded until at least 2007/2008.

**Resolved**

That this is noted

12.3 **Access from Recreation Ground**

**12.3.1 Liabilities re Sports Clubs**

There has been discussion on liabilities associated with access to Mr Parry's Land resulting from sporting/social activities on the Recreation Ground.

**Cricket Club** believes their insurance would cover these liabilities but the company believes it would be a test case.

**Football Club** do not believe their insurance would cover this liability

**Allianz Cornhill** would only guarantee covering liabilities of EHGPC and their **legal helpline** thought that all insurers would be called in to settle dispute as per car insurance. Every incident would be seen as a test case.

**Resolved**

That the Clerk requests additional information from Herefordshire Council and the Playing Fields Association. It may also prove helpful to discuss the issue with NFU Mutual.

**ACTION CLERK**

**12.3.2 Access to Dulas Brook**

A temporary lock has been fitted to the gate on the Recreation Ground.

**Resolved**

That the gate will remain locked until the issue of liability associated with access to the brook is resolved.

That the Clerk will view EHGPC's original deeds held at the County Records Office.

**ACTION CLERK**

13 **Parish Newsletter**

Councillor Mrs E Overstall reported that it was hoped to include local school input in the future but better printing quality would be required.

**Resolved**

That Councillor Overstall look into the possibility of this being funded through grant money

**ACTION LO**

14 **Parish Website**

The Newsletter page requires updating.

**ACTION CLERK**

The Meeting closed at 9.45pm

**Minutes of the Ordinary Meeting of Ewyas Harold Group Parish Council**  
**held on Tuesday 6<sup>th</sup> June 2006**  
**In the Memorial Hall at 7.30 p.m.**

**Present**

Councillor D Harries in the chair

Councillor Mrs E Overstall

Councillor J Middle

Councillor W Preece

Councillor G Sprackling

Councillor Mrs J Addis

Councillor Mrs M Tovey

Councillor P Jinman

Councillor Mrs M Williams (Rowlstone)

The Clerk

1 **Apologies for Absence**

Councillors Revd L Rickards, P Sheen

## 2 **Declaration of Interest**

Councillor Mrs E Overstall declared an interest in item 12.1

Councillor P Jinman declared an interest in item 4.5

Councillor W Preece declared an interest in item 5.3

## 3 **Minutes**

The minutes of the ordinary meeting of the council held on Tuesday 2nd May 2006 were approved without amendment

Proposed: Councillor Mrs E Overstall

Seconded: Councillor Mrs M Williams

### 4.1 **Rowlstone Village Hall**

In view of the lack of any deeds the Land Registry need to make a site visit to verify the area for registration. They may also need to post a public notice. This will incur an extra cost of £40.

#### **Resolved**

That this is noted and that the payment should be made.

### 4.2 **Pontrilas Timber Renewable Energy Plant**

- Project will cost £15m and should produce 10megaWatts of electricity
- Will be powered by waste from timber yard but will also need extra input of biofuels which could be supplied by local farmers
- Plant will have running costs of £200k
- Savings of £1m are expected on current cost of waste removal
- There would a resulting reduction of about 1600 lorry movements per annum
- Application for planning permission was made in May
- Kilpeck PC have already made a site visit
- A site visit of up to 8 or 9 Councillors from Ewyas Harold is possible and the owners will arrange for a representative of the plant manufacturer to be available on that day.

#### **Resolved**

That the Clerk should arrange a site visit at the owner's convenience and clarify the stage of the planning application.

**ACTION CLERK**

### 4.3 **Councillor vacancy**

Herefordshire Council have given permission for EHGPC to fill the vacancy by co-option

**Resolved**

**That the Clerk should advertise this post**

**ACTION CLERK**

4.4 **Village Artmarkers**

Councillor D Harries reported on the successful series of events organised between 18<sup>th</sup> and 20<sup>th</sup> May. Thanks were expressed to Peter Overstall for organising the entertaining quiz evening. The short-listed items for the final artwork and possible sites are to be displayed in the Church, together with items from the well attended Saturday workshop. The final choice will then be made by paper ballot.

**Resolved**

That this is noted.

4.5 **Access to Ewyas Harold Common**

4.5.1	<p><b><u>Car Park at Cwm Hill Entrance</u></b></p> <p>It was noted that the planning application for the car park at the Cwm Hill Entrance was to be considered on 7<sup>th</sup> June. Councillor Mrs E Overstall put forward the motion that she goes as a representative of EHGPC to point out that although this application has been approved by the Parish Council it was against the Parish Plan.</p> <p>This motion was put the vote</p> <p>In favour: 4</p> <p>Against: 3</p> <p>Abstentions: 2</p> <p><b><u>Resolved</u></b></p> <p>That Councillor Mrs E Overstall should attend the planning meeting and speak as a representative of EHGPC.</p>
4.5.2	<p><b><u>Community Commons Project Newsletter</u></b></p> <p>Councillor P Jinman reported that the first phase of this project had now been completed. The plans for phase 2 are to be registered so that money can be released to fund this stage. Thanks should be expressed to all those people who have been involved.</p> <p><b><u>Resolved</u></b></p> <p>That this is noted.</p>

4.6 **Planning Procedures**

There was a discussion based on planning procedure information provided by HALC and the Clerk's CiLCA training.

**Resolved**

That a planning committee (PC) should be formed comprising of Councillors Mrs E Overstall, Mrs M Williams, P Sheen and P Jinman.

That the committee should review the procedures used by EHGPC and report back at the parish meeting in July.

**ACTION PC**

4.7 **Herefordshire Council Ragwort Programme**

Ragwort growing from the highways and trunk roads in Herefordshire will be removed by Herefordshire Council and Amey Mouchel respectively. Incidents of this nature should be reported to HC on 01432 383392.

**Resolved**

That this is noted

5 **Recreation Ground**

5.1 **Monthly Audit**

Car park sign is missing

**Resolved**

Clerk to order replacement

**ACTION CLERK**

Small Areas of turf have been gouged out from the area near the pavilion

Wobble log needs attention as appears to have been “chewed”

Cradle swings need more chippings needed at base

Flower beds need weeding

Unlocked toilet is dirty

**Resolved**

Clerk to arrange for this work to be done.

**ACTION CLERK**

Roundabout catching and base needs attention (see item 5.2.1)

**Pavilion**

- Football marks over glass door and front wall
- Balcony has one slat missing
- Inside needs cleaning
- Needs repainting

**Resolved**

Clerk to arrange for Martin Roper to power-wash pavilion and inside of door to unlocked toilet

**ACTION CLERK**

Clerk to obtain quotes for repainting window and doorframes (prime, u/c and t/c)

**ACTION CLERK**

5.2 **Play Area**

5.2.1 **RoSPA Report 2006**

Paperwork to Councillor Mrs E Overstall

The majority of the facilities were found to acceptable but there were several items of medium risk that will need addressing over the next few weeks. The rotarider was identified as high risk and requires immediate attention. The work of overhauling this piece of equipment and re-installing it correctly will be undertaken by Nick Eynon week commencing 12<sup>th</sup> June 2006. The level of bark chippings around the rotarider will be reinstated to the correct level on completion of this work.

**Resolved**

That this is noted

5.2.2 **Grants**

The following grants have now been secured for safety surfacing:

**Awards for All:** £5,000

**Small Funds Project:** £825

**Network Fund:** £5,575

Councillor Mrs E Overstall reported that an application had been made to the Big Lottery Fund - People's Millions for £50,000 towards playground equipment. The short-listing will take place in early August with the winner being selected through a television contest later in the year.

5.2.3 **Play Surface**

3 quotations have been received for wetpour safety surface

**Wicksteed** Small Children's area £15, 936, Large Children's area £38922. If both done together £54862 (**EXTRA £4**)

**DCM:** Small Children's area £11, 725, Large Children's area £19,301. If both done together £26,970 (£4,000 saving)

**Playquest** require further information but as worst case would estimate £15,000 for small area(140 sq m) and £28,000 for large area (256 sq m)

**Resolved**

That although enough money was available to proceed with the safety surface for the smaller area it was important that we waited for the outcome of the People's Millions short-listing in August as this might mean new equipment for small children's area.

Councillor P Jinman queried whether the Council's insurance would cover this new safety surface.

**Resolved**

That the Clerk would clarify cover with the insurers.

**ACTION CLERK**

### 5.3 **Liabilities re Access to Neighbouring Land**

#### 5.3.1 **Sports Activities**

Responses from:

- Playing Fields Association
- HC Risk Management + Insurance Officer
- HALC

All indicated that the Council should make the boundaries around the Recreation Ground secure and inform users that access to neighbouring land was not permitted.

#### **Resolved**

That the Clerk should arrange for planks allowing access across existing fences to be removed.

**ACTION CLERK**

That the Clerk should write to the Cricket and Football Clubs informing them of the access restrictions.

**ACTION CLERK**

#### 5.3.2 **Dulas Brook**

Original deeds to Recreation Ground held out County Records do not identify boundaries but refer only to field number from 1904 ordnance survey map.

Councillor J Middle and the Clerk met with Mr Bernard Parry, Mr Paul Marley and Mr Anton Hunt from the Land Registry to discuss the boundary bordering on the brook.

From the available deeds Mr Hunt thought it more likely that the brook was included in Mr Parry's land but he will check historical maps and report back to Mr Parry who would then convey these findings to the Clerk.

Final resolution probably lies in registering land and setting up local agreement for management of shared boundaries.

If access to brook was allowed in the future RoSPA advised the Council to install a sign warning of the presence of flowing water beyond the gate.

#### **Resolved**

That this is noted

### 5.4 **Pavilion Hire**

The Clerk has received a request for use of the Recreation Ground and pavilion for a toddlers' sponsored walk on 20<sup>th</sup> June 2006 as part of National Child Minder day.

#### **Resolved**

That permission should be granted.

**ACTION CLERK**

5.5 **Litter Bin**

Councillor D Harries noted that this was still to be installed, although the Clerk believed that the concrete base had been poured.

**Resolved**

That the Clerk would arrange for this work will be completed

**ACTION CLERK**

6 **Local Security Matters**

There were no issues raised under this section

7 **Correspondence**

	<b><u>Sender</u></b>	<b><u>Content</u></b>
7.1	Land Registry	Acknowledgement of application to register Rowlstone Hall land
		<b><u>Resolved</u></b> That this was noted in Item 4. 1
7.2	Herefordshire VA	Voluntary Sector Assembly – 14 <sup>th</sup> June 2006 at Three Counties Hotel Hereford 9.30 to 15.00
7.3	ODPM	Local Authority Byelaws – Discussion Paper
		<b><u>Resolved</u></b> That this is noted
7.4	Sutcliffe Play	Quotation for embankment slide
		<b><u>Resolved</u></b> That this was noted in item 5.2.4
7.5	Parish Websites Ltd	Information on provision of Parish Council website
7.6	SLLC	The Clerk Vol 36 No 3 May 2006
7.7	Herefordshire Council	RoSPA Play Ground Inspection 2006
		<b><u>Resolved</u></b> That this was noted in item 5.2.1
7.8	Herefordshire Council	Notice of grant under SPF of £825 for Safety Improvements to Play Area
		<b><u>Resolved</u></b> That this was noted in item 5.2.2
7.9	Land Registry	Notice of required inspection of Rowlstone Village Hall site
		<b><u>Resolved</u></b> That this was noted in item 4.1
7.10	Playing Field Association	Playing Field liabilities (email)
		<b><u>Resolved</u></b> That this was noted in item 5.3.1
7.11	Herefordshire Council	Hereford & Worcester Fire + Rescue – Performance Summary 2006
7.12	Herefordshire Council	Herefordshire Council Forward Plan 1 <sup>st</sup> June to 30 <sup>th</sup> September 2006

## 8 Lengthsman Scheme

### 8.1 Lengthsman work undertaken in May

<u>Date</u>	<u>Work</u>	<u>Hours</u>
4/5/06	Apply 10 litre of weed killer to picnic area	
6/5/06	Verge cutting at A465 junction, Upper House, Forge garage and School Lane	120/60
6/5/06	Apply 5 litre of weed killer to Forge garage verge	
11/5/06	Grass cutting at Gilbert's Wood verge and Priors Field	30/60
13/5/06	Grass cutting of playing field surround	45/60
19/5/06	Ditching at King Street, Rowstone and Pen y pac	480/60
25/5/06	Verge cutting at Gilbert's Wood and Priors Field	30/60
25/5/06	Apply 15 litre of weed killer to pathways N of playing field in Priors Field	
	TOTAL	705/60
	+ 30 litres of spray applied £20.55 +VAT	

### Resolved

That this is noted

## 9 Financial Report

### 9.1 Payments for approval

Clerk salary	£	442.05
Clerk stationery/office supplies	£	14.80
Clerk postage	£	17.28
Clerk travel	£	29.51
HM Inland Revenue (PAYE £1.40, NI £2.90 employee £3.37 employer)	£	7.67
Rowstone Hall – Hire of premises April 2006	£	24.00
Ray Rose – Internal Auditor fee	£	50.00
Derek Harries – Artmarkers expenses	£	32.56
Herefordshire Council – RoSPA Inspection	£	42.00
SPF – Return of early grant payment	£	825.00
Land Registry (Rowstone Hall site visit and notices)	£	40.00
HALC subscription for 2006-2007 (up from £162)	£	201.36
Martin Roper – Lengthsman work in May	£	210.54
Martin Roper – Waste collection in May	£	63.64
Martin Roper – Grass cutting around play area	£	15.86

### 9.2 Balances as at 30<sup>th</sup> May 2006

NatWest Current account	£	2,104.60
Unpresented cheques	£	909.47
Cheques/cash to be credited	£	15.00
NatWest Business Reserve	£	7,844.83
Alliance + Leicester Current account	£	895.87
Alliance + Leicester Deposit account	£	7,604.93
<b>Total cash assets</b>	<b>£</b>	<b>17,555.8</b>
Consisting of:		<b>0</b>

<b>Precept funds</b> (after subtracting £463.82 Lengthsman)	<b>£</b>	<b>9,214.23</b>
<b>Parish Path Funds</b>	<b>£</b>	<b>1,200.00</b>
<b>Parish Plan Funds</b>	<b>£</b>	<b>852.75</b>
<b>Awards for All Grant</b>	<b>£</b>	<b>5,000.00</b>
<b>Small Projects Fund</b>	<b>£</b>	<b>825.00</b>

### 9.3 **Lengthsman Scheme**

Balance (30 <sup>th</sup> May 2006) (including VAT reclaim below)	£	463.82
Unpresented cheques	£	nil
VAT reclaimed for period 1/10/05 to 31/3/06	£	199.03
Balance available but not yet claimed	£	2,229.95
Administration charge	£	222.99
<b><u>Available funds to cover Lengthsman work Apr 06- Mar 07</u></b>	<b>£</b>	<b>2,470.78</b>
(annual allocation £2,229.95)		

### **Lengthsman funds now held in same bank account as precept**

### 9.4 **Payments received**

VAT reclaim 1/10/05 to 31/3/06 (Comprising £560.80 precept and £199.03 Lengthsman)	£	759.83
Small Projects Fund Award (Safety surfacing)	£	825.00
Pavilion hire	£	15.00

### **Resolved**

That the financial statement is accepted and that payments should be made.  
Proposed Councillor J Middle  
Seconded Councillor G Sprackling  
Carried unanimously

## 10 **Planning**

### 10.1 **Application number DCSW2006/1289/RM**

Site: Land adjacent to Temple Bar Inn, Ewyas Harold. Herefordshire.  
HR2 0EU.  
Description: Proposed erection of two semi-detached dwellings  
Application type: Reserved Matters  
Applicant: Mr C Castle, Hazelwood, Ewyas Harold. Herefordshire.  
HR2 0EL

**Resolved**

That following a site meeting EHGPC objects to this application on the following grounds:

- In conflict with the Ewyas Harold Village Design Statement
- Poor relationship with adjoining buildings
- Conflict with the character of the area
- Insufficient parking places
- Excessive bulk or scale
- Prejudice road safety

10.2 **Application number DCSW2006/0781/L**

**Notification of Listed Building Consent**

Site: Old King Street Farm, Ewyas Harold, Herefordshire. HR2 0HB  
Description: Proposed external and internal alterations

**Resolved**

That this noted

10.3 **Application number DCSW2006/0622/L and 0621/F**

**Notification of Listed Building Consent and Planning Permission**

Site: Journey's End, King Street,, Ewyas Harold, Herefordshire. HR2 0EE  
Description: Proposed single storey extension, also provision of three new windows, internal alterations to partitions and stairway.

**Resolved**

That this noted

10.4 **Application number DCSW2006/0792/F**

**Notification of Planning Permission**

Site: 2 Harold Cottages, Dark Lane, Ewyas Harold, Herefordshire.  
HR2 0EZ  
Description: Two storey extension to the side of the existing cottage (Amended Plans)

**Resolved**

That this noted

10.5 **Application number DCSW2006/0866/F**

**Notification of Planning Permission**

Site: 4 Temple Terrace, Ewyas Harold, Herefordshire.  
HR2 0EU  
Description: Single storey rear extension

**Resolved**

That this noted

10.6 **Application number DCSW2006/0868/F**

**Notification of Planning Permission**

Site: 3 Temple Terrace, Ewyas Harold, Herefordshire.  
HR2 0EU  
Description: Single storey rear extension

**Resolved**

That this noted

10.7 **Application number DCSW2006/0770/F**

**Notification of Planning Permission**

Site: Pontrilas Court, Pontrilas, Herefordshire.  
HR2 0EH  
Description: Proposed leisure building with indoor swimming pool

**Resolved**

That this noted

11 **Road Maintenance and Related Matters**



11.1 **Pothole on Dulas Mill to Abbey Dore Road (including excessive road salt containers)**

This work has been re-reported to HC and they have promised to take action. Councillor Mrs E Overstall reported that there were now several potholes of considerable depth and that water has eroded the edge of the tarmac road.

**Resolved**

That the Clerk would report these new problems to HC.

**ACTION CLERK**

11.2 **Pudding Street Drain**

A storm water drain grid has dropped leaving a potentially dangerous hole in the road above it. Councillor P Sheen was not present to report whether this work had been undertaken.

**Resolved**

That this is noted

11.3 **Dulas- Longtown Road C1213**

There are a series of vertical posts that warn drivers not to stray off the road on the small hill that lies above the big field known as The Lawns, between Dulas Court and the Old Trout. Many of these posts are now broken or fallen down and need attention. This problem has been re-reported to HC who have promised to take action..

**Resolved**

That this is noted.

11.4 **Dark Lane Gullies**

The blocked gullies in this area have now been cleared.

**Resolved**

That this is noted.

11.5 **Drains near Little Walk Mill Farm**

The improvement works agreed with HC last year have still to be undertaken and have been re-reported to HC. Councillor W Preece reported that the work was still outstanding.

**Resolved**

That this is noted

11.6 **Abbey Dore Road**

It has been reported that the road outside DC Smith's floods during heavy rain.

**Resolved**

That Councillor D Harries would monitor this situation

**ACTION DH**

## 12 Footpaths

### 12.1 Parish Footpaths Officer (PFO)

No report was received this month but it was noted that the strimming work required under the P3 scheme has been requested.

#### Resolved

That this is noted

### 12.2 Rights of Way Improvement Plan

The following projects have been selected from EHGPC's suggestions:

- Join RW8 and RW5 to complete a gap in the Monnow Way.
- Downgrade Hill Lane, which is a road in bad repair leading down from Ewyas Harold to Rowstone. It could be a lovely walker's path, part of a circular route.

#### Resolved

That this is noted

### 12.3 Parish Footpaths Map

Money has been designated from the P3 scheme for a footpaths map of the parish. There was a discussion on the format that this map should take.

#### Resolved

That the Clerk should obtain a quote for a design in folded A3 format and to see if this could be made available on CD.

**ACTION CLERK**

## 13 Parish Newsletter

Items for inclusion:

- Grants for Play Area
- Herefordshire Voluntary Action
- Llancillo vacancy
- Artmarkers
- Community Access Point

## 14 Parish Website

There were no issues raised under this section

The Meeting closed at 10.00pm

**Minutes of the Ordinary Meeting of Ewyas Harold Group Parish Council**  
**held on Tuesday 4<sup>th</sup> July 2006**  
**In the Memorial Hall at 7.30 p.m.**

**Present**

Councillor Revd L Rickards in the chair

Councillor D Harries in the chair

Councillor J Middle

Councillor W Preece (Dulas)

Councillor G Sprackling

Councillor Mrs J Addis

Councillor Mrs M Tovey

Councillor P Jinman

Councillor Mrs M Williams (Rowlstone)

Councillor P Sheen (Rowlstone)

The Clerk

In attendance:

Mr Mark Ponting (Item 4.3) and 2 members of the public

1 **Apologies for Absence**

Councillors Mrs E Overstall, P Jinman

2 **Declaration of Interest**

None declared

3 **Minutes**

The minutes of the ordinary meeting of the council held on Tuesday 6th June 2006 were approved without amendment

4.1 **Artmarkers**

Drawings of proposed artworks have been completed and will be on display in the Church from the 14<sup>th</sup> – 20<sup>th</sup> July. Residents will then be asked to vote on the design and location.

**Resolved**

That this is noted.

4.2 **Councillor Vacancy**

Notices for the vacancy in Llancillo have been posted but as yet no interest has been expressed.

**Resolved**

That this is noted.

4.3 **Herefordshire UDP – Flood Plan Map 17 (Ewyas Harold)**

Mr Mark Ponting gave a brief presentation of the appeal led by himself and others into the identification of properties and land in postcode HR2 0ES as being in an area designated as being prone to flooding. The inspector supported the appeal and requested that the 10 year plan (UDP) be altered to indicate that this area does not suffer from flooding. (Before this can take place the UDP has to be adopted by HC and then after a statutory period which expires in March 2007 the Environment Agency (EA) can make the required changes to this designation.)

Mark reported that there are still other observations that need acting upon:

- The bridge near the surgery should be improved (presently 50% undersized to cope with flood waters)
- Additional highway gullies are required and improved culverting leading towards Pontrilas.
- Foul sewer capacity should be improved
- Present land previously scheduled for development but then withdrawn by the planning department should be re-instated.

**Resolved**

That the Clerk should write to HC identifying areas that will have a cost implication on future road budgets and that the Clerk should write to the local MP and HC to highlight the problems associated with withdrawn developments and the need for the EA to change incorrect designations.

**ACTION CLERK**

4.4 **Access to Ewyas Harold Common**

Councillor Mrs E Overstall attended the Southern Area Planning sub-committee meeting as agreed by EHGPC and informed the committee that the Parish Plan showed evidence that residents were concerned about increasing numbers of cars along rural roads and pointed out that the proposed car park meant that people from Ewyas Harold would be obliged to make a round trip of eight miles by car.

Car Park plans approved by planning sub-committee.

Mr John Roger has now applied under section 194 to the Secretary of State.

**Resolved**

That this is noted.

4.5 **Planning Procedures**

The committee is still trying to arrange a meeting.

**Resolved**

That this is noted

5 **Recreation Ground**

5.1 **Monthly Audit**

- Extra bark required in play area (Clerk has asked Martin Roper to look into this)
- Continuing vandalism to slats of play area fence
- Seat has been damaged with saw
- Attempt to cut swing seats with saw
- Glass shards near bin by pavilion
- Litter by picnic table
- Rubbish has been thrown over fence into stream area
- Unlocked toilet is dirty

Martin Roper has washed the outside of the pavilion

Quotation has been requested from Mr Tim Howells for the paintwork.

Quotation of £50 for replacement car park sign has been obtained

**Resolved**

Clerk to place order after confirming that this price includes attachment bracket.

**ACTION CLERK**

Councillor G Sprackling reported the continuing concern with vandalism, noise, litter and drinking on the ground. Councillor Revd L Rickards also highlighted the problem of youths driving vehicles across the field.

At this point the Chair allowed Mr F Green to express his concerns over the possible problems associated with the proposed improvements to the Football Club facilities. Councillor Revd L Rickards pointed out that at this stage the Football Club had to still to produce plans which would require planning permission, and as such there would be opportunities for objections to be raised with the Herefordshire County Planning Department.

**Resolved**

That this is noted

5.2 **Play Area**

### 5.2.1 **Roundabout**

The rotarider has now been repaired and re-installed.

#### **Resolved**

That this is noted.

### 5.2.2 **Grants**

- Network fund grant of £5,575 towards safety surfacing has now been received. Unlikely to fund play equipment as well as safety surface this year.
- The Network Fund is happy for EHGPC to wait for the short listing results of the People's Millions Lottery before putting the safety surface down. However, if unsuccessful with this latest application the Council should put the surface down without delay.
- Network Fund encourages the formation of another group to apply for something unrelated to the children's play area. Proposals have to be for benefit of under 19 year olds

Suggestions:

- Cricket team to apply for new nets
  - Wall to kick balls against with netball/basketball ring attached
  - Climbing wall
  - All weather path around perimeter
- Grants are being sought by the Football Club to fund their proposed improvements

#### **Resolved**

That this is noted

### 5.2.3 **User Group**

Councillor D Harries reported that extra members have been recruited to this group

#### **Resolved**

That this is noted

### 5.2.4 **Insurance Cover**

Insurers have confirmed that they need to be informed of the value of the new surface.

The cover for existing play equipment currently stands at £7,000

#### **Resolved**

That the Clerk would provide valuation of play equipment for next Parish Meeting.

5.3 **Access to Neighbouring Land**

- Planks allowing access across existing fences have been removed.
- Football and Cricket Clubs have been informed of access restrictions

**Resolved**

That this is noted

5.4 **Litter Bin**

The extra bin has now been installed next to the picnic area

**Resolved**

That the situation with litter would be monitored to assess whether a second bin should be installed when funds were available.

5.5 **Pavilion Hire**

Ewyas Harold Pre-School have requested the use of the pavilion for their sports day on 20<sup>th</sup> July

**Resolved**

That permission should be granted.

The Clerk has received a courtesy call from Mrs Julie Lowe re a planned family birthday party on the Recreation Ground on 3<sup>rd</sup> September

**Resolved**

That this is noted

6 **Local Security Matters**

Other than those items mentioned in 5.1 there were no issues raised under this section.

**Resolved**

That the Clerk would continue to liaise with the CSO and highlight the needs of maintaining a visible police presence in the village.

7 **Correspondence**

	<u>Sender</u>	<u>Content</u>
7.1	HC Environment	Provision of sandbags 2006/2007  Paperwork to Councillor G Sprackling
7.2	SLLC	Notice of formation of Herefordshire branch
7.3	Herefordshire Partnership	Launch of Community Strategy for Herefordshire – Meeting 27 <sup>th</sup> June 2006 (duplication of paperwork received in May)
7.4	HC Environment	Herefordshire UDP – Notice of Inspector’s report  <b><u>Resolved</u></b> That this was noted in item 4.3
7.5	Mr F Green	Request for paperwork associated with request by EHFC to improve changing facilities <b><u>Resolved</u></b> That this was noted in item 5.1
7.6	HC	Partners for Social Enterprise – Annual Conference 28 <sup>th</sup> June 2006
7.7	Herefordshire Partnership	Older People’s Strategy Consultation Event -13 <sup>th</sup> July 2006 (Poster)
7.8	Herefordshire Voluntary Action	Voluntary Organisation Survey
7.9	SLLC	Welsh Conference - 14 <sup>th</sup> September 2006
7.10	Land Registry	Registration documents for Rowlstone Village Hall  <b><u>Resolved</u></b> That this is noted
7.11	Mark Ponting	Letter re Flood Map 17 (Ewyas Harold)  <b><u>Resolved</u></b> That this was noted in item 4.3
7.12	HC Adult + Community	Public Transport Timetables
7.13	HC Adult + Community	Highways Maintenance Plan update  Footways maintenance will take place this summer in Callowside, Vicarage Close and Olde Shoppe Lands. Councillor Mrs M Tovey reported that this is would be good

8 **Lengthsman Scheme**

8.1 **Lengthsman work undertaken in End of May/June.**

<b><u>Date</u></b>	<b><u>Work</u></b>	<b><u>Hours</u></b>
26/5/06	Trim trees in brook by the shop Clear graffiti Check and clear gullies	240/60
26/5/06	2 tins graffiti remover	
3/6/06	Verge cutting. MH to A465 AND Rec Ground	180/60
8/6/06	Verge cutting. Priors Field and Gilberts Wood	30/60
12/6/06	Grass cutting on bank by telephone kiosk	45/60
12/6/06	15 litres of weed killer in village centre	
15/6/06	15 litres of weed killer. School Lane and roundabout	
22/6/06	Verge cutting. Gilberts Wood + Vicarage Close Remove tree in Priors Field	45/60
22/6/06	15 litres of weed killer in Vicarage Close	
23/6/06	Grass cutting around Rec Ground	
30/6/06	Verge cutting. Elmbridge, Trappe House, Chapel Bank, Forge Garage, Church Lane, School Lane, Abey DoreRoad. Clear signs	525/60
30/6/06	1 tin of graffiti remover	
		TOTAL 1065/60

**Resolved**

That this is noted and approved

9 **Financial Report**

9.1 **Payments for approval**

Clerk salary	£	456.33
Clerk stationery/office supplies	£	47.52
Clerk postage	£	12.20
Clerk travel	£	33.73
HM Inland Revenue (PAYE £4.70, NI £5.07 employee £5.90 employer)	£	15.67
Transfer from NatWest to A+L deposit account	£	6,000.00
Npower – electricity for pavilion up to 27 <sup>th</sup> June 2006	£	124.77
Herefordshire Jarvis Services – June Roadsweep	£	70.50
Mrs E Overstall (Artmarkers expenses)	£	6.93
Martin Roper – Lengthsman work in June	£	334.51
Martin Roper – Waste collection in June	£	83.64
Martin Roper – Grass cutting around play area	£	31.72
Martin Roper – Various as requested through monthly audit	£	23.79
Martin Roper – Litter bin plinth (materials and labour)	£	56.13
Martin Roper – Installing litter bin and cleaning pavilion	£	63.45

9.2 **Balances as at 27/6/06**

NatWest Current account	£	1,084.75
Unpresented cheques	£	1,550.92
Cheques/cash to be credited	£	nil
NatWest Business Reserve	£	7,844.83
Alliance + Leicester Current account	£	1,853.87
Alliance + Leicester Deposit account	£	12,217.74
<b>Total cash assets</b>	<b>£</b>	<b>21,459.87</b>
Consisting of:		<b>7</b>
<b>Precept funds</b>	<b>£</b>	<b>8,567.83</b>
<b>Lengthsman Scheme</b>	<b>£</b>	<b>264.29</b>
<b>Parish Path Funds</b>	<b>£</b>	<b>1,200.00</b>
<b>Parish Plan Funds</b>	<b>£</b>	<b>852.75</b>
<b>Awards for All Grant</b>	<b>£</b>	<b>5,000.00</b>
<b>Network Fund</b>	<b>£</b>	<b>5,575.00</b>

9.4 **Payments received**

Network Fund Award (Safety surfacing)	£	5,575.00
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**Resolved**

That the financial statement is accepted and that payments should be made.

10 **Planning**

10.1 **Application number DCSW2006/1709/N**

Site: Pontrilas Timber and Builders Merchants Ltd., Pontrilas,  
Herefordshire. HR2 0BE

Description: Clean renewable energy, biomass power generation plant.

Application Waste

type:

Applicant: Pontrilas Renewable Energy Ltd., Registered Office,  
1 Merton Mansions, Bushey Road, London SW20 8DQ

**Resolved**

That, following a site visit, EHGPC has no objections to this application.  
(plans viewed prior to meeting)

10.2 **Application number DCSW2006/1783/L and DCSW2006/1781/F**

-

Site: Vroe Farm, Rowstone, Pontrilas, Herefordshire. HR2 0HF

Description: Two and single storey extensions to existing farmhouse with  
alterations to farmhouse.

Application Listed Building Consent and Full

type:

Applicant: AWM Ling, Vroe Farm, Rowstone, Pontrilas, Herefordshire. HR2 0HF

**Resolved**

That EHGPC has no objections to this application.  
(plans viewed prior to meeting)

10.3 **Application number DCSW2006/1808/F**

Site: Vroe Farm, Rowstone, Pontrilas, Herefordshire. HR2 0HF  
Description: Extensions to existing farm buildings. Extension to bund  
Application Full  
type:  
Applicant: AWM Ling, Vroe Farm, Rowstone, Pontrilas, Herefordshire. HR2  
0HF

**Resolved**

That EHGPC has no objections to this application.  
(plans viewed prior to meeting)

10.4 **Application number DCSW2006/1518/S**

**Agricultural and Forestry Buildings and Operations**

**Planning Permission is Required**

Site: Vroe Farm, Rowstone, Pontrilas, Herefordshire. HR2 0HF  
Description: Extensions to existing agricultural buildings for livestock, straw and  
manure storage. Extension of bund.

**Resolved**

That this noted

10.5 **Application number DCSW2006/0956/F**

**Notification of Planning Permission**

Site: 'Cwm Hill Entrance' Abbeydore, Ewyas Harold Common, Ewyas  
Harold, Herefordshire. HR2 0AB  
Description: Formation of parking area

**Resolved**

That this noted

10.6 **Application number DCSW2006/1289/RM**

**Refusal of Approval of Reserved Matters**

Site: Landadjacent to Temple Bar Inn, Ewyas Harold, Herefordshire. HR2 0EU  
Description: Proposed erection of two semi-detached dwellings

**Resolved**

That this noted

11 **Road Maintenance and Related Matters**

- 11.1 **Potholes/Drainage on Dulas Mill to Abbey Dore Road**  
 This work has now been completed but HC have been informed that some of the drainage improvements may need protecting from traffic.  
**Resolved**  
 That this is noted
- 11.2 **Pudding Street Drain**  
 This work has now been completed  
**Resolved**  
 That this is noted
- 11.3 **Drains near Little Walk Mill Farm**  
 The improvement works agreed with HC in 2005 have still to be undertaken and have been re-reported to HC.  
**Resolved**  
 That this is noted
- 11.4 **Ewyas Harold to Dulas**  
 Councillor W Preece reported that the drainage problem outside Dulas Church has been resolved but that 200 yards towards EH the ditching is unable to contain the field drainage in wet weather.  
**Resolved**  
 That the Clerk would report this to HC  
**ACTION CLERK**
- 11.5 **Abbey Dore Road**  
 It has been confirmed that the road outside DC Smith's floods during heavy rain.  
**Resolved**  
 That the Clerk would report this to HC  
**ACTION CLERK**
- 11.6 **Rowlstone Village Centre**  
 The Give Way road markings are still to be repainted.  
**Resolved**  
 That the Clerk would report this to HC  
**ACTION CLERK**
- 11.7 **Rowlstone Ditching**  
 Councillor Mrs M Williams reported that the silt/rubbish taken from ditches would in the future require removal as there was insufficient space on the side of these narrow lanes.  
**Resolved**  
 That this is noted

12.1 **Parish Footpaths Officer (PFO)**

No report was received this month.

**Resolved**

That this is noted

12.2 **Parish Footpaths Map**

Gelder Printing has been approached to provide a quote for an A3 folded map available in CD format. There are still some issues to resolve as per content of back page (Country code, EH information) and a picture for front cover. Footpaths Officer will discuss these with printer.

**Resolved**

That this is noted.

13 **Parish Newsletter**

The draft content of the Newsletter was agreed.

**Resolved**

That the printer would be instructed to publish the July Newsletter with minor typos corrected

**ACTION CLERK**

14 **Parish Website**

There were no issues raised under this section

The Meeting closed at 8.45pm

**Minutes of the Ordinary Meeting of Ewyas Harold Group Parish Council**  
**held on Tuesday 1<sup>st</sup> August 2006**  
**In the Memorial Hall at 7.30 p.m.**

**Present**

Councillor Revd L Rickards in the chair  
Councillor W Preece (Dulas)  
Councillor Mrs E Overstall  
Councillor G Sprackling  
Councillor Mrs J Addis  
Councillor Mrs M Tovey  
Councillor R Weaver  
Councillor Mrs M Williams (Rowlstone)  
The Clerk

1 **Apologies for Absence**

Councillors D Harries, J Middle, P Sheen

2 **Declaration of Interest**

Councillor Mrs M Williams: Prejudicial interest in item 10.4. Married to applicant

The Clerk reminded Councillors of the appropriate code of conduct:

**How often do interests need to be declared and how should they be recorded?**

All interests must be declared at every meeting and minuted. In addition the nature of any personal interest must be recorded, but only to the extent that the detail covers how the interest arises and to identify the interest in question.

**Do I need to declare a personal interest in a meeting if that interest is on the register?**

Yes, even if your interest is shown in the register of interests, you must always declare it in meetings where matters affecting that interest are discussed.

**What is a personal interest?**

Where that matter affects the wellbeing or financial position of you, your relatives or your friends more than it would affect other people in the parish. You can still take part in the meeting and vote on the matter.

### **What is a prejudicial interest?**

Where a member of the public who knows the relevant facts would reasonably think it so significant that it is likely to adversely affect your judgement of the public interest. You must leave the room when this matter is discussed. You cannot take part in discussions on the matter or try to improperly influence anyone's decision on the matter.

#### **Resolved**

That this is noted

### **3 Minutes**

The minutes of the ordinary meeting of the council held on Tuesday 4th July 2006 were approved with the following amendment:

Page 54 The list of those present should include Councillor R Weaver and exclude Councillor P Jinman.

#### **4.1 Community Access Points**

There has been no feedback with regard to this possible facility and there is still the issue of finding a suitable site. The organisers require a decision this month and are prepared to give a presentation if this would help generate some interest.

#### **Resolved**

That at this time EHGPC did not consider they could pursue this venture.

#### **4.2 Newsletter**

##### **4.2.1 Printing quality**

James Bailey is not happy with print quality and suggests that photographs should be sent separately to text so that ideally he can print them on single page. Would possibly involve an extra print run but this would not have a cost implication.

#### **Resolved**

That EHGPC agrees that these modifications should be discussed with Isabelle Devereux.

**ACTION CLERK**

##### **4.2.2 Distribution**

It has been requested that copies be made available at the Pontrilas Post Office

#### **Resolved**

That this is agreed

#### **4.3 Councillor Vacancy**

The Clerk has received a verbal expression of interest but this has yet to be confirmed in writing.

#### **Resolved**

That this is noted.

4.4 **Museum on the Move**

Councillor D Harries has looked into the possibility of this communication road show coming to Ewyas Harold with likely sites being at the Memorial Hall or the School. If successful in getting the road show there would be a donation cost of £15.

**Resolved**

That Councillor should proceed with the application.

**ACTION DH**

4.5 **Village Artmarkers**

Councillor Mrs E Overstall reported that the drawings of proposed artworks had been viewed and the ballot completed. The voting was very close and EHGPC had therefore been asked to make the final decision on artwork and site. It was suggested that the Catholic Church be approached to see if they would allow the artwork to be installed within their land as this was central for the village and easily accessible

**Resolved**

That Councillor Revd L Rickards should discuss the possibility with the local priest.

**ACTION LR**

4.5 **Planning Procedures**

Councillor Mrs E Overstall presented the findings of the planning committee (PC):

Suggestions:

1. Modification of current system
2. Individual comment forms for all Councillors including a box to tick if application thought contentious
3. If contentious box ticked by any Councillor they should immediately alert the Clerk to call a planning meeting.
4. The draft form should identify planning issues as laid down by planning department
5. Planning department should be approached for advice once draft form had been produced

**Resolved**

That these suggestions are agreed and that the draft form should be produced.

**ACTION PC**

5 **Recreation Ground**

5.1 **Monthly Audit**

1. Continuing problem with litter (this was being picked up by various individuals)
2. Gouging of graffiti onto boards of pavilion (this would be dealt with when sections of pavilion are repainted)

**Resolved**

That this is noted.

5.2 **Play Area**

5.2.1 **Embankment slide**

New slide was installed on 25<sup>th</sup> July.

There have already been some issues raised:

4.2 Child has torn clothing on edge at top of chute.

4.3 Chute narrows at bottom causing a problem for larger children.

The manufacturer has been made aware of these concerns and has confirmed that the slide is intended for use by children from 3 to 10 years.

**Resolved**

That the Clerk should check whether the design meets with RoSPA approval.

**ACTION CLERK**

5.2.2 **Insurance Cover**

The Clerk confirmed that play equipment does require valuation to identify cost of replacing with new for old. Still waiting for catalogue prices from specialist suppliers for the log play equipment.

**Resolved**

That this is noted

5.3 **Land Registration**

The Land Registry has indicated to Mr Parry that Dulas Brook may fall within his property. If this is the case it will be necessary for EHGPC to draw up an agreement with Mr Parry re maintenance of the boundary.

**Resolved**

That the Clerk contacts the Land Registry to inquire about voluntary registration of the Recreation Ground.

**ACTION CLERK**

5.4 **Car Park sign**

Two quotes have been received with the cheapest from HJS for £50 including fixing brackets.

**Resolved**

That the Clerk should place an order with HJS.

**ACTION CLERK**

5.5 **Pavilion redecoration**

A quote has been received from Mr Tim Howells for £420 plus materials

**Resolved**

That, if the total cost was no more than £620, the Clerk should place an order for the work to be carried out.

**ACTION CLERK**

6 **Local Security Matters**

No issues raised under this section.

7 **Correspondence**

<u>Date received</u>	<u>Sender</u>	<u>Content</u>
7.1	Hereford Museum	Joseph Ince – Bicentenary Exhibition 15 <sup>th</sup> July to 3 <sup>rd</sup> September 2006  Paperwork to Councillor G Sprackling
7.2	HC Chairman	Invitation to PC Chairman to attend reception on Monday 7 <sup>th</sup> August 2006
7.3	HC Corporate	Golden Valley Community Forum – 18 <sup>th</sup> July 2006
7.4	Marches Housing	Annual Report 2006
7.5	SLCC	The Clerk- Vol 36 No 4 July 2006
7.6	Sandi Harriss	This letter was identified a need for a train station at Pontrilas. <b><u>Resolved</u></b> That the letter should be passed on to the local MP <b><u>ACTION CLERK</u></b>
7.7	HALC	Agenda for Southern Area Meeting 24/7/06 (inc minutes for 24/4/06)
7.8	HALC	Herefordshire Rural Police/Community Consultative Group – Open Meeting 25 <sup>th</sup> July 2006 at Burghill Village Hall
7.9	HC Adult + Community	Proposed mobile library stops for Saturday and evening service. EHGPC were asked to choose whether Gilberts Wood or Elmdale should be axed from the evening run <b><u>Resolved</u></b> That the Clerk request that the evening service be alternated between Gilberts Wood and Elmdale. <b><u>ACTION CLERK</u></b>
7.10	Herefordshire Voluntary Action	HVA services and membership  Paperwork to Play Area User Group
7.11	Glasdon	Park furniture catalogue
7.12	UHY Hacker Young	Audited annual return for 2005/2006  <b><u>Resolved</u></b> That this was noted
7.13	Paul Keetch MP	Acknowledgement of receipt of letter re UDP
7.14	Leominster Shopmobility	Information plus appeal for donation

8 **Lengthsman Scheme**

8.1 **Lengthsman work undertaken in July**

<b><u>Date</u></b>	<b><u>Work</u></b>	<b><u>Hours</u></b>
6/7/06	Cutting verges at Gilberts Wood and Priorsfield	30/60
7/7/06	Clearing visibility fencing at Rowlstone	120/60
8/7/06	Grass cutting around playing field	80/60
15/7/06	Verge cutting MH to A465	100/60
20/7/06	Cutting verges at Gilberts Wood and Priorsfield	30/60
22/7/06	Verge cutting at Pontrilas junction	36/60
		TOTAL 396/60

**Resolved.**

That this is noted and approved

8.2 **Lengthsman Work Requested**

8.2.1 **Pontrilas junction**

The grass on the triangle at the junction of the A465 and the Rowlstone road needs cutting.

**Resolved**

That the Clerk should instruct the Lengthsman to carry out this work

**ACTION CLERK**

8.2.2 **Prill Bridge**

The yew tree in this area needs trimming.

**Resolved**

That the Clerk should instruct the Lengthsman to carry out this work and inform HC of the decision to carry out this work.

**ACTION CLERK**

9 **Financial Report**

9.1 **Payments for approval**

Clerk salary	£	456.43
Clerk stationery/office supplies	£	14.62
Clerk postage	£	17.37
Clerk travel	£	33.73
HM Inland Revenue (PAYE £4.60, NI £5.07 employee £5.90 employer)	£	15.57
CompuPrint – Printing July Newsletter	£	46.00
External Auditor	£	176.25
Herefordshire Jarvis Services – July Roadsweep	£	70.50
LexisNexis Butterwoths (New Arnold Baker “Local Council Administration”)	£	53.45
Councillor Mrs E Overstall - Artmarkers expenses	£	6.60
Martin Roper – Lengthsman work in July	£	104.69
Martin Roper – Waste collection in July	£	80.00
Martin Roper – Grass cutting around play area	£	15.86
Brian Ball – Recreation Ground Work	£	47.50
Brian Ball – Flower beds	£	50.00
Brian Ball – Play area repairs	£	14.00

9.2 **Balances as at 25/7/06**

NatWest Current account	£	1,407.60
Unpresented cheques	£	642.17
Cheques/cash to be credited	£	nil
NatWest Business Reserve	£	1,126.29
Alliance + Leicester Current account	£	1,028.87
Alliance + Leicester Deposit account	£	18,245.77
<b>Total cash assets</b>	<b>£</b>	<b>21,166.35</b>
Consisting of:		
<b>Precept funds</b>	<b>£</b>	<b>8,125.46</b>
<b>Lengthsman Scheme</b>	<b>£</b>	<b>413.15</b>
<b>Parish Path Funds</b>	<b>£</b>	<b>1,200.00</b>
<b>Parish Plan Funds</b>	<b>£</b>	<b>852.75</b>
<b>Awards for All Grant</b>	<b>£</b>	<b>5,000.00</b>
<b>Network Fund</b>	<b>£</b>	<b>5,575.00</b>

9.4 **Payments received**

Lengthsman Scheme payment for Apr-June 2006	£	557.49
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**Resolved**

That the financial statement is accepted and that payments should be made.

10 **Planning**

10.1 **Application number DCSW2006/2092/L**

Site: Bridge Farm House, Bridge Farm, Ewyas Harold, Herefordshire HR2 0TY

Description: Water-proofing of cellar by tank membrane method and installation of opening light to act as fire escape.

Application type: Listed Building Consent

Applicant: Mr A Robinson, Bridge Farm House, Bridge Farm, Ewyas Harold, Herefordshire HR2 0TY

**Resolved**

That EHGPC has no objections to this application. (plans viewed prior to meeting)

10.2 **Application number DCSW2006/2153/F**

Site: 2 Rosebury Place, Ewyas Harold, Herefordshire HR2 0EW

Description: Proposed new garage and store to existing dwelling

Application type: FULL

Applicant: Mr + Mrs Clewer, 2 Rosebury Place, Ewyas Harold, Herefordshire. HR2 0EW

**Resolved**

That EHGPC has no objections to this application. (plans viewed prior to meeting)

10.3 **Application number DCSW2006/2154/F**

Site: 2 Rosebury Place, Ewyas Harold, Herefordshire HR2 0EW  
Description: Proposed new infill dwelling: 4 bed  
Application type: FULL  
Applicant: Mr + Mrs Clewer, 2 Rosebury Place, Ewyas Harold, Herefordshire.  
HR2 0EW

**Resolved**

That EHGPC has no objections to this application. (plans viewed prior to meeting)

10.4 **Application number DCSW2006/2357/F**

**Councillor Mrs M Williams left the room while this item was being discussed**

Site: Rowlestone Court, Pontrilas, Herefordshire. HR2 0DW  
Description: Scalping topped car park (with drainage as necessary)  
to facilitate parking for farm gelateria under construction  
Application Type: FULL  
Applicant: Mr Mark Williams, Rowlestone Court, Pontrilas, Herefordshire.  
HR2 0DW

**Resolved**

That EHGPC has no objections to this application.

11 **Road Maintenance and Related Matters**

11.1 **Pudding Street junction Rowstone**

It was reported that the hedge and verges were overgrown but the Clerk has now heard that the overgrown vegetation has now been cut back.

**Resolved**

That this is noted

11.2 **Dulas Brook banks on B4347**

It was reported that the bushes on the Dulas Brook near to the triangle in EH village were overgrown and as such possibly adversely affecting the view of drivers on this bend when approaching from Pontrilas.

**Resolved**

That the Clerk should report this to HC

**ACTION CLERK**

That the Clerk should follow-up request to find alternate setting down point for school bus.

**ACTION CLERK**

11.3 **Obstructions outside Dog Inn**

There have been several complaints about the number of items placed on the highway in this area.

**Resolved**

That Councillors Revd L Rickards and R Weaver would raise these concerns with the publican

**ACTION LR + RW**

**Resolved**

That as the centre of the village was a congested area the Clerk would contact HC to see if any traffic calming measures were possible.

**ACTION CLERK**

11.4 **Temple Bar sign on triangle**

It was noted that a permanent sign for the Temple Bar had been erected on the triangle.

**Resolved**

That Councillor Revd L Rickards would speak to the publican

**ACTION LR**

11.5 **Walterstone Road**

Councillor W Preece reported that deep potholes have formed on this road 50 yards past Pool Farm

**Resolved**

That the Clerk should report this to HC

**ACTION CLERK**

11.6 **A465**

Councillor Mrs E Overstall reported that trees in the Kentchurch estate are overhanging the road in the area of the low bridge when approaching Pontrilas from Abergavenny

12 **Footpaths**

12.1 **Parish Footpaths Officer (PFO)**

No report was received this month.

**Resolved**

That this is noted

13 **Parish Website**

Councillor Mrs E Overstall reported that there would be information on the website re the Archaeological Group's fair and "Flicks in the Sticks"

**Resolved**

That this is noted

The Meeting closed at 9.15pm

**Minutes of the Ordinary Meeting of Ewyas Harold Group Parish Council**

**held on Tuesday 5<sup>th</sup> September 2006**

**In the Memorial Hall at 7.30 p.m.**

	<b><u>Present</u></b>
	Councillor Revd L Rickards in the chair Councillor W Preece (Dulas) Councillor P Jinman Councillor G Sprackling Councillor Mrs J Addis Councillor Mrs M Tovey Councillor R Weaver Councillor Mrs M Williams (Rowlstone) Councillor P Sheen (Rowlstone) Councillor J Middle Councillor D Harries The Clerk In attendance: Councillor J B Williams (Herefordshire Council) and 1 member of the public
1	<b><u>Apologies for Absence</u></b> Councillor Mrs E Overstall (unwell) and P Jinman (late arrival – arrived during item 4.3)

2	<p><b><u>Declaration of Interest</u></b></p> <p>None declared</p>
3	<p><b><u>Minutes</u></b></p> <p>The minutes of the ordinary meeting of the council held on Tuesday 1st August 2006 were approved without amendment.</p>
4.1	<p><b><u>Village Warden Scheme</u></b></p> <p>Jean Howard (Hereford PCT) gave a brief presentation of this scheme</p> <ul style="list-style-type: none"> <li>• Scheme is aimed at ensuring that all older people have the same opportunities as other citizens to access services and participate in everyday activities.</li> <li>• Developed from the signposting scheme where less involved help may be required.</li> <li>• Ewyas Harold was identified as a suitable parish through 2001 census and parish plan and is one of 8 pilots throughout the county.</li> <li>• Scheme will be managed by Red Cross</li> <li>• Warden post will be paid 12 hour per week post</li> <li>• Warden post must be resident of local community</li> <li>• Advertisements will be going out this week and Red Cross will make appointment</li> <li>• Applicants will be subject to training and standard vetting</li> <li>• Red Cross have the capacity to bring in funding to the scheme including their wheelchair facilities.</li> <li>• Pilot study for 18/12 and during this period effectiveness will be gauged and if successful will look for ways of sustainability.</li> <li>• The approach is hoped to be informal and therefore should take some time to be fully operational</li> <li>• If needs for certain individuals are more involved then will be directed to the signposting scheme</li> <li>• Judith Rice of the Red Cross will keep EHGPC informed</li> <li>• If thought appropriate signposting co-ordinator could make visit to talk to EHGPC</li> </ul> <p><b><u>Resolved</u></b></p> <p>That EHGPC fully supported this scheme</p>
4.2	<p><b><u>Kingstone School Bus</u></b></p> <p>Mr Dave Baldwin (HC Enforcement Officer for School Transport) has visited the drop off point and has issued the following instructions to the bus companies involved:</p> <ul style="list-style-type: none"> <li>• Rearrange riders between buses so that smaller bus can be used on this run</li> <li>• Drivers have been instructed to treat triangle as roundabout so that they can turn here and make drops on other side of road.</li> <li>• Drivers have been instructed to only drop off children where there are pavements</li> </ul>

	<p>He asks that the situation is monitored and that any further problems be reported to him.</p> <p><b><u>Resolved</u></b></p> <p>That this is noted</p>
4.3	<p><b><u>Artmarkers</u></b></p> <ul style="list-style-type: none"> <li>• The grant application for £200 made through the no longer existing SPF has been credited to EHGPC by Artmarkers therefore reducing registration costs to £200.</li> <li>• Permission has been granted by the Catholic Church to allow the artwork to be installed within their land at Ewyas Harold. A legal document will need to be drawn up to protect both parties involved if the situation with the land changes in the future. It was noted that the Environment Agency have compulsory access through the grounds later this year to carry out essential work in the brook.</li> <li>• Planning permission needs to be sought before the completed art work can be installed and this will cost a further £135.</li> </ul> <p><b><u>Resolved</u></b></p> <p>That planning permission should be sought and therefore this payment is agreed.</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p> <ul style="list-style-type: none"> <li>• There was conflicting evidence on the most popular stone sculpture</li> </ul> <p><b><u>Resolved</u></b></p> <p>That the final decision should be made as a matter of urgency by the original group involved with the project as the stone work must be completed by November.</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
4.4	<p><b><u>Rowlstone Village Hall</u></b></p> <p>A lease for use of land by the village hall committee is required. This will not require any money to change hands and advice on the documentation is being sought from HALC</p> <p><b><u>Resolved</u></b></p> <p>That this is noted</p>
4.5	<p><b><u>Museum on the Move</u></b></p> <p>Nothing to report but information should be available for the next meeting.</p> <p><b><u>Resolved</u></b></p> <p>That this is noted.</p>
4.6	<p><b><u>Flicks in the Sticks</u></b></p> <p>Dates have been set and films agreed as follows:</p> <p>13<sup>th</sup> October     King Kong</p> <p>10<sup>th</sup> November    Ladies in Lavender</p> <p>10<sup>th</sup> December    Walk the Line</p> <p>These events should receive wider publicity from the 3<sup>rd</sup> week of September.</p> <p><b><u>Resolved</u></b></p>

	That this is noted
4.7	<p><b><u>Planning Procedures</u></b></p> <p>Nothing to report this month</p>
4.8	<p><b><u>Reporting of Minutes</u></b></p> <p>There was a discussion on the timing of release of draft minutes to the public.</p> <p><b><u>Resolved</u></b></p> <p>Draft minutes to Councillors would not be available for general release until the Chair informed the Clerk that it was appropriate.</p>
4.9	<p><b><u>Dulas Brook</u></b></p> <p>It was reported that vegetation had become overgrown in the brook and this might increase the possibility of flooding.</p> <p><b><u>Resolved</u></b></p> <p>That the Clerk should report this to the Environment Agency.</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
5	<p><b><u>Recreation Ground</u></b></p>
5.1	<p><b><u>Monthly Audit</u></b></p> <ul style="list-style-type: none"> <li>• Extra bark is required in play area – Martin Roper to access situation</li> <li>• Thistles are growing around embankment slide – Martin Roper to strim</li> <li>• Balcony loose on pavilion</li> </ul> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
5.2	<p><b><u>Play Area</u></b></p>

5.2.1	<p><b><u>Embankment slide</u></b></p> <p>Following concerns raised in August’s minutes, RoSPA were approached for advice and they do not think that there any significant risks associated with the new slide. They have however suggested that a risk assessment be sought from Sutcliffe (has been done) and that the situation monitored.</p> <p><b><u>Resolved</u></b></p> <p>That this is noted.</p>
5.2.2	<p><b><u>People’s Millions</u></b></p> <p>EHGPC’s bid has been put on the reserve list. No further decision will be made until November and as there are another 20 bids on the reserve list it is very unlikely that EHGPC will be successful.</p> <p><b><u>Resolved</u></b></p> <p>That new quotes should be obtained for the safety surfacing in the small play area and existing grant funding used to proceed with this work.</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
5.3	<p><b><u>Car Park sign</u></b></p> <p>This is now ready for collection and the Clerk will collect it when he is next in Hereford.</p> <p><b><u>Resolved</u></b></p> <p>That this is noted</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
5.4	<p><b><u>Pavilion redecoration</u></b></p> <p>The initial phase of redecoration has been completed. The likely cost for painting the front and balustrading of the pavilion is £250 and Ewyas Harold Football Club has offered a donation of £200 towards this cost.</p> <p><b><u>Resolved</u></b></p> <p>That EHGPC will provide the extra £50, and that an order should be placed with Mr Howells for this work.</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
5.5	<p><b><u>Pavilion Use</u></b></p> <p>A request has been received from Ewyas Harold Football Club to use the pavilion to serve tea and coffee on match days.</p> <p><b><u>Resolved</u></b></p> <p>That permission is granted for this request provided that the pavilion is still available for other users on such days.</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
5.6	<p><b><u>Footpath Sign</u></b></p> <p>The diversion footpath sign (Jarrold) has been removed. Councillor G Sprackling has a</p>

	<p>replacement</p> <p><b><u>Resolved</u></b></p> <p>That the Clerk should ask Brian Ball to erect this replacement.</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
5.7	<p><b><u>Vandalism/Litter</u></b></p> <p>Following excessive rubbish being deposited in the picnic area and evidence of potential drug abuse being found in the brook a witness provided evidence to the police and action was taken. (Crime No 260S1608-06)</p> <p>This appears to have led to an improvement in the situation.</p> <p><b><u>Resolved</u></b></p> <p>That the Clerk should contact the police to request information on the follow-up to the alleged drug abuse</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
6	<p><b><u>Local Security Matters</u></b></p> <p>No issues raised under this section.</p>
7	<p><b><u>Correspondence</u></b></p>

	<u>Sender</u>	<u>Content</u>
7.1	Playdale	Play equipment catalogue
7.2	Magistrates' Courts	Request from Lord Chancellor's Advisory Sub-Committee for Magistrates Paperwork given to Councillor G Sprackling
7.3	Paul Keetch MP	Acknowledgement of letter re Pontrilas Halt
7.4	HC Corporate + Customer Services	Community Forum dates
7.5	Green Wood Centre	Landscape furniture catalogue
7.6	IOG SALTEX	Recreation/play exhibition – Windsor Racecourse 5-7 September 2006
7.7	Paul Keetch MP	Personal acknowledgement of letter re Pontrilas Halt
7.8	Paul Keetch MP	Update on actions re Herefordshire UDP – Flood Plan Map 17 <b>Resolved</b> That this is noted
7.9	HC Environment	Update on actions re Herefordshire UDP – Flood Plan Map 17 <b>Resolved</b> That this is noted
7.10	SLCC	Questionnaire re Clerk's terms and conditions of employment The Clerk has returned this information <b>Resolved</b> That this is noted
7.11	Standards Board	Response to complaint of breach of code of conduct  The Clerk read out the statement from the Standards Board which concluded that it did not consider that this allegation should be investigated <b>Resolved</b> That this is noted
7.12	ENCAMS	Local environmental quality – a town and parish council guide <b>Resolved</b> That this is noted
7.13	HALC	Herefordshire Local Policing Map (issued by West Mercia Constabulary)

8	<b><u>Lengthsman Scheme</u></b>																			
8.1	<b><u>Lengthsman work undertaken in August</u></b> <table border="1" data-bbox="236 398 1497 624"> <thead> <tr> <th data-bbox="236 398 392 434"><b>Date</b></th> <th data-bbox="397 398 1150 434"><b>Work</b></th> <th data-bbox="1155 398 1497 434"><b>Hours</b></th> </tr> </thead> <tbody> <tr> <td data-bbox="236 441 392 477">3/8/06</td> <td data-bbox="397 441 1150 477">Verge cutting Gilberts Wood Priors Field</td> <td data-bbox="1155 441 1497 477">30/60</td> </tr> <tr> <td data-bbox="236 483 392 519">7/8/06</td> <td data-bbox="397 483 1150 519">Trim traffic island A465 Rowstone Road</td> <td data-bbox="1155 483 1497 519">30/60</td> </tr> <tr> <td data-bbox="236 526 392 562">17/8/06</td> <td data-bbox="397 526 1150 562">Verge cutting Gilberts Wood Priors Field</td> <td data-bbox="1155 526 1497 562">30/60</td> </tr> <tr> <td data-bbox="236 568 392 604">31/8/06</td> <td data-bbox="397 568 1150 604">Verge cutting Gilberts Wood Priors Field</td> <td data-bbox="1155 568 1497 604">30/60</td> </tr> <tr> <td data-bbox="236 611 392 624"></td> <td data-bbox="397 611 1150 624" style="text-align: right;">TOTAL</td> <td data-bbox="1155 611 1497 624">120/60</td> </tr> </tbody> </table> <p data-bbox="236 640 1497 676"><b><u>Resolved</u></b></p> <p data-bbox="236 689 1497 725">That this is noted and approved</p>		<b>Date</b>	<b>Work</b>	<b>Hours</b>	3/8/06	Verge cutting Gilberts Wood Priors Field	30/60	7/8/06	Trim traffic island A465 Rowstone Road	30/60	17/8/06	Verge cutting Gilberts Wood Priors Field	30/60	31/8/06	Verge cutting Gilberts Wood Priors Field	30/60		TOTAL	120/60
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8.2	<b><u>Lengthsman Work Requested</u></b> <table border="1" data-bbox="236 869 1497 1155"> <tr> <td data-bbox="236 869 339 1155">8.2.1</td> <td data-bbox="344 869 1497 1155"> <p data-bbox="344 882 1497 918"><b><u>Prill Bridge Yew Tree</u></b></p> <p data-bbox="344 931 1497 1012">Martin Roper has spoken to the householders and will trim back some branches later in the year.</p> <p data-bbox="344 1025 1497 1061"><b><u>Resolved</u></b></p> <p data-bbox="344 1075 1497 1111">That this is noted.</p> </td> </tr> </table>		8.2.1	<p data-bbox="344 882 1497 918"><b><u>Prill Bridge Yew Tree</u></b></p> <p data-bbox="344 931 1497 1012">Martin Roper has spoken to the householders and will trim back some branches later in the year.</p> <p data-bbox="344 1025 1497 1061"><b><u>Resolved</u></b></p> <p data-bbox="344 1075 1497 1111">That this is noted.</p>																
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9	<b><u>Financial Report</u></b>																			
9.1	<b><u>Payments for approval</u></b>																			

	Clerk salary	£	456.43
	Clerk stationery/office supplies	£	23.40
	Clerk postage	£	17.37
	Clerk travel	£	16.86
	HM Inland Revenue (PAYE £4.60, NI £5.07 employee £5.90 employer)	£	15.57
	Nick Eynon – Repairs to roundabout	£	470.00
	Village Artmarkers – Registration fee	£	200.00
	Herefordshire Jarvis Services – August Roadsweep	£	70.50
	Sutcliffe Play – Embankment slide	£	2988.03
	Brian Ball – Parish Paths (strimming and finger post installation)	£	89.00
	Welsh Water – Water Bill 2/2/06 to 28/8/06	£	98.08
	Martin Roper – Lengthsman work August 2006	£	31.73
	Martin Roper – Waste collection August 2006	£	100.00
	Martin Roper – Play area grass cutting	£	9.26
	Herefordshire Council – planning application for artmarkers	£	135.00
9.2	<b>Balances as at 29/8/06</b>		
	NatWest Current account	£	952.90
	Unpresented cheques	£	200.55
	Cheques/cash to be credited	£	nil
	NatWest Business Reserve	£	526.91
	Alliance + Leicester Current account	£	603.40
	Alliance + Leicester Deposit account	£	18,296.53
	<b>Total cash assets</b>	<b>£</b>	<b>20,179.1</b>
	Consisting of:		<b>9</b>
	<b>Precept funds</b>	<b>£</b>	<b>7,150.49</b>
	<b>Lengthsman Scheme</b>	<b>£</b>	<b>400.95</b>
	Balance available but not yet claimed	£	1,114.98
	Administration charge outstanding	£	130.09
	Available funds for remainder of financial year (annual allocation £2,229.95)	£	<b>1385.84</b>
	<b>Parish Path Funds</b>	<b>£</b>	<b>1,200.00</b>
	<b>Parish Plan Funds</b>	<b>£</b>	<b>852.75</b>
	<b>Awards for All Grant</b>	<b>£</b>	<b>5,000.00</b>
	<b>Network Fund</b>	<b>£</b>	<b>5,575.00</b>
9.3	<b>Payments received</b>		

	Lengthsman Scheme payment for July-Sept 2006		£	557.49
9.4	<p><b><u>Lengthsman Quarterly Returns</u></b>  Payments for period April to June 2006 (income £557.49 expenditure £876.93)</p> <p>See appendix 1</p>			
	<p><b><u>Resolved</u></b>  That the financial statement is accepted and that payments should be made.</p>			
10	<b><u>Planning</u></b>			
10.1	<b>Application number DCSW2006/2598/F</b>			
	Site:	Land adjacent to Westwood Industrial Estate, Pontrilas, Herefordshire. HR2 0EL		
	Description:	Change of use of land for storage of construction materials, plant, equipment and vehicle parking.		
	Application type:	Full		
	Applicant:	P H + H H Collins, Unit 5 Westwood Industrial Estate, Pontrilas, Herefordshire. HR2 0EL		
	<p><b><u>Resolved</u></b>  That EHGPC has no objections to this application. (plans viewed prior to meeting)</p>			
10.2	<b>Application number DCSW2006/1808/F</b>			
	<b>Notification of Planning Permission</b>			
	Site:	Vroe Farm, Rowstone, Pontrilas, Herefordshire. HR2 0HF		
	Description:	Extensions to existing farm buildings. Extension to bund		

	<p><b><u>Resolved</u></b> That this is noted</p>	
10.3	<p><b>Application number DCSW2006/2092/L</b> <b><u>Notification of Planning Permission</u></b></p>	
	Site:	Bridge Farm House, Bridge Farm, Ewyas Harold, Herefordshire. HR2 0TY
	Description:	Water proofing of cellar by tank membrane method and installation of opening light to
	<p><b><u>Resolved</u></b> That this is noted</p>	
11	<p><b><u>Road Maintenance and Related Matters</u></b></p>	

11.1	<p><b><u>Dulas Brook banks on B4347</u></b>  The overgrown bushes on the Dulas Brook near to the triangle in EH village have now been cut back.  <b><u>Resolved</u></b>  That this is noted</p>
11.2	<p><b><u>Congestion in the Village</u></b>  Advice has been sought over traffic calming measures from HC through Mr Lee Jones.  <b><u>Resolved</u></b>  That this is noted</p>
11.3	<p><b><u>Temple Bar sign on triangle</u></b>  This has now been removed.  <b><u>Resolved</u></b>  That this is noted</p>
11.4	<p><b><u>Walterstone Road</u></b>  The deep potholes that have formed on this road 50 yards past Pool Farm have been reported to HC and the work was scheduled for August.  <b><u>Resolved</u></b>  That this is noted.</p>
11.5	<p><b><u>Overhanging Trees A465</u></b>  The overhanging trees in the Kentchurch estate have been reported to HC and the work was scheduled for August.  <b><u>Resolved</u></b>  That this is noted.</p>
11.6	<p><b><u>Ragwort</u></b>  The ragwort on the road through the army camp has re-reported to HC and the work rescheduled for August.  <b><u>Resolved</u></b>  That this is noted.</p>
11.7	<p><b><u>Bend Sign</u></b>  The sign by Smith's garage has been uprooted.  <b><u>Resolved</u></b>  That the Clerk should report this to HC</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
11.9	<p><b><u>Give Way Markings at Rowstone</u></b>  These have now been repainted  <b><u>Resolved</u></b></p>

12	<b><u>Footpaths</u></b>	
	12.1	<b><u>Parish Footpaths Officer (PFO)</u></b>  See appendix 2.
13	<b><u>Parish Website</u></b>  There were no issues raised under this section	
The Meeting closed at 9.00pm		

Appendix 1						
Lengthsman Returns 2006/2007 (period April to June						
Receipts Record	Date	Amount	Payments Record	Cheque No	Date	Amount
Details and Description		£	Payee Detail			£
Apr – June quarterly payment	18/7/06	557.49	Herefordshire Jarvis Service Road sweep (April 2006)	1039	26/4/06	70.50
			Mr Martin Roper (Lengthsman) Work carried out in April 2006 (See attached time sheet)	1042	30/4/06	120.38
			Herefordshire Jarvis Service Road sweep (May 2006)	1050	23/5/06	70.50
			Mr Martin Roper (Lengthsman) Work carried out in May 2006 (See attached time sheet)	1053	4/6/06	210.54
			Herefordshire Jarvis Service Road sweep (June 2006)	1060	28/6/06	70.50
			Mr Martin Roper (Lengthsman) Work carried out in June 2006 (See attached time sheet)	1062	30/6/06	334.51

Appendix 2
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PARISH FOOTPATH OFFICER'S REPORT September 2006	
RW 18	The broken fingerpost at the north end has been replaced
EH11	It has been clarified that the north end of this path starts at the gate at the top of the path up from the Neville Arms. The path goes through the garden of Whitecastle and access has now been cleared.
LY9a	It is not possible to continue this path across the railway (and hasn't been for some years). Instead, Mr Morris of Llancillo Court has agreed to allow access from LY9a to LY8 along the north side of the railway track.
Map.	I have had discussions with the map-maker regarding style and size of the map and now that he has returned from holiday we will press on with this and a draft will be available in time for the next meeting.

**Minutes of the Ordinary Meeting of Ewyas Harold Group Parish Council**  
**held on Tuesday 3<sup>rd</sup> October 2006**  
**In Rowlstone Village Hall at 7.30 p.m.**

	<b><u>Present</u></b>
	<p>Councillor Revd L Rickards in the chair</p> <p>Councillor W Preece (Dulas)</p> <p>Councillor Mrs J Addis</p> <p>Councillor Mrs E Overstall (Dulas)</p> <p>Councillor Mrs M Tovey</p> <p>Councillor R Weaver</p> <p>Councillor P Sheen (Rowlstone)</p> <p>Councillor J Middle</p> <p>Councillor D Harries</p> <p>The Clerk</p> <p>In attendance:</p> <p>Councillor J B Williams (Herefordshire Council)</p>
1	<p><b><u>Apologies for Absence</u></b></p> <p>Councillors Mrs M Williams, P Jinman (away on business), G Sprackling (on holiday)</p>
2	<b><u>Declaration of Interest</u></b>

	None declared
3	<p><b><u>Minutes</u></b></p> <p>The minutes of the ordinary meeting of the council held on Tuesday 5th September 2006 were approved with the following amendment:</p> <p>Item 4.6 should read “8<sup>th</sup> December Walk the Line”</p>
4.1	<p><b><u>Artmarkers</u></b></p> <ul style="list-style-type: none"> <li>• Planning application for siting of artwork has been made by the Artmarker project leaders and they will bear the cost.</li> <li>• Quotations have been sought for the construction/erection of a gate, path and seat at the agreed site of the Catholic Church. The Clerk is in discussions with Father Nicholas over the suitable design. Money is available from Artmarkers to hopefully cover this cost.</li> <li>• Environment Agency (EA) will need access through site to carry out extensive works to the water course in 2007. Clerk has contacted Mr Ian Collins of Herefordshire Housing who has stated that the siting of the artwork may compromise access for the EA.</li> </ul> <p><b><u>Resolved</u></b></p> <p>That the Clerk should discuss the siting issue with Mr Collins and the EA as a matter of urgency.</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
4.2	<p><b><u>Rowlstone Village Hall</u></b></p> <p>Draft lease agreement has been obtained from Community First. The document will require some editing before being presented to the Council for approval.</p> <p><b><u>Resolved</u></b></p> <p>That this is noted</p>
4.3	<p><b><u>Dulas Brook</u></b></p> <p>Overgrown vegetation in the brook has been reported to Environment Agency and they have agreed to inspect this section. They informed the Clerk that as this was an area that had been prone to flooding in the past they inspected this area every year at this time and carried out any work they deemed necessary.</p> <p><b><u>Resolved</u></b></p> <p>That this is noted</p>
4.4	<p><b><u>Herefordshire UDP Flood Plan Map 17</u></b></p> <p>As a consequence of letters to HC identifying areas that required improvements with regard to flood water, two engineers were sent out to access the situation. The Clerk has now received contact details of the engineer with responsibility for the bridge at the surgery and will speak to</p>

	<p>him to obtain feedback.</p> <p><b><u>Resolved</u></b></p> <p>That this is noted</p>
4.5	<p><b><u>Museum on the Move</u></b></p> <p>The mobile museum will be visiting the primary school from 1.30pm to 3.30pm on Friday December 8<sup>th</sup> and will then be outside the Memorial Hall from 4.00pm to 7.00pm.</p> <p><b><u>Resolved</u></b></p> <p>That this is noted.</p>
4.6	<p><b><u>Planning Procedures</u></b></p> <p>A draft planning checklist was presented by Councillor Mrs E Overstall.</p> <p><b><u>Resolved</u></b></p> <p>That this should be sent HC's planning department for their comments.</p> <p style="text-align: right;"><b><u>ACTION EO</u></b></p>
4.7	<p><b><u>Traffic in EH Village Centre</u></b></p> <p>Following a meeting with Mr Andrew Lee Jones various options were suggested to help with traffic calming in the village centre:</p> <ul style="list-style-type: none"> <li>• Traffic speed survey will be undertaken</li> <li>• Footpath zone to be marked on highway from chip shop to the butchers.</li> <li>• When available, temporary traffic speed indicator signs could be hired from HC. (Costings will be provided in time to consider for 2007/2008 precept)</li> </ul> <p><b><u>Resolved</u></b></p> <p>That this is noted</p> <p>It was noted that the road markings at the end of Prill Lane had improved traffic parking but that these were now in need of being repainting</p> <p><b><u>Resolved</u></b></p> <p>That the Clerk should make a request to HC for this work to be undertaken</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
4.8	<p><b><u>Precept</u></b></p> <p>Suggested capital projects for 2007/2008:</p> <ul style="list-style-type: none"> <li>• Playground surfacing and play equipment</li> <li>• Finish painting pavilion</li> <li>• Enclosure for car park area (part funding with Football Club)</li> </ul>
4.9	<p><b><u>Parish Freighter</u></b></p> <p>It was noted that the freighter did not arrive on September 9<sup>th</sup> until 3pm.</p>

**Resolved**

That the Clerk should raise this with HC

**ACTION CLERK**

5

**Recreation Ground**

5.1

**Monthly Audit**

- Extra bark is required in play area – Martin Roper having trouble sourcing supply
- Thistles are growing in play area – Martin Roper to remove
- Balcony loose on pavilion (temporary fixings in place)
- Car park sign still to be attached
- Sign on locked gate needs re-writing
- Two side panels missing from log platform

**ACTION CLERK**

5.2

**Play Area**

5.2.1

**Safety Surface**

Quote from most competitive installer (DCM) is confirmed as £11,725 (plus VAT), subject to site visit.

<b><u>Available funds:</u></b>	
Awards for All	£5,000.00
Network Fund	£5,575.00
SPF	£825.00
Capital Projects	£191.00
Total	£11,591.00
<b><u>Shortfall</u></b>	<b><u>£134.00</u></b>

**Resolved**

That the Clerk should proceed with arranging a site visit and if a satisfactory report is made place the order.

**ACTION CLERK**

5.2.2

**Bike Track**

Councillor Revd L Rickards suggested the possibility of creating small earth mound s near to the play area for use as a bike track.

**Resolved**

That this should be an agenda item for November.

6	<p><b><u>Local Security Matters</u></b></p> <ul style="list-style-type: none"><li>• Graffiti on newly painted pavilion door has been painted over.</li><li>• Still waiting for follow-up report from police on alleged drug abuse in Recreation Ground</li></ul> <p><b><u>Resolved</u></b> That this is noted</p>
7	<p><b><u>Correspondence</u></b></p>

	<u>Sender</u>	<u>Content</u>
7.1		Local Councils Update – Issue 83 September 2006 (complimentary copy)
7.2		Clerks & Councils Direct – Issue 47 September 2006
7.3	Herefordshire Council	Herefordshire UDP – Proposed Modifications September 2006  <b><u>Resolved</u></b> That this is noted
7.4	SLCC	Notice of AGM 21/10/06.
7.5	Malcolm Walker	Request for Parish Freighter dates 2007
7.6	Energy Advice Centre	Information re free energy helpline and speakers for community groups Paperwork to Councillors
7.7	Glasdon	News Sheet September 2006
7.8	Red Cross	Details re Village Warden Scheme + copy of advertisement
7.9	HC Adult + Community	Herefordshire Funding Fair 25 <sup>th</sup> October 2006
7.10	Standards Board	On appeal, the Standards Board concluded that the recent ruling on code of conduct had been correctly handled.  <b><u>Resolved</u></b> That this is noted
7.11	West Mercia Constabulary	Golden Valley News Beat – September 2006  Copies to Councillors
7.12	Community First	Parish Plan Newsletter
7.13	HC Register of Electors	Notice of alteration for Rowstone Parish (email)
7.14	HC Register of Electors	Notice of alteration for Ewyas Harold Parish (email)
7.15	Malcolm Walker	Kentchurch Parish Freighter payment plus request for dates of EHGPC's meetings
7.16	F Madison	The Clerk read out this letter re concerns over the planning application for waste recycling plant at Madley. <b><u>Resolved</u></b> That it was not appropriate for EHGPC to become involved with any objection but that individuals may wish to consider

8	<b><u>Lengthsman Scheme</u></b>																																								
8.1	<b><u>Lengthsman work undertaken in September</u></b>																																								
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	<b><u>Resolved</u></b>																																								
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9.2	<b><u>Balances as at 26/9/06</u></b>																																								

	NatWest Current account	£	194.86
	Unpresented cheques	£	nil
	Cheques/cash to be credited	£	145.00
	NatWest Business Reserve	£	8848.81
	Alliance + Leicester Current account	£	517.17
	Alliance + Leicester Deposit account	£	13,862.24
	<b>Total cash assets</b>	<b>£</b>	<b>23,568.08</b>
	Consisting of:		
	<b>Precept funds</b>	<b>£</b>	<b>10,674.96</b>
	<b>Lengthsman Scheme</b>	<b>£</b>	<b>355.37</b>
	Balance available but not yet claimed	£	1,114.98
	Administration charge outstanding	£	111.51
	Available funds for remainder of financial year (annual allocation £2,229.95)	£	<b>1,358.87</b>
	<b>Parish Path Funds</b>	<b>£</b>	<b>1,111.00</b>
	<b>Parish Plan Funds</b>	<b>£</b>	<b>852.75</b>
	<b>Awards for All Grant</b>	<b>£</b>	<b>5,000.00</b>
	<b>Network Fund</b>	<b>£</b>	<b>5,575.00</b>
9.3	<b><u>Cancelled Payments</u></b>		
	Artmarkers planning application fee	£	135.00
9.4	<b><u>Payments received</u></b>		
	Precept payment for Sept 2006 to Mar 2007	£	7,764.41
	Newsletter revenue	£	25.00
	Kentchurch Parish Freighter Contribution 2006/2007	£	120.00
9.5	<b><u>Budget Adjustments</u></b>		
	Transfer excess from budget code 2 (Insurance) to budget code 29 (Miscellaneous)	£	70.58
	Transfer from bank reserves to budget code 19 (Contingency/signs) [Will reduce reserves to £1,955]	£	500.00
	<b><u>Resolved</u></b> That the financial statement is accepted and that payments and transfers should be made.		

10	<b>Planning</b>	
10.1	<b>Application number DCSW2006/2839/F</b>	
	Site:	The Foxes, Ewyas Harold Common, Ewyas Harold, Herefordshire. HR2 0JD
	Description:	Double car port and store with log store on rear
	Application type:	Full
	Applicant:	Mr + Mrs A Scarrott, The Foxes, Ewyas Harold Common, Ewyas Harold, Herefordshire. HR2 0JD
	<b>Resolved</b> That EHGPC has no objections to this application. (plans viewed prior to meeting)	
10.2	<b>Application number DCSW2006/2153/F</b> <b>Notification of Planning Permission</b>	
	Site:	2 Rosebury Place, Ewyas Harold, Herefordshire. HR2 0EW
	Description:	Proposed new garage and store to existing dwelling
	<b>Resolved</b> That this is noted	
10.3	<b>Application number DCSW2006/2154/F</b> <b>Notification of Planning Refusal</b>	
	Site:	2 Rosebury Place, Ewyas Harold, Herefordshire. HR2 0EW
	Description:	Proposed new infill dwelling: 4 bed
	<b>Resolved</b> That this is noted	

10.4	<b>Application number DCSW2006/2995/F</b>	
	Site:	Park Lodge, Rowstone, Herefordshire. HR2 0HE
	Description:	Barn conversion to dwelling place for family with addition of 2 storey extension and single storey porch
	Application type:	Full
	Applicant:	Heather Baker, Park Lodge, Rowstone, Herefordshire. HR2 0HE
	<p><b><u>Resolved</u></b>  That EHGPC has no objections to this application.  A comment should be included to indicate that this application did not appear to comply with the UDP</p>	
10.5	<b>Application number DCSW2006/2992/O</b>	
	Site:	Field No 9825 opposite Lower House, Pontrilas Road, Ewyas Harold, Herefordshire. HR2 0ES
	Description:	Site for 5 dwellings, comprising 3 no. 4 bedroom two storey dwellings and 2 no. semi-detached 3 bedroom.
	Application type:	Outline
	Applicant:	Mr + Mrs P T Wright, Lower House, Pontrilas Road, Ewyas Harold, Herefordshire. HR2 0ES
	<p><b><u>Resolved</u></b>  That EHGPC has no objections to this application.</p>	
10.6	<b>Application number DCSW2006/2357/F</b> <b>Notification of Planning Permission</b>	
	Site:	Rowstone Court, Pontrilas, Herefordshire. HR2 0DW
	Description:	Scalping topped car park (with drainage as necessary) to facilitate parking for farm ge
	<p><b><u>Resolved</u></b>  That this is noted</p>	

10.7	<b>Application number DCSW2006/3110/F</b>	
	Site:	Millcroft, Ewyas Harold, Herefordshire. HR2 0EL
	Description:	Single storey extension to rear
	Application type:	Full
	Applicant:	Mr D Poole, Millcroft, Ewyas Harold, Herefordshire. HR2 0EL
	<p><b><u>Resolved</u></b> That EHGPC has no objections to this application.</p>	
10.8	<p><b><u>Planning Protocol</u></b> There was a discussion on planning procedures. <b><u>Resolved</u></b> That the Clerk should check on the procedure if planning application was not sought. <b><u>ACTION CLERK</u></b></p>	
11	<p><b><u>Road Maintenance and Related Matters</u></b>  No issues raised under this section.</p>	
12	<p><b><u>Footpaths</u></b></p>	

	<p>12.1 <b><u>Parish Footpaths Officer (PFO)</u></b></p> <p>No report received this month</p>	
	<p>12.2 <b><u>Parish Footpaths Map</u></b></p> <p>A suitable image is still being sought for the front page before the map can be completed.</p> <p><b><u>Resolved</u></b></p> <p>That this is noted.</p>	
13	<p><b><u>Parish Website</u></b></p> <ul style="list-style-type: none"> <li>• Flicks in the Sticks dates will be added to the news section.</li> <li>• The possibility of including an events section will be researched.</li> </ul>	<b><u>ACTION EO</u></b>
14	<p><b><u>Newsletter</u></b></p> <p><b><u>Items for inclusion:</u></b></p> <ul style="list-style-type: none"> <li>• Museum on the Move - DH</li> <li>• Flicks in the Sticks - DH</li> <li>• Artmarkers - EO</li> <li>• Road Safety - EO</li> <li>• Play Area Safety Surface – EO</li> </ul> <p><b><u>Resolved</u></b></p> <p>That this is noted</p>	
The Meeting closed at 9.00pm		

<b>NEXT MEETING</b>	Nov 7 <sup>th</sup> 2006 at the Memorial Hall
Future Meetings	Dec 5 <sup>th</sup> Jan 2 <sup>nd</sup> Feb 6 <sup>th</sup>

**Minutes of the Ordinary Meeting of Ewyas Harold Group Parish Council**  
**held on Tuesday 7<sup>th</sup> November 2006**  
**In Memorial Hall at 7.30 p.m.**

	<p><b><u>Present</u></b></p> <p>Councillor Revd L Rickards in the chair  Councillor P Jinman  Councillor Mrs J Addis  Councillor Mrs E Overstall (Dulas)  Councillor Mrs M Tovey  Councillor Mrs M Williams (Rowlstone)  Councillor P Sheen (Rowlstone)  Councillor J Middle  Councillor D Harries  Councillor G Sprackling  The Clerk  In attendance:  Councillor J B Williams (Herefordshire Council) and 2 members of the public</p>
1	<p><b><u>Apologies for Absence</u></b></p> <p>Councillors R Weaver, W Preece</p>
2	<p><b><u>Declaration of Interest</u></b></p> <p>Clerk - Personal interest in Item 4.3  Councillors G Sprackling and J Middle – personal interest in item 4.3  Councillor J Addis – personal interest in item 7.7</p>
3	<p><b><u>Minutes</u></b></p> <p>The minutes of the ordinary meeting of the council held on Tuesday 3rd October 2006 were approved without amendment:</p>
4.1	<p><b><u>Artmarkers</u></b></p> <ul style="list-style-type: none"> <li>• Following a meeting with Mr Ian Collins of Herefordshire Housing it was agreed that the siting of the artwork would not compromise access to the brook by EA.</li> <li>• Still waiting for suitable quotations for work to install access gate, path and seat</li> </ul> <p><b><u>Resolved</u></b></p> <p>That this is noted.</p>

4.2	<p><b><u>HC Planning Protocol</u></b></p> <p>Any apparent breach of planning control can be reported in confidence to the enforcement team who can advise and if required make an investigation.</p> <p><b><u>Resolved</u></b></p> <p>That this is noted</p>
4.3	<p><b><u>Planning Procedures (EHGPC)</u></b></p> <p>The draft planning checklist has been sent to HC and Andrew Prior of the Planning Department has provided feedback on this list.</p> <p><b><u>Resolved</u></b></p> <p>That an amended draft should be prepared based on his comments.</p> <p style="text-align: right;"><b><u>ACTION EO</u></b></p>
4.4	<p><b><u>Precept 2007/2008</u></b></p> <p>The following proposals were discussed:</p> <ul style="list-style-type: none"> <li>• Consideration should be given to increasing insurance budget to cover possible changes in value of equipment in play area.</li> <li>• Budget was required for the eventual replacement of gestetner printer and other office hardware.</li> <li>• Recreation ground contingency needed to be increased in line with possible additions to play area equipment.</li> <li>• Finish painting the pavilion as part of next year's capital project</li> <li>• Playground surfacing funding (subject to result of People's Millions application)</li> </ul> <p><b><u>Resolved</u></b></p> <p>That the Clerk should provide detailed costings for the next Parish Meeting.</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
4.5	<p><b><u>Proposed Memorial Hall Development</u></b></p> <p>Draft proposals have been discussed for the improvement of the current facilities and the addition of others. If decided to go ahead this would involve ideas input from residents and hall users. Grant money would be sought from Community Buildings programme</p> <p><b><u>Resolved</u></b></p> <p>That this is noted</p>

4.6	<b><u>Rowlstone Village Hall</u></b>	
4.6.1	<b><u>Lease</u></b> Draft lease agreement is still being edited	
4.6.2	<b><u>Parish Council Representative</u></b> Councillor Mrs M Williams agreed to continue in her role as PC representative on the Rowlstone Hall Committee.	
<b><u>Resolved</u></b> That this is noted		
5	<b><u>Recreation Ground</u></b>	
5.1	<b><u>Monthly Audit</u></b> <ul style="list-style-type: none"> <li>• Extra bark is required in play area</li> <li>• Thistles are growing in play area</li> <li>• Balcony loose on pavilion (temporary fixings in place)</li> <li>• Car park sign still to be attached</li> <li>• Sign on locked gate needs re-writing</li> <li>• Two side panels missing from log platform</li> </ul> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>	
5.2	<b><u>Play Area</u></b>	

5.2.1	<p><b><u>People's Millions</u></b></p> <p>Since the last PC Meeting Ewyas Harold has been shortlisted to compete on television for £50,000 to improve the play area. There will be a rehearsal on 8<sup>th</sup> November before the filming on the 10<sup>th</sup> at the play area and school. The programme will then be broadcast on 15<sup>th</sup> November on the Central TV early evening news. The sub-committee involved have held two meetings at Dulas Court and it was agreed that a contribution of £8 should be made for the use of these facilities</p> <p><b><u>Resolved</u></b></p> <p>That this is noted</p>
5.2.2	<p><b><u>Safety Surface</u></b></p> <p>The order for the safety surface has been put on hold until the result of the People's Millions ballot is known but the contractor will hold the original quotations until after the result.</p> <p><b><u>Resolved</u></b></p> <p>That if the Peoples Millions bid is unsuccessful. the Clerk should place the original order immediately.</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
5.2.3	<p><b><u>Bike Track</u></b></p> <p>The possibility of creating an area to use as a bike track was discussed.</p> <p><b><u>Resolved</u></b></p> <p>That the Clerk should obtain information on the safety aspects and other implications of creating such an area.</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
6	<p><b><u>Local Security Matters</u></b></p> <p>Various incidents resulting in damage to property occurred in the village on Friday 4<sup>th</sup> November night but it was not reported to the police until the following morning. People need to be reminded of the importance of reporting incidents as soon as possible to the police.</p> <p><b><u>Resolved</u></b></p> <p>That this is noted</p>
7	<p><b><u>Correspondence</u></b></p>

<u>Date received</u>	<u>Sender</u>	<u>Content</u>
7.1	Community First	Notice of AGM 30 <sup>th</sup> October 2006
7.2	HALC	Notice of AGM 19 <sup>th</sup> October 2006
7.3	HALC	Booking Forms for HALC Training Courses: <ul style="list-style-type: none"> <li>• Road Rage – Thursday 12<sup>th</sup> October</li> <li>• Roles Responsibility &amp; Law – Saturday 28<sup>th</sup> October</li> <li>• Money, Money, Money – Wednesday 1<sup>st</sup> November</li> <li>• Procedures + Finance – Saturday 11<sup>th</sup> November</li> <li>• Leading Lights – Tuesday 21<sup>st</sup> November</li> <li>• Planning + Community Action Saturday 2<sup>nd</sup> December</li> </ul>
7.4	Community First	Newsline Issue 66, October 2006
7.5	SLLC	Feedback from Herefordshire Branch
7.6	Nick Eynon	Estimate for construction of path to improve play area access
7.7	Jean Addis	Request for annual donation to EHPCC of £400 for upkeep of churchyard and £50 for outside lighting electricity  <b><u>Resolved</u></b> That these payments are approved.
7.8	DC Gardening Services	Ground Maintenance Works
7.9	HM Revenue & Customs	Employer Bulletin October 2006 Issue 24
7.10	Derek Harries	EH Playground User's Group – Minutes 10 <sup>th</sup> October 2006
7.11	Bob Davies	Pavilion hire fee for 2006 plus Contacts list for 2007
7.12	Central Networks	Grant application has been made for funding to improve Xmas lights and decorations  <b><u>Resolved</u></b> That this is noted
7.13	Anthony Bush	Introduction letter from new Parish Liaison and Rural Services Officer  Paperwork to Councillor P Jinman
7.14	Herefordshire Archive Service	Flyer for House History Research – Saturday 11 <sup>th</sup> November 2006  Paperwork to Councillor G Sprackling
7.15	HC Adult +	Bus + Train Timetable Area 1 Hereford and Bromyard

8	<b><u>Lengthsman Scheme</u></b>																																	
8.1	<p data-bbox="236 504 810 537"><b><u>Lengthsman work undertaken in October</u></b></p> <table border="1" data-bbox="236 584 1398 891"> <thead> <tr> <th data-bbox="236 584 392 622">Date</th> <th data-bbox="392 584 1214 622">Work</th> <th data-bbox="1214 584 1398 622">Hours</th> </tr> </thead> <tbody> <tr> <td data-bbox="236 622 392 660">2/10/06</td> <td data-bbox="392 622 1214 660">Cut grass by telephone kiosk and clear gullies at Rowlstone</td> <td data-bbox="1214 622 1398 660">40/60</td> </tr> <tr> <td data-bbox="236 660 392 698">7/10/06</td> <td data-bbox="392 660 1214 698">Pontrilas verge cutting</td> <td data-bbox="1214 660 1398 698">30/60</td> </tr> <tr> <td data-bbox="236 698 392 736">12/10/06</td> <td data-bbox="392 698 1214 736">Verge cutting at Priors field and Gilberts Wood</td> <td data-bbox="1214 698 1398 736">30/60</td> </tr> <tr> <td data-bbox="236 736 392 775">16/10/06</td> <td data-bbox="392 736 1214 775">Grass cutting from centre of Rabbit Lane Rowlstone</td> <td data-bbox="1214 736 1398 775">45/60</td> </tr> <tr> <td data-bbox="236 775 392 813">25/10/06</td> <td data-bbox="392 775 1214 813">Check and clear gullies as required</td> <td data-bbox="1214 775 1398 813">300/60</td> </tr> <tr> <td data-bbox="236 813 392 851"></td> <td data-bbox="392 813 1214 851"></td> <td data-bbox="1214 813 1398 851"></td> </tr> <tr> <td data-bbox="236 851 392 891"></td> <td data-bbox="392 851 1214 891" style="text-align: right;">TOTAL</td> <td data-bbox="1214 851 1398 891">445/60</td> </tr> </tbody> </table> <p data-bbox="236 907 359 940"><b><u>Resolved</u></b></p> <p data-bbox="236 952 641 985">That this is noted and approved</p>	Date	Work	Hours	2/10/06	Cut grass by telephone kiosk and clear gullies at Rowlstone	40/60	7/10/06	Pontrilas verge cutting	30/60	12/10/06	Verge cutting at Priors field and Gilberts Wood	30/60	16/10/06	Grass cutting from centre of Rabbit Lane Rowlstone	45/60	25/10/06	Check and clear gullies as required	300/60					TOTAL	445/60									
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9.2	<b><u>Balances as at 31/10/06</u></b>																																	

	NatWest Current account	£	697.94
	Unpresented cheques	£	450.00
	Cheques/cash to be credited	£	nil
	NatWest Business Reserve	£	1,861.33
	Alliance + Leicester Current account	£	517.17
	Alliance + Leicester Deposit account	£	19,154.61
	<b>Total cash assets</b>	<b>£</b>	<b>21,781.05</b>
	Consisting of:		
	<b>Precept funds</b>	<b>£</b>	<b>8,959.71</b>
	<b>Lengthsman Scheme</b>	<b>£</b>	<b>282.59</b>
	Balance available but not yet claimed	£	1114.98
	Administration charge outstanding	£	92.93
	Available funds for remainder of financial year (annual allocation £2,229.95)	£	<b>1,304.64</b>
	<b>Parish Path Funds</b>	<b>£</b>	<b>1,111.00</b>
	<b>Parish Plan Funds</b>	<b>£</b>	<b>852.75</b>
	<b>Awards for All Grant</b>	<b>£</b>	<b>5,000.00</b>
	<b>Network Fund</b>	<b>£</b>	<b>5,575.00</b>
9.3	<b><u>Payments received</u></b>		
	EHCC Pavilion fees 2006	£	78.00
	Newsletter revenue	£	25.00
	Newsletter revenue – Morrell (received after 31/10/06)	£	25.00
9.4	<b><u>Six monthly Budget Statement</u></b>		
	See appendix 1		
	<b><u>Resolved</u></b>		
	That transfers between budget codes should be made to ensure that none were in deficit at the year end.		
			<b><u>ACTION CLERK</u></b>
	<b><u>Resolved</u></b>		
	That the financial statement is accepted and that payments should be made.		
			<b><u>ACTION CLERK</u></b>
10	<b><u>Planning</u></b>		

10.1	<b>Application number DCSW2006/2839/F</b> <b>Notification of Planning Permission</b>	
	Site:	The Foxes, Ewyas Harold Common, Ewyas Harold, Herefordshire. HR2 0JD
	Description:	Double car port and store with log store on rear
	<b>Resolved</b> That this is noted	
10.2	<b>Application number DCSW2006/2598/F</b> <b>Withdrawn Application</b>	
	Site:	Land adjacent to Westwood Industrial Estate, Pontrilas, Herefordshire. HR2 0EL
	Description:	Change of use of land for storage of construction materials, plant, equipment and vehicle parking
	<b>Resolved</b> That this is noted	
10.3	<b>Application number DCSW2006/3266/L</b>	
	Site:	Pontrilas Court, Pontrilas, Herefordshire, HR2 0EH
	Description:	Internal and external alterations to include flat roof kitchen bay, pitched roof over coach house and demolition of gardeners' lavatory
	Application type:	Listed Building Consent
	Applicant:	M Martin, Pontrilas Court, Pontrilas, Herefordshire, HR2 0EH
	<b>Resolved</b> That EHGPC has no objections to this application. (plans viewed prior to meeting)	
10.4	<b>Application number DCSW2006/3289/F</b>	

	Site:	St John Kemble Chapel, OS Grid Ref: 3881/2858, Ewyas Harold, Herefordshire
	Description:	Proposed public art: carved stone, four sided structure
	Application type:	Full
	Applicant:	Melanie Potter, Principal Arts Officer Cultural Services, Herefordshire Council. Plough Lane, Hereford HR4 0KH
	<p><b><u>Resolved</u></b> That EHGPC has no objections to this application. (plans viewed prior to meeting)</p>	
10.5	<p><b>Application number DCSW2006/2995/F</b> <b>Withdrawn application</b></p>	
	Site:	Park Lodge, Rowstone, Herefordshire. HR2 0HE
	Description:	Barn conversion to dwelling place for family with addition of 2 storey extension and single storey porch.
	<p><b><u>Resolved</u></b> That this is noted</p>	
11	<p><b><u>Road Maintenance and Related Matters</u></b></p>	

11.1	<p><b><u>C1221 Road Flooding</u></b></p> <p>The flooding between Elmbridge and Army Camp has been reported to Herefordshire Council who have added this to there list of scheduled work. (as always subject to finances)</p> <p><b><u>Resolved</u></b></p> <p>That this is noted</p>
11.2	<p><b><u>C1221 BT Manhole flooding</u></b></p> <p>This has been reported to BT and an engineer has agreed to inspect the manhole near to the Fire Station.</p> <p><b><u>Resolved</u></b></p> <p>That this is noted</p>
11.3	<p><b><u>Olde Shoppe Lands</u></b></p> <p>The pavement resurfacing and resiting/instalation of dropped kerbs has been completed.</p> <p><b><u>Resolved</u></b></p> <p>That this is noted</p>
11.4	<p><b><u>Hill Lane (UC74419).</u></b></p> <p>Soil slippage onto the surfaced track at the Ewyas Harold end needs to be removed.</p> <p><b><u>Resolved</u></b></p> <p>That the Clerk should report this to HC</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
11.5	<p><b><u>Dark Lane</u></b></p> <p>Gullies require cleaning</p> <p><b><u>Resolved</u></b></p> <p>That Clerk should place order with Lengthsman</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
12	<p><b><u>Footpaths</u></b></p>

12.1	<p><b><u>Parish Footpaths Officer (PFO)</u></b></p> <p>No report received this month</p>
12.2	<p><b><u>Parish Footpaths Map</u></b></p> <p>A draft is now available.</p> <p><b><u>Resolved</u></b></p> <p>That the Clerk should distribute copies of the map to Councillors for comments to the Footpaths Officer.</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
13	<p><b><u>Parish Website</u></b></p> <p>Information re People's Millions should be added to the website. The article on the role of Councillors needs updating.</p> <p style="text-align: right;"><b><u>ACTION EO</u></b></p>
14	<p><b><u>Newsletter</u></b></p> <p>The draft for the November issue was approved with minor alterations plus the addition information on reporting faulty street lamps.</p> <p><b><u>Resolved</u></b></p> <p>That the Clerk should inform Isabelle of the changes required.</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
The Meeting closed at 9.15pm	
Chairman	Date

<b>NEXT MEETING</b>	Dec 5 <sup>th</sup> 2006 at the Memorial Hall
Future Meetings	Jan 2 <sup>nd</sup> 2007
	Feb 6 <sup>th</sup>
	Mar 6 <sup>th</sup>

Appendix 1

**HALF YEARLY ACCOUNTS 2006/2007**

**2005/2006**

**2006/2007**

Current Situation

Predicted year-end

<b>Budget Name</b>	<b>Code</b>	<b>Actual Spend</b>	<b>Budget</b>	<b>Spend</b>	<b>Remainder</b>	<b>Spend</b>	<b>Remainder</b>
Fees/Subscription s	1	£506.00	550.00	435.36	114.64	554.36	-£4.36
Insurance	2	£2,106.56	2,208.78	2,208.78	0.00	2,208.78	£0.00
Newsletter	3	£0.00	514.00	92.00	422.00	230.00	£284.00
Training	4	£180.00	120.00	0.00	120.00	120.00	£0.00
Postage + Travel Stationery/Office Equipment	5	£488.53	500.00	286.93	213.07	491.88	£8.12
Salaries Members Expenses	6	£212.53	176.00	178.04	-2.04	208.04	-£32.04
Hire of Premises Recreation Ground Grass Cutting Hedge Laying/Trimming Strimming Water Electricity Play Area Maintenance Repairs Cleaning Maintenance of Flower Beds Contingency/Signs Lengthsman Scheme Parish Freighter/Litter Control Village Halls Burial Grounds Community/Youth Groups Charities Elections Hire of Equipment Capital Projects Miscellaneous Expenditure Parish Plan Parish Footpaths Scheme	7	£4,160.96	5,149.46	3,129.38	2,020.08	5,224.65	-£75.19
	8	£0.00	30.00	0.00	30.00	0.00	£30.00
	9	£199.00	200.00	40.00	160.00	200.00	£0.00
	10	£899.76	1,000.00	765.70	234.30	765.70	£234.30
	11	£156.00	200.00	0.00	200.00	200.00	£0.00
	12			0.00	0.00	0.00	
	13	£183.25	120.00	98.08	21.92	234.08	-£114.08
	14	£214.91	200.00	171.91	28.09	386.91	-£186.91
	15	£1,071.57	1,200.00	561.97	638.03	963.38	£236.62
	16	£206.02	100.00	47.50	52.50	81.43	£18.57
	17	£0.00	-	0.00	0.00	0.00	
	18	£0.00	50.00	50.00	0.00	50.00	£0.00
	19	£339.69	900.00	973.40	-73.40	1,058.15	-£158.15
	20	£2,941.00	2,564.24	1,326.80	1,237.44	2,274.51	£289.73
	21	£836.32	800.00	741.39	58.61	911.14	-£111.14
	22	£150.00	150.00	0.00	150.00	150.00	£0.00
	23	£450.00	550.00	0.00	550.00	550.00	£0.00
	24	£200.00	50.00	0.00	50.00	50.00	£0.00
	25	£50.00	50.00	0.00	50.00	50.00	£0.00
	26	£0.00	850.00	0.00	850.00	0.00	£850.00
	27			0.00	0.00	0.00	
	28	£1,216.00	2,734.00	2,543.00	191.00	2,734.00	£0.00
	29	£655.66	321.58	286.09	35.49	490.44	-£168.86
	30	£87.25	852.75	0.00	852.75	852.75	£0.00
	31	£510.00	1,200.00	89.00	1,111.00	152.57	£1,047.43
<b>Totals</b>			<b>£23,340.81</b>			<b>£21,192.77</b>	
Excluding Lengthsman, Parish Paths, Elections, Parish Plan			<b>£17,873.82</b>			<b>£17,912.93</b>	

**Funding Sources**

Precept	15,528.82	£15,528.82
Carry over	985.00	£985.00
Predicted income	860.00	£1,399.11
Bank reserves	500.00	
Totals	£17,873.82	£17,912.93

**Comments**

7	Employer's NI
13	Increase in water usage of 66% over last 2 years
14	Apparent very large usage between Dec 2005 and June 2006
15	Extra £30 in reserves from 2005 donation to upgrade children's play area
19	Budget includes £500 from reserves but still £200 to claim from EHFC for pavilion redecoration
21	Includes litter bin installation of £100. Will be offset by £120 freighter payment from Kentchurch
29	Mainly artmarkers expenses

**Minutes of the Ordinary Meeting of Ewyas Harold Group Parish Council****held on Tuesday 5<sup>th</sup> December 2006****In Memorial Hall at 7.30 p.m.**

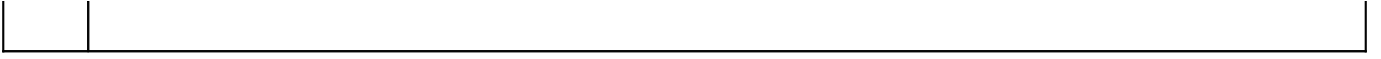
	<b><u>Present</u></b>
	<p>Councillor Revd L Rickards in the chair</p> <p>Councillor W Preece (Dulas)</p> <p>Councillor Mrs E Overstall (Dulas)</p> <p>Councillor Mrs M Tovey</p> <p>Councillor D Harries</p> <p>Councillor R Weaver</p> <p>Councillor G Sprackling</p> <p>The Clerk</p> <p>In attendance:</p> <p>3 members of the public</p> <p>Sgt Robin Davies (West Mercia Constabulary)</p>
1	<p><b><u>Apologies for Absence</u></b></p> <p>Councillors J Middle, P Jinman, P Sheen, Mrs M Williams, Mrs J Addis</p> <p>Item 7.14 p61 in Charles Arnold Baker states: " it is very desirable to record briefly the grounds upon which apologies for absence are tendered in case they have to be approved to prevent a casual vacancy arising"</p> <p><b><u>Resolved</u></b></p>

	That as this was not a directive EHGPC would continue to merely record the names of those members not present.
2	<p><b><u>Declaration of Interest</u></b></p> <p>None declared</p>
3	<p><b><u>Minutes</u></b></p> <p>The minutes of the ordinary meeting of the council held on Tuesday 7th November 2006 were approved without amendment.</p>
<b>N.B</b>	<b>Items 4.8.3.2 and 6 were discussed before other items in the presence of Sgt R Davies</b>
4.1	<p><b><u>Bill Lloyd</u></b></p> <p>The Council sent its condolences to the family of Bill Lloyd and Councillor Mrs Margaret Tovey represented EHGPC at funeral.</p>
4.2	<p><b><u>Memorial Hall</u></b></p> <p>The Hall Committee will be consulting user groups, residents and holding open days on the 12<sup>th</sup> and 13th January 2007 with a view to applying for a Community Buildings Grant to develop facilities at the hall.</p> <p><b><u>Resolved</u></b></p> <p>That this is noted</p>
4.3	<p><b><u>Artmarkers</u></b></p> <p>Completion date for the installation of the artwork should be around mid-January.</p> <p>A grant may be available to cover the costs of installing access path and gate but for this to be awarded the work will have to be completed in the very near future. There have been difficulties in finding a contractor but the Clerk has now been provided with several possible options.</p> <p><b><u>Resolved</u></b></p> <p>That the Clerk try to place an order with one of the contractors identified.</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
4.4	<p><b><u>Central Networks Christmas Lights</u></b></p> <p>The application for funding to improve the lights was unsuccessful</p> <p><b><u>Resolved</u></b></p> <p>That this is noted</p>
4.5	<p><b><u>Rowlstone Hall Lease</u></b></p>

	<p>A standard agreement has been provided by Community First with the recommendations that the lease length is set at 999 years and an annual rent of £1 is charged.</p> <p><b><u>Resolved</u></b></p> <p>That the Clerk should draw up the lease on these terms for signing by both parties.</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
4.6	<p><b><u>Planning Procedures (EHGPC)</u></b></p> <p>The amended draft planning checklist based on feedback from Andrew Prior of the Planning Department was discussed. (Copies to Councillors)</p> <p><b><u>Resolved</u></b></p> <p>That the amended draft is accepted and the identified procedures should be adopted immediately.</p>
4.7	<p><b><u>Precept 2007/2008</u></b></p> <p>The following proposals were included in the costings:</p> <ul style="list-style-type: none"> <li>• Insurance budget was increased by £800 over normal annual increase to cover possible changes in value of equipment in play area.</li> <li>• Budget of £250 was included for the eventual replacement of gestetner printer and other office hardware.</li> <li>• Finish painting the pavilion was the only item identified as a capital project for next year's precept.</li> </ul> <p><b><u>Resolved</u></b></p> <p>That the final figure for the precept was agreed as per appendix 1 and that the Clerk should submit this to Herefordshire Council.</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
4.8	

4.8.1	<p><b><u>Lottery/Playground Developments</u></b></p> <p>There was a discussion on the possible developments for this area and concerns of the members of the public present were taken into account together with a letter from Mr John Hook:</p> <ul style="list-style-type: none"> <li>• Suitability of a graffiti wall.</li> <li>• Safety issues with bike track/park</li> <li>• Site issues – balancing needs of all people using or living near area.</li> </ul> <p><b><u>Resolved</u></b></p> <p>That this is noted</p>								
4.8.2	<p><b><u>Funding Issues</u></b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td data-bbox="341 725 472 1016">4.8.2.1</td> <td data-bbox="472 725 1417 1016"> <p><b><u>People’s Millions VAT</u></b></p> <p><b><u>Resolved</u></b></p> <p>Clerk to get written clarification from Lottery Fund as to how VAT can be spent and reclaimed.</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p> </td> </tr> <tr> <td data-bbox="341 1016 472 1352">4.8.2.2</td> <td data-bbox="472 1016 1417 1352"> <p><b><u>Small Projects Fund</u></b></p> <p>This money will be withheld until the project has been completed. The committee have given EHGPC a 6 month extension and the new deadline for making claims is the 17<sup>th</sup> March 2007</p> <p><b><u>Resolved</u></b></p> <p>That this is noted</p> </td> </tr> <tr> <td data-bbox="341 1352 472 1688">4.8.2.3</td> <td data-bbox="472 1352 1417 1688"> <p><b><u>Network Fund</u></b></p> <p>It seems likely that this funding will remain available until the next financial year.</p> <p><b><u>Resolved</u></b></p> <p>That the Clerk will clarify the situation</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p> </td> </tr> <tr> <td data-bbox="341 1688 472 1980">4.8.2.4</td> <td data-bbox="472 1688 1417 1980"> <p><b><u>Awards for All</u></b></p> <p>The agreed terms and conditions were that the grant money had to be spent within 12months (April 7<sup>th</sup> 2007)</p> <p><b><u>Resolved</u></b></p> <p>That the Clerk would query whether an extension was possible</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p> </td> </tr> </table>	4.8.2.1	<p><b><u>People’s Millions VAT</u></b></p> <p><b><u>Resolved</u></b></p> <p>Clerk to get written clarification from Lottery Fund as to how VAT can be spent and reclaimed.</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>	4.8.2.2	<p><b><u>Small Projects Fund</u></b></p> <p>This money will be withheld until the project has been completed. The committee have given EHGPC a 6 month extension and the new deadline for making claims is the 17<sup>th</sup> March 2007</p> <p><b><u>Resolved</u></b></p> <p>That this is noted</p>	4.8.2.3	<p><b><u>Network Fund</u></b></p> <p>It seems likely that this funding will remain available until the next financial year.</p> <p><b><u>Resolved</u></b></p> <p>That the Clerk will clarify the situation</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>	4.8.2.4	<p><b><u>Awards for All</u></b></p> <p>The agreed terms and conditions were that the grant money had to be spent within 12months (April 7<sup>th</sup> 2007)</p> <p><b><u>Resolved</u></b></p> <p>That the Clerk would query whether an extension was possible</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
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4.8.3	<p><b><u>User Group</u></b></p> <p>There was a discussion as to whether the play ground user group could be ratified as a sub-committee of the Council to work on the redevelopment of the</p>								

5	<p><b><u>Recreation Ground</u></b></p> <p>To receive reports and take necessary action on all matters relating to the management of the recreation ground</p> <ul style="list-style-type: none"> <li>• Rubbish bins had been emptied without replacing the liners which meant that the contents had to be removed by hand.</li> </ul> <p><b><u>Resolved</u></b> That this is noted</p> <ul style="list-style-type: none"> <li>• The area around the bonfire will need repairing and re-seeding</li> </ul> <p><b><u>Resolved</u></b> That Councillor Revd L Rickards will discuss this with the people concerned</p> <p style="text-align: right;"><b><u>ACTION LR</u></b></p>
5.1	<p><b><u>Monthly Audit</u></b></p> <ul style="list-style-type: none"> <li>• Extra bark is required in play area</li> <li>• Sign on locked gate needs re-writing</li> <li>• Two side panels missing from log platform</li> <li>• Picnic tables need cleaning/sanding (later in 2007)</li> </ul> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
6	<p><b><u>Local Security Matters</u></b></p> <p>The following issues were raised with Sgt Davies</p> <ul style="list-style-type: none"> <li>• <b>Police patrols in Ewyas Harold</b> These are conducted as and when Officers are available.</li> <li>• <b>Alleged substance abuse</b> Sgt Davies will report back on the incident reported earlier in the year</li> <li>• <b>Recreation Ground Assault Nov 4<sup>th</sup> 2006</b> Sgt Davies will update the Council on any developments</li> <li>• <b>Community Support Officer</b> Replacement should be appointed in January</li> <li>• <b>Reporting Crimes/incidents</b> <b>999</b> in real emergency Use mobile numbers if happy to speak to police – <b>07855 785080 or 07855 385844</b> Crime Stoppers <b>0800 555 111</b> if unhappy to speak to police and give your details. This may delay response time</li> </ul>
7	<p><b><u>Correspondence</u></b></p>



	<b><u>Sender</u></b>	<b><u>Content</u></b>
7.1	Community First	Evaluation of Parish Plans in Herefordshire
7.2	HC Environment	Winter Gritting 2006/07
7.3	10 Priorsfield	Comments on suggested developments for play facilities at Recreation Ground  <b><u>Resolved</u></b> This was noted in item 4.8.1
7.4	HALC	Application form for the "Parish Talk" grant scheme  Paperwork to Councillor Mrs E Overstall
7.5	Pauline James	Dore Community Transport – request for continued support  Clerk has responded
7.6	Community First	Parish Plans and transport needs  Paperwork to Councillor Mrs E Overstall
7.7	Central Networks	Outcome of application for Christmas lights funding  <b><u>Resolved</u></b> This was noted in item 4.4
7.8	HC Adult + Community	Requested update on safety surface improvements  Clerk has responded
7.9	West Midlands Ambulance	Community First Responder Scheme  <b><u>Resolved</u></b> That Clerk should report that this scheme was already in operation.  <b><u>ACTION CLERK</u></b>
7.10	rekk	Youth shelter catalogue
7.11	Glasdon	Local Councils News Sheet Winter 2006/7

8	<b><u>Lengthsman Scheme</u></b>	
8.1	<b><u>Lengthsman work undertaken in November</u></b>	
	<b><u>Date</u></b>	<b><u>Work</u></b>
	2/11/06	Verge cutting Gilberts Wood and Priorsfield
	8/11/06	Verge cutting Chapel Bank, Forge verge, Upper House and MH to A465
	9/11/06	Check drains in Dark Lane. Verge cutting from school to Vicarage Close
	24/11/06	Check drains and clear as necessary
	25/11/06	Re-check drains and clear debris
	28/11/06	Check drains and clear debris
	30/11/06	Check drains as requested
		Total
		1585/60
	<b><u>Resolved</u></b>	
	That this is noted and approved	
8.2	<b><u>Lengthsman work identified</u></b>	
	8.2.1	<b><u>Junction near to The Wigga</u></b> Ditching required (Lengthsman January)
	8.2.2	<b><u>Top of King Street</u></b> Ditching required (Lengthsman January)
	8.2.3	<b><u>Belpha</u></b> Gravel washing away from drive surface onto road
9	<b><u>Financial Report</u></b>	
9.1	<b><u>Payments for approval</u></b>	

	Clerk salary	£	456.43
	Clerk stationery/office supplies	£	21.39
	Clerk postage	£	23.87
	Clerk travel	£	33.72
	HM Inland Revenue (PAYE £4.60, NI £5.07 employee £5.90 employer)	£	15.57
	James Bailey – Newsletter printing	£	51.00
	Dulas Court bookings 2005-2006 (14 meetings)	£	56.00
	SLCC – 2007 subscription	£	85.00
	C Stanley Jones (Cleaning Banner)	£	29.38
	Memorial Hall Bookings 2006/7	£	200.00
	Parish Freighter (Memorial Hall)	£	150.00
	Councillor Mrs E Overstall – People’s Millions printing expenses	£	105.75
	Herefordshire Jarvis Services – November road sweep	£	70.50
	Brian Ball – Fix footpath sign	£	9.00
	Brian Ball – Hedge trimming	£	174.90
	Martin Roper – Waste collection November	£	60.00
	Martin Roper – Lengthsman work for November	£	419.04
9.2	<b>Balances as at 28/11/06</b>		
	NatWest Current account	£	230.68
	Unpresented cheques	£	450.00
	Cheques/cash to be credited	£	25.00
	NatWest Business Reserve	£	661.33
	Alliance + Leicester Current account	£	1067.17
	Alliance + Leicester Deposit account	£	18,232.54
	<b>Total cash assets</b>	<b>£</b>	
	Consisting of:		
	<b>Precept funds</b>	<b>£</b>	7081.61
	<b>Lengthsman Scheme</b>	<b>£</b>	146.36
	Balance available but not yet claimed	£	1114.98
	Administration charge outstanding	£	74.35
	Available funds for remainder of financial year (annual allocation £2,229.95)	£	<b>1186.99</b>
	<b>Parish Path Funds</b>	<b>£</b>	1,111.00
	<b>Parish Plan Funds</b>	<b>£</b>	852.75
	<b>Awards for All Grant</b>	<b>£</b>	5,000.00
	<b>Network Fund</b>	<b>£</b>	5,575.00
		<b>£</b>	

9.3	<b><u>Payments received</u></b>		£	25.00
	Newsletter advertisement – Dog Inn		£	
			£	
9.4	<b><u>Amended Budget Statement</u></b> Based on 8 months expenditure the 2006/2007 budget has been amended to ensure there is no overspend at year end. See appendix 2			
	<b><u>Resolved</u></b> That the financial statement is accepted and that payments and budget transfers should be made. <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>			
10	<b><u>Planning</u></b>			
10.1	<b><u>Application number DCSW2006/3531/F</u></b>			
	Site:	King Street Farm, Ewyas Harold, Herefordshire. HR2 0HB		
	Description:	Garage and store		
	Application type:	Full		
	Applicant:	Mr J Lloyd, King Street Farm, Ewyas Harold, Herefordshire. HR2 0HB		
	<b><u>Resolved</u></b> That EHGPC has no objections to this application. (plans viewed prior to meeting)			
10.2	<b><u>Application number DCSW2006/3110/F</u></b> <b><u>Notification of Planning Permission</u></b>			
	Site:	Millcroft, Ewyas Harold, Herefordshire HR2 0EL		
	Description:	Single storey extension to rear		
	<b><u>Resolved</u></b> That this is noted			
10.3	<b><u>Application number DCSW2006/3693/N</u></b>			

	Site:	Pontrilas Timber Builders Merchants Ltd, Pontrilas, Herefordshire. HR2 0BE
	Description:	Clean renewable energy biomass power generation plant
	Application type:	Waste
	Applicant:	Pontrilas Renewable Energy Ltd, 39-49 Commercial Road, Southampton, Hampshire.
	<p><b><u>Resolved</u></b>  That Councillors will review the responses and reports received and inform the Clerk by the 14<sup>th</sup> December 2006 if they have any objections.</p>	
11	<b><u>Road Maintenance and Related Matters</u></b>	

11.1	<p><b><u>Signs at Triangle</u></b></p> <p>It has been noted that a number of permanent advertising signs have been appearing on the triangle at the entrance to the village centre.</p> <p><b><u>Resolved</u></b></p> <p>That the Clerk would write and request that these signs are removed.</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
11.2	<p><b><u>Manhole at King Street Pumping Station</u></b></p> <p>The water is not flowing away and the Clerk has reported this to HC.</p> <p><b><u>Resolved</u></b></p> <p>That this is noted</p>
11.3	<p><b><u>Manhole outside Catholic Church</u></b></p> <p>The manhole nearest to 1 Temple Terrace appears to be subject to flooding and the Clerk has reported this to HC.</p> <p><b><u>Resolved</u></b></p> <p>That this is noted</p>
11.4	<p><b><u>The Wigga</u></b></p> <p>The gully at this site is not running and the Clerk has reported this to HC.</p> <p><b><u>Resolved</u></b></p> <p>That this is noted_</p>
11.5	<p><b><u>Smith's Garage</u></b></p> <p>The blocked gully outside the garage has been reported to the Lengthsman but there also appears to be a problem with standing water reaching this gully.</p> <p><b><u>Resolved</u></b></p> <p>That the Clerk should report this to HC</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
11.6	<p><b><u>B4347 at Pontrilas End</u></b></p> <p>The blocked gully has been reported to the Lengthsman.</p> <p><b><u>Resolved</u></b></p> <p>That this is noted.</p>
11.7	<p><b><u>Little Walk Mill</u></b></p>

The water off the main road from Longtown to Ewyas Harold is not

12	<b><u>Footpaths</u></b>					
	12.1	<b><u>Parish Footpaths Officer (PFO)</u></b>  No report received this month				
	12.2	<b><u>Parish Footpaths Map</u></b>  Amendments have been submitted to the publisher. <b><u>Resolved</u></b> That this is noted.				
13	<b><u>Parish Website</u></b> <ul style="list-style-type: none"> <li>• Update on People’s Millions should be added to the website.</li> <li>• Appears to be browser problems.</li> <li>• The article on the role of Councillors needs updating.</li> </ul> <p style="text-align: right;"><b><u>ACTION EO</u></b></p>					
14	<b><u>Items for Future Discussion</u></b> <table border="1" data-bbox="236 1503 1490 1697"> <tr> <td data-bbox="240 1509 336 1644">14.1</td> <td data-bbox="341 1509 1485 1644"> <b><u>Newsletter</u></b>            Timetable for future issues to ensure the editor and publisher are given sufficient notice.         </td> </tr> <tr> <td data-bbox="240 1650 336 1697"></td> <td data-bbox="341 1650 1485 1697"></td> </tr> </table>		14.1	<b><u>Newsletter</u></b> Timetable for future issues to ensure the editor and publisher are given sufficient notice.		
14.1	<b><u>Newsletter</u></b> Timetable for future issues to ensure the editor and publisher are given sufficient notice.					
The Meeting closed at 9.30pm						
Chairman  Date						

**NEXT MEETING**

Jan 2nd at the Memorial Hall

## Future Meetings

Feb 6<sup>th</sup>Mar 6<sup>th</sup>

Apr 3rd (Rowlstone)

## Appendix 1

**EWYAS HAROLD GROUP PARISH COUNCIL  
SPENDING PROPOSALS 2007/2008**

No	Item	Actual Expenditure 05/06	Budget 06/07	Expenditure To Date 06/07	Projected Expenditure 06/07	Proposed Budget 07/08
	<u>ADMINISTRATION</u>	M	N	O	P	Q
1	Fees/Subscriptions	£ 506.00	£550.00	£ 520.36	£ 554.36	£575.00
2	Insurance	£ 2,106.56	£2,279.36	£ 2,208.78	£ 2,208.78	£3,115.96
3	Newsletter	£ -	£514.00	£ 143.00	£ 230.00	£250.00
4	Training	£ 180.00	£120.00	£ -	£ 120.00	£120.00

5	Postage + Travel	£ 488.53	£500.00	£ 354.52	£ 491.88	£500.00
6	Stationery	£ 212.53	£176.00	£ 199.43	£ 208.04	£200.00
7	Office equipment reserve	£ -	£ -	£ -	£ -	£250.00
8	Salaries	£ 4,160.96	£5,149.46	£ 3,731.44	£ 5,224.65	£5,703.76
9	Members Expenses	£ -	£ 30.00	£ -	£ -	£ 30.00
10	Hire of Premises	£ 199.00	£200.00	£ 240.00	£ 200.00	£240.00
Sub total =		£ 7,853.58	£9,518.82	£ 7,397.53	£ 9,237.71	£10,984.72

#### RECREATION GROUND

11	Grass Cutting	£ 899.76	£1,000.00	£ 765.70	£ 765.70	£955.00
12	Hedge Laying/Trimming	£ 156.00	£200.00	£ 174.90	£ 200.00	£200.00
13	Water	£ 183.25	£120.00	£ 98.08	£ 234.08	£120.00
14	Electricity	£ 214.91	£200.00	£ 221.91	£ 386.91	£200.00
15	Play Area Maintenance	£ 1,071.57	£ 1,200.00	£ 561.97	£ 936.38	£1,200.00
16	Repairs	£ 206.02	£100.00	£ 47.50	£ 81.43	£100.00
18	Maintenance of Flower Beds	£ -	£ 50.00	£ 50.00	£ 50.00	£ 50.00
19	Contingency	£ 339.69	£900.00	£ 982.40	£ 1,058.15	£750.00
Sub total =		£ 3,071.20	£3,770.00	£ 2,902.46	£ 3,712.65	£3,575.00

#### COMMUNITY TIDYING

21	Litter Control/ Parish Freighter	£ 836.32	£800.00	£ 942.45	£ 911.14	£800.00
Sub total =		£ 836.32	£800.00	£ 942.45	£ 911.14	£800.00

#### GRANTS/DONATIONS

22	Village Halls	£ 150.00	£150.00	£ -	£ 150.00	£150.00
23	Burial Grounds	£ 450.00	£550.00	£ 400.00	£ 550.00	£550.00
24	Community Groups	£ 200.00	£ 50.00	£ -	£ 200.00	£ 50.00
25	Charities	£ 50.00	£ 50.00	£ -	£ 50.00	£ 50.00
Sub total =		£ 850.00	£800.00	£ 400.00	£ 950.00	£800.00

SPECIAL CONTINGENCIES

26	Elections	£	-	£850.00	£	-	£	-	£	650.00
27	Hire of Equipment	£	-	£	-	£	-	£	-	-
28	Capital Projects	£	1,216.00	£2,734.00	£	2,543.00	£	2,734.00	£	550.00
29	Miscellaneous Expenditure	£	655.66	£321.58	£	391.84	£	490.44	£	500.00
Sub total =		£	1,871.66	£3,905.58	£	2,934.84	£	3,224.44	£	1,700.00

				<b>£18,794.4</b>					<b>£17,859.7</b>
<b>TOTALS</b>		<b>£14,482.76</b>	<b>0</b>		<b>£14,577.28</b>	<b>£18,035.94</b>	<b>2</b>		

Likely Income from 2007/2008 £900.00

**Proposed precept for 2007/2008**

**£16,959.7**  
**2**

**Comments**

- 1 To allow for annual 5% increase
- 2 Same percentage increase as previous year plus £800 for increased play equipment value
- 8 Subject to annual appraisal (£5,523.17 if unsatisfactory appraisal)
- 11 Based on cuts in 2005 plus average annual increase
- 26 With carry over will provide £1,500 to cover potential postal ballot costs in 2007
- 29 Repainting of pavilion £550.00

Appendix 2

AMENDED ACCOUNTS 2006/2007

Budget Name	Code	Budget	Budget Name	Code	Budget
Fees/Subscriptions	1	£556.00	Charities	25	£50.00
Insurance	2	£2,208.78	Elections	26	£850.00
Newsletter	3	£264.00	Hire of Equipment	27	£2,734.00
Training	4	£120.00	Capital Projects	28	£0.00
Postage + Travel	5	£500.00	Miscellaneous Expenditure	29	£500.00
Stationery/Office Equipment	6	£220.00	Parish Plan	30	£852.75
Salaries	7	£5,375.01	Parish Footpaths Scheme	31	£1,200.00
Members Expenses	8	£30.00			0

		£240.		
Hire of Premises	9	00		
Recreation Ground Grass		£765.		£23,895.3
Cutting	10	70	<b>Totals</b>	8
		£174.		
Hedge Laying/Trimming	11	90		
Strimming	12		Excluding	
		£120.	Lengthsman, Parish Paths,	£18,428.3
Water	13	00	Elections, Parish Plan	9
		£350.		
Electricity	14	00		
		£1,200.		
Play Area Maintenance	15	00		
		£100.	<b>Funding Sources</b>	
Repairs	16	00	Precept	£15,528.82
Cleaning	17	-		
		£50.	Carry over	£985.00
Maintenance of Flower Beds	18	00		
		£1,100.	Predicted income	£1,414.57
Contingency/Signs	19	00		
		£2,564.	Bank reserves	£500.00
Lengthsman Scheme	20	24		
Parish Freighter/Litter		£1,020.		
Control	21	00		
		£150.		
Village Halls	22	00		£18,428.39
		£550.		
Burial Grounds	23	00		
		£50.		
Community/Youth Groups	24	00		

**Minutes of the Ordinary Meeting of Ewyas Harold Group Parish Council**

**held on Tuesday 2<sup>nd</sup> January 2007**

**In Memorial Hall at 7.30 p.m.**

<b><u>Present</u></b>
Councillor Revd L Rickards in the chair
Councillor W Preece (Dulas)
Councillor Mrs E Overstall (Dulas)
Councillor P Jinman
Councillor D Harries
Councillor R Weaver
Councillor G Sprackling
Councillor J Middle
Councillor P Sheen (Rowlstone)
The Clerk
In attendance:
1 member of the public
PC Christine Griffiths (West Mercia Constabulary)

1	<p><b><u>Apologies for Absence</u></b> Councillors Mrs M Tovey, Mrs M Williams, Mrs J Addis</p>
2	<p><b><u>Declaration of Interest</u></b>  None declared</p>
3	<p><b><u>Minutes</u></b> The minutes of the ordinary meeting of the council held on Tuesday 7th November 2006 were approved with the following amendments:</p> <p><b>Item 4.8.3.1</b> Should include bullet point “EHGPC agrees to act as banker and sponsor for this project”</p> <p><b>Item 4.8.3.2</b> Resolution should read “this is something for discussion in the future.”</p>
N.B	<p><b>Item 6 was discussed before other items in the presence of PC Christine Griffiths</b></p>
4.1	<p><b><u>Artmarkers</u></b> Access path and sculpture are due to be installed by the middle of January. Father Nicholas has been kept informed of the developments. Written quotation for access path has been received and sent to HC for their approval. Final bill will be for £1,100 of which hopefully £1,000 will be paid through grant money.</p> <p><b><u>Resolved</u></b> That this is noted</p>
4.2	<p><b><u>Rowlstone Hall Lease</u></b> As agreed at December meeting lease length has been set at 999 years with annual rent fixed at £1.</p> <p><b><u>Resolved</u></b> That Revd L Rickards sign the lease on behalf of EHGPC and that a signature is obtained from the Rowlstone Hall Committee together with the payment of the rent for 2007.</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
4.3	<p><b><u>Christmas Lights</u></b> It was agreed that the people responsible for the lights within the village should be congratulated.</p>

	<p><b><u>Resolved</u></b></p> <p>That the Clerk should send a letter of thanks to the Events Committee</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
5	<p><b><u>Recreation Ground</u></b></p>
5.1	<p><b><u>Monthly Audit</u></b></p> <ul style="list-style-type: none"> <li>• Extra bark is required in play area</li> <li>• Sign on locked gate needs re-writing</li> <li>• Two side panels missing from log platform</li> <li>• Lock missing on septic tank</li> <li>• Pot holes in car park</li> <li>• Timber + nails to remove from car park</li> </ul> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
5.2	<p><b><u>Play Area</u></b></p>

5.2.1	<p><b><u>Sub-committee report</u></b></p>
5.2.1.1	<p><b><u>People’s Millions</u></b>  Play equipment companies have been approached and meetings scheduled as follows:  <b>Komplan</b> 15<sup>th</sup> December 2006. Some plans with prices have been received  <b>Childscape</b> 3<sup>rd</sup> January 2007  <b>HAGS</b> 4<sup>th</sup> January 2007  A fuller report on ideas for the play area with likely costings will be made at the February meeting  <b><u>Resolved</u></b>  That this is noted.</p>
5.2.1.2	<p><b><u>Insurance</u></b>  National Playing Fields Association have produced a publication on insurance and liabilities associated with playgrounds.  <b><u>Resolved</u></b>  That the Clerk should investigate the value of purchasing this booklet.  <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p></p>
5.2.1.3	<p><b><u>Teenagers Group</u></b>  This group has been formed and has suggested the creation of a multi-goal wall with Astroturf.  <b><u>Resolved</u></b>  That the Football Club should be involved in such discussions.  <p style="text-align: right;"><b><u>ACTION EO</u></b></p></p>
5.2.1.4	<p><b><u>Extra Community Space</u></b>  The possibility of renting the field next to the Rectory was discussed.  <b><u>Resolved</u></b>  A letter should be sent expressing an interest in considering the potential use of this land.  <p style="text-align: right;"><b><u>ACTION EO + CLERK</u></b></p></p>
5.2.2	<p><b><u>Grants</u></b></p>

5.3	<p><b><u>Dog Fouling</u></b></p> <p>Under the Clean Neighbourhoods and Environment Act 2005 Parish Councils can take on extra powers such as issuing fixed penalty notices for such problems. In the April 2006 Minutes EHGPC agreed not to take up these extra powers therefore it is believed that responsibility still lies with Herefordshire Council. Signage is required so that the public are aware of actions that can be taken against them.</p> <p><b><u>Resolved</u></b></p> <p>That clarification and signage is requested from Herefordshire Council</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
6	<p><b><u>Local Security Matters</u></b></p> <p>The following issues were raised with PC Griffiths</p> <ul style="list-style-type: none"> <li>• <b>Ewyas Harold Church</b> Some concerns had been raised over youths gathering around Church porch. Crime prevention advice had been issued.</li> <li>• <b>Alleged substance abuse</b> Police have been unable to link this with any named person.</li> <li>• <b>Recreation Ground Assault Nov 4<sup>th</sup> 2006</b> Police are still interviewing suspects.</li> </ul> <p><b><u>Resolved</u></b></p> <p>That, if possible, items for future meetings could be sent through the Clerk to the police so that they could be made aware of issues before the meeting.</p>
7	<p><b><u>Correspondence</u></b></p>

	<u>Sender</u>	<u>Content</u>
7.1	HC Adult + Community	Herefordshire Trail – copy to Peter Overstall  154 mile circular walk part of which passes through Ewyas Harold. Managed jointly by HC and Ramblers Association. <b><u>Resolved</u></b> That the Clerk would ask the footpaths officer if a copy of this trail could be obtained.  <b><u>ACTION CLERK</u></b>
7.2	HC Environment	Temporary Speed Indicator Devices – The Clerk has registered an interest on behalf of EHGPC. <b><u>Resolved</u></b> That this is noted
7.3	Mrs G Reece	Letter identifying problems with Pontrilas to Ewyas Harold watercourse – Clerk has responded to letter and contacted Herefordshire Council. Despite remedial action being undertaken it is clear that major work is necessary to resolve this problem. <b><u>Resolved</u></b> That the Clerk contacts HC to clarify what future actions have been timetabled.  <b><u>ACTION CLERK</u></b>
7.4	Big Lottery Fund	New contact details
7.5	Clare Wichbold HC	Project Development Grant Follow-up - Clerk has responded
7.6	HC Adult + Community	Information Sheet – Grants Available from Delegated Grants Team  Paperwork handed out at meeting
7.7	HC Adult + Community	Village Retailer – Issue 20 November 2006
7.8	HC Adult + Community	BAGO Catalogue – Hand tools for litter
7.9	HC Adult + Community	Becoming a Herefordshire Councillor
7.10	HC Adult + Community	Application form for free litter picking equipment  <b><u>Resolved</u></b> That EHGPC should request a pack  <b><u>ACTION CLERK</u></b>
7.11	Local Works	Campaign for the Sustainable Communities Bill <b><u>Resolved</u></b> That the Clerk should write and ask Paul Keetch MP to be present in the House on Friday 19 <sup>th</sup> January to vote for this bill.  <b><u>ACTION CLERK</u></b>

8	<b><u>Lengthsman Scheme</u></b>		
8.1	<b><u>Lengthsman work undertaken in December</u></b> To be advised		
9	<b><u>Financial Report</u></b>		
9.1	<b><u>Payments for approval</u></b>		
	Clerk salary	£	456.33
	Clerk stationery/office supplies	£	8.36
	Clerk postage	£	14.95
	Clerk travel	£	16.86
	HM Inland Revenue (PAYE £4.70, NI £5.07 employee £5.90 employer)	£	15.67
	Llancillo churchyard	£	50.00
	npower – electricity used to 21/12/06	£	61.44
	Black Hill Computer Software – web hosting and domain renewal	£	95.50
9.2	<b><u>Balances as at 31/12/06</u></b>		

	NatWest Current account	£	230.68
	Unpresented cheques	£	856.00
	Cheques/cash to be credited	£	39.00
	NatWest Business Reserve	£	673.27
	Alliance + Leicester Current account	£	1,011.62
	Alliance + Leicester Deposit account	£	17,660.74
	<b>Total cash assets</b>	<b>£</b>	<b>18,759.31</b>
	Consisting of:		<b>1</b>
	<b>Precept funds</b>	<b>£</b>	6571.83
	<b>Lengthsman Scheme</b>	<b>£</b>	-270.27
	Balance available but not yet claimed	£	1114.98
	Administration charge outstanding	£	55.77
	Available funds for remainder of financial year (annual allocation £2,229.95)	£	<b>788.94</b>
	<b>Parish Path Funds</b>	<b>£</b>	1,111.00
	<b>Parish Plan Funds</b>	<b>£</b>	771.75
	<b>Awards for All Grant</b>	<b>£</b>	5,000.00
	<b>Network Fund</b>	<b>£</b>	5,575.00
9.3	<b><u>Payments received</u></b>		
	VAT reclaim	£	867.79
	Newsletter revenue (A Bevan)	£	25.00
	Newsletter revenue (C Finnie)	£	14.00
	<b><u>Resolved</u></b>		
	That the financial statement is accepted and that payments should be made.		
			<b><u>ACTION CLERK</u></b>
10	<b><u>Planning</u></b>		
	No applications were received		
11	<b><u>Road Maintenance and Related Matters</u></b>		

11.1	<p><b><u>Signs at Triangle</u></b>  The majority of the permanent signs have been removed.  <b><u>Resolved</u></b>  That the Clerk would instruct the Lengthsman to remove and store any permanent signs still in place.</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
11.2	<p><b><u>Dark Lane</u></b>  Gully at junction of Dark Lane/School Lane needs clearing.  Resolved  That the Clerk would inform the Lengthsman.</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
11.3	<p><b><u>Fallen Tree</u></b>  A tree has fallen across the brook by the Church path.  <b><u>Resolved</u></b>  That Councillor G Sprackling would speak to the owners</p> <p style="text-align: right;"><b><u>ACTION GS</u></b></p>
11.4	<p><b><u>Fedw Cottage - Rowstone</u></b>  Garden is suffering severe flooding and this may be due to the installation of undersize road drains  <b><u>Resolved</u></b>  That Clerk report this to HC</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
11.5	<p><b><u>Cwm Dulas Hill</u></b>  Drain now totally blocked and the road surface is being washed away.  <b><u>Resolved</u></b>  That Clerk re-report this to HC</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
11.6	<p><b><u>Traffic Calming</u></b>  The agreed actions in the summer are still to be carried out  <b><u>Resolved</u></b>  That the Clerk should write to Andrew Lee Jones of Herefordshire Council to check on progress</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>

12	<b><u>Footpaths</u></b>	
	12.1	<b><u>Parish Footpaths Officer (PFO)</u></b> PFO will be attending training session on Friday January 5th <b><u>Resolved</u></b> That this is noted.
	12.2	<b><u>Parish Footpaths Map</u></b>  Amended map will be returned on January 3 <sup>rd</sup> and final version will be presented to EHGPC at the February meeting. <b><u>Resolved</u></b> That this is noted.
13	<b><u>Parish Website</u></b> <b>Articles for website</b> <ul style="list-style-type: none"> <li>• Footpath map if able to be scanned.</li> <li>• Sticks in the Flicks new season of films (Next screening The Queen on 11/1/07 at 7.30pm in the MH)</li> </ul> <p style="text-align: right;"><b><u>ACTION EO</u></b></p>	
14	<b><u>Newsletter</u></b>	

14.1	<p><b><u>Timetable</u></b> Four issues per year appearing March, June, September and December</p> <p><b><u>Resolved</u></b> That this is noted</p>				
14.2	<p><b><u>Content for Next Issue</u></b></p> <ul style="list-style-type: none"> <li>• Artmarkers Project - AS</li> <li>• Dog Fouling - PJ</li> <li>• Green Column –EO to enlist volunteer</li> <li>• People’s Millions update - EO</li> <li>• Precept - DH</li> <li>• MH Development – JM to ask Carol Jenkins</li> <li>• Flicks in the Sticks – DH</li> </ul> <p><b><u>Resolved</u></b> That this is noted</p>				
15	<p><b><u>Items for Future Discussion</u></b></p> <table border="1" data-bbox="236 1308 1485 1503"> <tr> <td data-bbox="236 1308 338 1406">15.1</td> <td data-bbox="338 1308 1485 1406"><b><u>Flooding Problems in Ewyas Harold</u></b></td> </tr> <tr> <td data-bbox="236 1406 338 1503">15.2</td> <td data-bbox="338 1406 1485 1503"><b><u>Connection of Pavilion to Main Sewer</u></b></td> </tr> </table>	15.1	<b><u>Flooding Problems in Ewyas Harold</u></b>	15.2	<b><u>Connection of Pavilion to Main Sewer</u></b>
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15.2	<b><u>Connection of Pavilion to Main Sewer</u></b>				
The Meeting closed at 9.20pm					

**NEXT MEETING** Feb 6th at the Memorial Hall

**Minutes of the Ordinary Meeting of Ewyas Harold Group Parish Council**  
**held on Tuesday 6<sup>th</sup> February 2007**  
**In Memorial Hall at 7.30 p.m.**

	<b><u>Present</u></b>
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	<p>Councillor Revd L Rickards in the chair  Councillor W Preece (Dulas)  Councillor Mrs E Overstall (Dulas)  Councillor P Jinman  Councillor D Harries  Councillor R Weaver  Councillor G Sprackling  Councillor J Middle  Councillor Mrs M Williams(Rowlstone)  Councillor Mrs J Addis  The Clerk  In attendance:  1 member of the public</p>
1	<p><b><u>Apologies for Absence</u></b>  Councillors Mrs M Tovey, P Sheen</p>
2	<p><b><u>Declaration of Interest</u></b>  Councillor P Jinman declared a personal interest in item 7.7</p>
3	<p><b><u>Minutes</u></b>  The minutes of the ordinary meeting of the council held on Tuesday 2<sup>nd</sup> January 2007 were approved without amendments.</p>
4.1	<p><b><u>Rowlstone Hall Lease</u></b>  This has now been signed by both parties and the first annual rental charge of £1 is to be collected.  <b><u>Resolved</u></b>  That this is noted</p>
4.2	<p><b><u>Village Warden Scheme</u></b> (Red Cross managed)  Mrs Margaret Woodward has taken up this post.  <b><u>Resolved</u></b>  That this is noted</p>
4.3	<p><b><u>Artmarkers</u></b> The sculpture was installed on 30<sup>th</sup> January. The access path and seat will be completed by 9<sup>th</sup> February 2007.  <b><u>Resolved</u></b>  That this is noted</p>

4.4	<p><b><u>Sustainable Communities Bill</u></b> Paul Keetch MP attended the successful second reading on January 19<sup>th</sup> 2007. The Bill will now proceed to a Public Bill Committee</p> <p><b><u>Resolved</u></b> That this is noted</p>
4.5	<p><b><u>Community Access Points</u></b></p> <p>A presentation was given by Mike Truelove of Herefordshire Council and the main points were:</p> <ul style="list-style-type: none"> <li>• Equipment provided is fairly comprehensive and includes laptops, scanner, webcam, music keyboard etc.</li> <li>• Total sum available is £20,000 of which £9,600 is ring-fenced to provide set-up, computers, software and technical support.</li> <li>• Extra insurance and any rents can be covered from £20,000.</li> <li>• Facility has to be self-funding after 2 years.</li> <li>• Technical support will have to be paid for after 2 year set up period.</li> <li>• Broadband connection will be on single site but possible to radio link other sites within 1 mile if line of sight is clear.</li> <li>• Facility should be free to individuals but groups can be charged hiring fee.</li> <li>• Funding for set-ups may continue until September 2007</li> <li>• Initial opening hours need to be for a minimum of 5 hours per week</li> <li>• Steering group would be responsible for running the facility but could delegate to user groups</li> <li>• Initial step would be hold public meeting to access need</li> <li>• Leaflets to advertise meeting will be provided by Herefordshire Council</li> <li>• Steering group needs to be formed to build a bid proposal</li> </ul>
4.6	<p><b><u>Proposed Memorial Hall Development</u></b></p> <ul style="list-style-type: none"> <li>• Management committee are still to agree on development proposal.</li> <li>• Open days were held on January 12<sup>th</sup>/13<sup>th</sup> with 100 people attending</li> <li>• Questionnaires – Over 1000 have been distributed and so far approximately 30% returned</li> <li>• Charity Trustees – Handouts have been given to Memorial Hall Committee and EHGPC to clarify role of various types of trustees</li> </ul> <p><b><u>Resolved</u></b> That this is noted</p>
4.7	<p><b><u>Flooding Problems in Ewyas Harold</u></b></p> <p>Cause of serious flooding near to Rosllyn has been identified to a collapsed pipe in the grounds of Mr + Mrs Scrivens, and work has been taking place to resolve this problem.</p> <p><b><u>Resolved</u></b> That this is noted</p>

5	<b><u>Recreation Ground</u></b>
5.1	<b><u>Monthly Audit</u></b> <ul style="list-style-type: none"> <li>• Extra bark is required in play area (still to source)</li> <li>• Holes in fine wire on boundary fence (Clerk to speak to EHCC)</li> <li>• Side panel missing from log platform</li> <li>• Two bars loose on horizontal ladder</li> <li>• Slide access very muddy (improvement planned with new development)</li> <li>• Wobble log still has “chewed” end</li> <li>• Rubbish behind pavilion</li> <li>• Graffiti on picnic tables (will be cleaned later in year)</li> <li>• Mole damage to field</li> </ul> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
5.2	<b><u>Play Area</u></b>

5.2.1 **Sub-committee report**

5.2.1.1 **People's Millions**

Four play equipment companies have been approached to provide costed plans. The work has been identified as 4 sections:

1. Path to play area
2. Safety surface
3. Shelter for parents
4. Play equipment.

Next meeting of the sub-committee has been scheduled at the school at 3pm on the 21<sup>st</sup> February so that a presentation could be made to the children for their views. Councillors are asked to attend a follow-on meeting at 4pm so that the proposals can be discussed at length before reaching a final decision at the Parish Council meeting in March.

**Resolved**

That this is noted.

5.2.1.2 **Teenagers Group**

The original suggestion of the creation of a multi-goal wall with Astroturf has been put on hold. Meanwhile two other applications have been made by the teenagers group:

**Youth shelter:** Application for funding has been made to HC Youth Capital Fund. Installation would be subject to police advice and discussion with EHGPC.

**Longtown Outdoor Activity Centre:** Application for funding to enable a group of teenagers to attend this centre has been made to HC Youth Activities Fund.

**Resolved**

That this is noted.

5.2.1.3 **Extra Community Space**

Any proposed alternative use for the Rectory field would not be possible without either the co-operation of the current tenant, or the request for him to surrender his tenancy. Earliest opportunity to reconsider use of land would be March 2008

**Resolved**

5.3	<p><b><u>Dog Fouling</u></b></p> <p>Clarification of actions and possible signage under Clean Neighbourhood Act</p> <p>Responsibility remains with HC and signs have been obtained from them for the Recreation Ground. The Dog Warden (01432 261761) is prepared to make regular visits if he can be given information on dates and times of problem dog walkers.</p> <p><b><u>Resolved</u></b></p> <p>That signs should be placed at the two entrances to the Recreation Ground.</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
6	<p><b><u>Local Security Matters</u></b></p> <p>A bicycle has been dumped in the brook by the surgery.</p> <p><b><u>Resolved</u></b></p> <p>That the Clerk should arrange for this to be removed.</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
7	<p><b><u>Correspondence</u></b></p>

	<u>Sender</u>	<u>Content</u>
7.1	HC Environment	Lengthsman Scheme terms and contacts
7.2	HC Corporate and Customer	Parish Council Election Costs May 2007  <b>Full Term Elections</b> Uncontested: £50 Contested: £575 <b>Casual Vacancies</b> Uncontested: £100 Contested : £1150 <b>Resolved</b> That the Clerk, through HALC, should query how the charges for uncontested elections are justified. <b><u>ACTION CLERK</u></b>
7.3		Clerks + Councils Direct – Issue 49 January 2007
7.4	Hereford Museum	Christopher Dresser Exhibition - 20 January to 3 March 2007 Paperwork given to Councillor G Sprackling
7.5	HC Children + Young People	Youth Council Elections 2007 – Update Paperwork given to Councillor G Sprackling
7.6	Paul Keetch MP	Sustainable Communities Bill  <b>Resolved</b> That this was noted in item 4.4
7.7	defra	Decision to refuse planning permission for a parking area on Ewyas Harold Common. This means that any future plans for a car park would have to be sited off the Common. <b>Resolved</b> That this is noted
7.8	HC Adult + Community	Copy of letter complaining over Post Office closures and the rural subsidy  <b>Resolved</b> That this noted
7.9	Herefordshire Voluntary Action	HVA News January 2007
7.10	SLCC	The Clerk – Vol37 No1 January 2007
7.11	West Midlands Ambulance	Community First Responder Scheme  <b>Resolved</b>

That the local fire service should be approached

8	<b><u>Lengthsman Scheme</u></b>																								
8.1	<p><b><u>Lengthsman work undertaken in December/January</u></b></p> <table border="1" data-bbox="236 824 1378 1240"> <thead> <tr> <th><b><u>Date</u></b></th> <th><b><u>Work</u></b></th> <th><b><u>Time</u></b></th> </tr> </thead> <tbody> <tr> <td>29/12/06</td> <td>Checking drains, gullies and clear as necessary. Cleaning road signs within Ewyas Harold</td> <td>390/60</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td>2/1/07</td> <td>Check drains, ditches etc. and clear as necessary</td> <td>330/60</td> </tr> <tr> <td>11/1/07</td> <td>Check drains and clear storm damage</td> <td>150/60</td> </tr> <tr> <td>18/1/07</td> <td>Check drains and clear storm damage</td> <td>180/60</td> </tr> <tr> <td>19/1/07</td> <td>Check for missing signs. Remove straighten and refit Dark Lane sign Clean graffiti from school sign post</td> <td>180/60</td> </tr> <tr> <td>22/1/07</td> <td>Clear storm debris</td> <td>150/60</td> </tr> </tbody> </table> <p><b><u>Resolved</u></b> That this is noted and approved</p>	<b><u>Date</u></b>	<b><u>Work</u></b>	<b><u>Time</u></b>	29/12/06	Checking drains, gullies and clear as necessary. Cleaning road signs within Ewyas Harold	390/60				2/1/07	Check drains, ditches etc. and clear as necessary	330/60	11/1/07	Check drains and clear storm damage	150/60	18/1/07	Check drains and clear storm damage	180/60	19/1/07	Check for missing signs. Remove straighten and refit Dark Lane sign Clean graffiti from school sign post	180/60	22/1/07	Clear storm debris	150/60
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	Clerk salary	£	456.43
	Clerk stationery/office supplies	£	nil
	Clerk postage	£	9.36
	Clerk travel	£	25.30
	HM Inland Revenue (PAYE £4.60, NI £5.07 employee £5.90 employer)	£	15.57
	Martin Roper – Waste collection December	£	20.00
	Martin Roper – Lengthsman work December	£	103.11
	Footsteps training course – Councillor D Harries	£	20.00
	Mansell Powell Supplies – Cable ties	£	15.28
	Martin Roper – Waste collection January	£	20.00
	Martin Roper – Lengthsman work January	£	261.73
9.2	<b>Balances as at 29/1/07</b>		
	NatWest Current account	£	230.68
	Unpresented cheques	£	621.50
	Cheques/cash to be credited	£	nil
	NatWest Business Reserve	£	1,231.38
	Alliance + Leicester Current account	£	1,038.01
	Alliance + Leicester Deposit account	£	16,758.99
	<b>Total cash assets</b>	<b>£</b>	<b>18,637.99</b>
	Consisting of:		
	<b>Precept funds</b>	<b>£</b>	<b>6,009.42</b>
	<b>Lengthsman Scheme</b>	<b>£</b>	<b>170.39</b>
	Balance available but not yet claimed	£	557.49
	Administration charge outstanding	£	37.19
	Available funds for remainder of financial year (annual allocation £2,229.95)	£	<b>690.69</b>
	<b>Parish Path Funds</b>	<b>£</b>	<b>1,111.00</b>
	<b>Parish Plan Funds</b>	<b>£</b>	<b>771.75</b>
	<b>Awards for All Grant</b>	<b>£</b>	<b>5,000.00</b>
	<b>Network Fund</b>	<b>£</b>	<b>5,575.00</b>
9.3	<b>Payments received</b>		
		£	nil
	<b>Resolved</b> That the financial statement is accepted and that payments should be made.		

10	<b><u>Planning</u></b>	
10.1	<b><u>Application number DCSW2006/3289/F</u></b> <b><u>Notification of Planning Permission</u></b>	
	Site:	St John Kemble Chapel, OS Grid Ref: 3881/2858, Ewyas Harold, Herefordshire.
	Description:	Proposed public art: carved stone, four sided structure
	<b><u>Resolved</u></b> That this is noted	
10.2	<b><u>Application number DCSW2006/1709/N</u></b> <b><u>Withdrawn Application</u></b>	
	Site:	Pontrilas Timber and Builders Merchants Ltd., Pontrilas, Herefordshire. HR2 0BE
	Description:	Clean renewable energy, biomass power generation plant
	<b><u>Resolved</u></b> That this is noted	
10.3	<b><u>Application number DCSW2006/3531/F</u></b> <b><u>Notification of Planning Permission</u></b>	
	Site:	Kingstreet Farm, Ewyas Harold, Herefordshire. HR2 0HB
	Description:	Garage and store
	<b><u>Resolved</u></b> That this is noted	
10.4	<b><u>Application number DCSW2007/0272/F</u></b>	
	Site:	Penna Park, Pontrilas, Herefordshire. HR2 0DL
	Description:	Change of use of agricultural land to domestic use as orchard
	Application Type:	Full
	Applicant	John Brooks, Penna Park, Pontrilas, Herefordshire. HR2 0DL
	<b><u>Resolved</u></b>	

	That EHGPC have no objections to this application
11	<b><u>Road Maintenance and Related Matters</u></b>

11.1	<p><b><u>Hay Sign at Elm Green Junction</u></b></p> <p>The direction sign has been retrieved and will be refitted by the Lengthsman once suitable clamps are received from HC.</p> <p><b><u>Resolved</u></b></p> <p>That this is noted.</p>
11.2	<p><b><u>Dark Lane Sign</u></b></p> <p>This has been repaired and refitted.</p> <p><b><u>Resolved</u></b></p> <p>That this is noted</p>
11.3	<p><b><u>Seat opposite Elm Green Junction</u></b></p> <p>One of the wooden slats is missing and the remaining ones are showing signs of rot. The Lengthsman has removed the protruding bolts that were originally holding the missing slat.</p> <p><b><u>Resolved</u></b></p> <p>That this seat is the responsibility of the Highways department and therefore the Clerk should report these faults to them.</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
11.4	<p><b><u>Fedw Cottage - Rowstone</u></b></p> <p>Garden is suffering severe flooding and this may be due to the installation of undersize road drains. This has been reported to HC and the request has been passed on to the highways maintenance team.</p> <p><b><u>Resolved</u></b></p> <p>That this is noted.</p>
11.5	<p><b><u>Cwm Dulas Hill</u></b></p> <p>Drain now totally blocked and the road surface is being washed away. This has been reported to HC but despite a site visit the work is still outstanding.</p> <p><b><u>Resolved</u></b></p> <p>That Clerk report this again to HC</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
11.6	<p><b><u>Speed Sign on B4347</u></b></p> <p>The 40 mph sign on the B4347 entering Ewyas Harold from Abbey Dore has been broken off. The damage has been reported to HC but the work is still outstanding.</p>



12.1

**Parish Footpaths Officer's Report**

1. The footpath map proof has been approved and returned to the printer. The maps should be ready in 7-10 days. Does the GPC want a larger version of this map for display on the notice board next to the telephone kiosk? This will be at extra cost. Or would it be sufficient to display the A4 map and say where it can be obtained?

**Resolved**

That the Clerk should instruct the FPO to order the larger version

**ACTION CLERK**

2. It is now Hereford council's policy to improve footpath access by replacing stiles, especially if they are broken and need re-pairing, with galvanised, heavy duty, self-closing gates (the Marlow gate). The changeover requires the landowner's permission. Gates are provided by Hereford and we install them. Gates are already being installed along the Monnow Way route which enters our parish by Llangua bridge and follows footpaths to the Vroe, Sunnybank farm, Llancillo Court and then on to Walterstone.

**Resolved**

That the Clerk query why galvanised gates are being used when more attractive wooden ones are available.

**ACTION CLERK**

3. EH 18 The footpath crosses the Dulas road heading south west. At the top of the first field from the road the stile is broken and will be replaced by a gate. The landowner has also agreed that the stile on the roadside may be replaced with a gate.
4. EH17 There is a stile where this leaves the Dulas road climbing up towards the castle. The landowner has agreed that this may be replaced by a gate but permission is needed from English Heritage since the land is part of a Scheduled Monument. I have made the application.
5. These three gates will mean that it is possible to walk a short circular route from the village along EH17 and EH18 without having to climb any stiles.
6. EH16 Where this exits the playing field there is a kissing gate which is awkward for wheelchairs or people pushing a pram/buggy. I would suggest replacing this with an Ascot gate which is an attractive self closing wooden gate. The GPC as landowner is asked to give consent for this improvement.

**Resolved**

That EHGPC gives consent for this improvement and the Clerk should inform the FPO of their decision.

**ACTION CLERK**

13	<b><u>Parish Website</u></b> No items were raised under this section		
14	<b><u>Newsletter</u></b> <table border="1"> <tr> <td>14.1</td> <td><b><u>Timetable</u></b> Councillors were reminded that Isabelle required articles at least 2 weeks before the next meeting i.e. by 20<sup>th</sup> February. <b><u>Resolved</u></b> That this is noted</td> </tr> </table>	14.1	<b><u>Timetable</u></b> Councillors were reminded that Isabelle required articles at least 2 weeks before the next meeting i.e. by 20 <sup>th</sup> February. <b><u>Resolved</u></b> That this is noted
14.1	<b><u>Timetable</u></b> Councillors were reminded that Isabelle required articles at least 2 weeks before the next meeting i.e. by 20 <sup>th</sup> February. <b><u>Resolved</u></b> That this is noted		
15	<b><u>Items for Future Discussion</u></b> <table border="1"> <tr> <td>15.1</td> <td><b><u>Councillor recruitment and Chair replacement for 2007/2008.</u></b></td> </tr> </table> <p style="text-align: center;"><b>NB Sticks in Flicks at the Memorial Hall</b></p> <p style="text-align: center;"><b>Friday 9<sup>th</sup> February 7.30pm “Keeping Mum”</b></p> <p style="text-align: center;"><b>Thursday 8<sup>th</sup> March 7.30pm “Wind That Shakes the Barley”</b></p>	15.1	<b><u>Councillor recruitment and Chair replacement for 2007/2008.</u></b>
15.1	<b><u>Councillor recruitment and Chair replacement for 2007/2008.</u></b>		
	The Meeting closed at 9.30pm		
	Chairman  Date		

**NEXT MEETING** Mar 6th at the Memorial Hall

**Minutes of the Ordinary Meeting of Ewyas Harold Group Parish Council**  
**held on Tuesday 6<sup>th</sup> March 2007**  
**In Memorial Hall at 7.30 p.m.**

	<b><u>Present</u></b>
	Councillor Revd L Rickards in the chair Councillor W Preece (Dulas) Councillor Mrs E Overstall (Dulas) Councillor Mrs M Tovey

	<p>Councillor D Harries  Councillor R Weaver  Councillor G Sprackling  Councillor J Middle  Councillor Mrs P Sheen(Rowlstone)  Councillor Mrs J Addis  The Clerk  In attendance:  Councillor J B Williams (Herefordshire Council) and 3 members of the public</p>
1	<p><b><u>Apologies for Absence</u></b>  Councillors Mrs M Williams, P Jinman</p>
2	<p><b><u>Declaration of Interest</u></b>  None were declared</p>
3	<p><b><u>Minutes</u></b>  The minutes of the ordinary meeting of the council held on Tuesday 6<sup>th</sup> February 2007 were approved without amendments.</p>
4.1	<p><b><u>Artmarkers</u></b>  Path and gate have been installed but still waiting for the seat.  <b><u>Resolved</u></b>  That this is noted</p>
4.2	<p><b><u>Parish Council Election Costs</u></b>  HALC states that increased costs are caused by new national guidelines for printing procedures. [See Information Corner]. The figures are a best guess and the actual cost may be lower.  <b><u>Resolved</u></b>  That this is noted</p>
4.3	<p><b><u>Village Warden Scheme</u></b> (Red Cross managed)  Mrs Margaret Woodward has offered to come and speak to the council about her appointment.  <b><u>Resolved</u></b>  That this is noted</p>
4.4	<p><b><u>Parish Freighter</u></b>  Visit on 10<sup>th</sup> February cancelled owing to severe weather was rearranged for 3<sup>rd</sup> March 2007.  <b><u>Resolved</u></b>  That this is noted</p>

4.5	<p><b><u>First Responder Scheme</u></b></p> <p>Still to confirm whether an individual from the local fire service will register for this scheme.</p> <p><b><u>Resolved</u></b></p> <p>That Councillor Revd L Rickards will report back to the Clerk within the next week</p> <p style="text-align: right;"><b><u>ACTION LR</u></b></p>
4.6	<p><b><u>Parish Council Chairman</u></b></p> <p>The Clerk reminded councillors that a replacement needed to be found when Councillor Revd L Rickards resigns in May 2007. Councillors received a leaflet on the role and responsibilities of the chairman.</p> <p><b><u>Resolved</u></b></p> <p>That this is noted.</p>
4.7	<p><b><u>Proposed Memorial Hall Development</u></b></p> <ul style="list-style-type: none"> <li>• Questionnaires have been returned and analysed.</li> <li>• Considerations being made on range of possible developments which will enable project costings to be made.</li> <li>• Draft application being prepared while project is finalised</li> </ul> <p><b><u>Resolved</u></b></p> <p>That this is noted</p>
4.8	<p><b><u>Flooding Problems in Ewyas Harold</u></b></p> <p>Herefordshire Council have repaired a collapsed pipe in the garden of Mr + Mrs Scrivens to alleviate the resulting road flooding. They have identified a second area of collapsed drain near to Caemain and this will be repaired later in the year. Engineers for HC claim the drainage from the house frontages has been replaced by various owners over the years with pipes of different bores and at different levels, and this has led to the ongoing problems. The responsibility for putting this right will need to be resolved.</p> <p>Residents are unhappy about the state of their front gardens after completion of the drainage repairs. The Clerk has made HC aware of these concerns and the individuals have been informed</p>

	<p>that they should send their complaints to HC. Herefordshire Council have since indicated that they are happy to discuss these concerns directly with the affected parties.</p> <p><b><u>Resolved</u></b> That this is noted</p>
5	<p><b><u>Recreation Ground</u></b></p>
5.1	<p><b><u>Monthly Audit</u></b></p> <ul style="list-style-type: none"> <li>No items requiring attention were identified this month.</li> </ul> <p><b><u>Resolved</u></b> That this is noted</p> <p><b>Actions taken during previous month</b></p> <ul style="list-style-type: none"> <li>Grass on reseeded bonfire site is now growing but area is heavily contaminated with nails. Councillor Revd L Rickards reported that this was being resolved.</li> <li>Side panel on log platform has been replaced</li> <li>Bars have been fixed on horizontal ladder</li> <li>Bark around roundabout levelled out</li> <li>Bolts under swings cut off</li> <li>Rubbish behind pavilion has been removed.</li> </ul> <p><b><u>Resolved</u></b> That this is noted</p>
5.2	<p><b><u>Moles</u></b></p> <p>Gassing can only be carried out by registered operator. Defra website identifies need to keep children and animals away from treated area for 48 hours. Fran White has used Leominster Pest Control (01568 615249) to carry out this work.</p> <p><b><u>Resolved</u></b> That Clerk should confirm the quarantine requirements</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
5.3	<p><b><u>Grass Cutting 2007.</u></b></p> <p><b><u>Resolved</u></b> That the Clerk should renew the contract with R E Daniel</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
5.4	<p><b><u>RoSPA Inspection</u></b></p> <p>RoSPA playground inspection is due weeks commencing 16<sup>th</sup> and 23<sup>rd</sup> April 2007, cost will be £43.26. RoSPA are promoting software package which will include all information on play area and will allow recording of council's routine inspections, Clerk has sought information on the benefits of obtaining this software.</p>

	<p><b><u>Resolved</u></b> That the Clerk should clarify whether an inspection was necessary given the redevelopment of the play area; and if appropriate cancel the planned inspection.</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
5.5	<p><b><u>Dog Fouling</u></b> Dog Fouling Signs are still waiting suitable fixings.</p> <p><b><u>Resolved</u></b> That this is noted.</p>
5.6	<p><b><u>Football Ground Fencing</u></b> EHFC are waiting on plans of the proposed fencing and will present these to the GPC when available.</p> <p><b><u>Resolved</u></b> That this is noted</p>
5.7	<p><b><u>Car Park</u></b> The possibility of resurfacing the car park in the future and the potential costs was discussed</p> <p><b><u>Resolved</u></b> That this is noted</p>
5.8	<p><b><u>Play Area</u></b></p>

5.8.1	<p><b><u>User Group Sub-Committee</u></b></p> <p>Councillor Mrs E Overstall made a report on behalf of the User Group (see appendix 1)</p> <p>Martin Wood (Hags Play) gave a presentation of the proposed developments to the play area.</p> <p>There then followed a full discussion of the proposals</p> <p><b><u>Resolved</u></b></p> <p>That the Clerk should award the contract for the play area redevelopment to Hags Play Ltd with the view for work to be completed by May 2007.</p> <p>Proposed: Councillor E Overstall</p> <p>Seconded: Councillor D Harries</p> <p>Carried unanimously</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p> <p>It was noted that all the old play equipment needed to be removed and that this could be sold privately.</p> <p><b><u>Resolved</u></b></p> <p>That Councillor D Harries would discuss the possibility of selling by private tender with Nigel Ward auctioneers.</p> <p style="text-align: right;"><b><u>ACTION DH</u></b></p>
6	<p><b><u>Local Security Matters</u></b></p> <p>Dan Pilkington has been appointed as the new CSO for this area</p> <p><b><u>Resolved</u></b></p> <p>That this is noted.</p>
7	<p><b><u>Correspondence</u></b></p>

	<u>Sender</u>	<u>Content</u>
7.1	Central Networks	Demonstration power cut survival pack  <b><u>Resolved</u></b> That this is noted
7.2	Local Works	Sustainable Communities Bill  Request that the GPC ask the local MP to support this bill <b><u>Resolved</u></b> That the Clerk writes and makes this request. <b><u>ACTION CLERK</u></b>
7.3	Community First	Blue Sky Thinking 21/3/07 – celebration of parish/town planning
7.4	Communities + Local Government	Proposed New Model Code of Conduct – Consultation Paper (views by 9 <sup>th</sup> March 2007)  <b><u>Resolved</u></b> That this is noted
7.5	HC Adult + Community	Community Regeneration Grant  Paperwork to Councillor Revd L Rickards
7.6	NALC	Review of the Quality Town and Parish Council Scheme
7.7	British Red Cross	Village Warden Scheme
7.8	Glasdon	Seating catalogue
7.9	Newsdesk Communications	Enjoy England
7.10	Audit Commission	Confirmation of UHY Hacker as external auditors for 2006/7
7.11	Councillor E Overstall	Application for Parish Talk Grant
7.12	Julie Archer	Poster and flyer for Dore Community Transport
7.13	HM Revenue + Customs	Employer Pack 2007
7.14	Wicksteed	Children's play equipment
7.15	Nominet	Confirmation of Domain registration
7.16	HC Adult + Community	RoSPA Play Ground Inspection 2007  <b><u>Resolved</u></b>

8	<b><u>Lengthsman Scheme</u></b>	
8.1	<b><u>Lengthsman work undertaken in February</u></b>	
	<b><u>Date</u></b>	<b><u>Work</u></b>
	12/2/07	Check drains, gullies and clear as required
		Clear debris and remove broken sign from Abbey Dore road
	23/2/07	Check drains, gullies and clear as required
	<b><u>Resolved</u></b>	
	That this is noted and approved	
9	<b><u>Financial Report</u></b>	
9.1	<b><u>Payments for approval</u></b>	
	Clerk salary	£ 452.64
	Clerk stationery/office supplies	£ nil
	Clerk postage	£ 13.20
	Clerk travel	£ 16.86
	HM Inland Revenue (PAYE £4.10, NI £4.54 employee £5.28 employer)	£ 13.92
	Welsh Water	£ 74.66
	Mansell Powell Supplies – cable ties	£ 14.10
	Rowlstone PCC – Annual award for upkeep of churchyard	£ 50.00
	Martin Roper – Waste collection February	£ 20.00
	Martin Roper – Clear rubbish from playing field	£ 31.80
	Martin Roper – Remove bolt stubs from swings and level bark in play area	£ 39.75
	Martin Roper – Lengthsman work February	£ 115.01
	Transfer from NatWest to A+L account	£ 10,000.00
	Herefordshire Jarvis Services – Road sweep December 2006	£ 70.50
	Herefordshire Jarvis Services – Road sweep January 2007	£ 70.50
	Herefordshire Jarvis Services – Road sweep February 2007	£ 70.50
	Brian Ball – Flower bed maintenance	£ 45.00
	Brian Ball – Recreation ground and play area maintenance	£ 53.50
	Information Commissioner – Annual Data Protection Registration	£ 35.00
9.2	<b><u>Balances as at 26/02/07</u></b>	

	NatWest Current account	£	10,230.68
	Unpresented cheques	£	506.00
	Cheques/cash to be credited	£	nil
	NatWest Business Reserve	£	1,788.87
	Alliance + Leicester Current account	£	995.73
	Alliance + Leicester Deposit account	£	15,818.25
	<b>Total cash assets</b>	<b>£</b>	<b>28,327.53</b>
	Consisting of:		<b>3</b>
	<b>Precept funds</b>	<b>£</b>	<b>5,453.40</b>
	<b>Lengthsman Scheme</b>	<b>£</b>	<b>417.38</b>
	Balance available but not yet claimed	£	nil
	Administration charge outstanding	£	18.61
	Available funds for remainder of financial year (annual allocation £2,229.95)	£	<b>398.77</b>
	<b>Parish Path Funds</b>	<b>£</b>	<b>1,111.00</b>
	<b>Parish Plan Funds</b>	<b>£</b>	<b>771.75</b>
	<b>Awards for All Grant</b>	<b>£</b>	<b>5,000.00</b>
	<b>Network Fund</b>	<b>£</b>	<b>5,575.00</b>
	<b>People's Millions</b>	<b>£</b>	<b>10,000.00</b>
9.3	<b>Payments received</b>		
	Lengthsman scheme payment for Jan-March 2007	£	557.49
	People's Millions – advance payment	£	10,000.00
	EHFC (Contribution to pavilion redecoration)	£	200.00

9.4	<b>Budget Amendments</b>				
	To ensure a balanced budget the following transfers are necessary:				
	<b>Budget Code</b>	<b>Budget</b>	<b>Action</b>		
	4	Training	Transfer the following sum from this budget	£	100.00
	15	Play area Maintenance	Transfer the following sum from this budget	£	100.00
	13	Water	Transfer the following sum into this budget	£	52.74
	18	Flower bed Maintenance	Transfer the following sum into this budget	£	45.00
	21	Parish Freighter/Litter	Transfer the following sum into this budget	£	50.00
	29	Miscellaneous	Transfer the following sum into this budget	£	52.26
	<p><b>Resolved</b> That the financial statement is accepted and that payments and transfers should be made (Payment to MPS to wait for confirmation by Councillor L Rickards). <b><u>ACTION CLERK +LR</u></b></p>				
10	<b>Planning</b>				
10.1	<b>Application number DCSW2006/3693/N</b> <b>Notification of Planning Permission</b>				
	Site:	Pontrilas Timber Builders Merchants Ltd, Pontrilas, Herefordshire. HR2 0BE			
	Description:	Clean renewable energy biomass power generation plant			
	<p><b>Resolved</b> That this is noted</p>				
10.2	<b>Application number DCSW2007/0567/F</b>				
	Site:	Unit 7, Westwood Industrial Estate, Pontrilas, Herefordshire. HR2 0EL			
	Description:	Extension to existing industrial unit.			
	Application Type:	Full			
	Applicant	PH + HH Collins, Unit 5, Westwood Industrial Estate, Pontrilas, Herefordshire. H			
	<b>Resolved</b>				

	That EHGPC have no objections to this application	
10.3	<b><u>Application number DCSW2007/0608/F</u></b>	
	Site:	Mortimer Cottage, Ewyas Harold, Herefordshire. HR2 0ES
	Description:	Conservatory to rear.
	Application Type:	Full
	Applicant	Mark Pritchard, Mortimer Cottage, Ewyas Harold, Herefordshire. HR2 0ES
	<b><u>Resolved</u></b> That EHGPC have no objections to this application	
11	<b><u>Road Maintenance and Related Matters</u></b>	

11.1	<p><b><u>Cwm Dulas Hill</u></b></p> <p>Drain now totally blocked and the road surface is being washed away with deep potholes forming. This has been reported on two occasions to HC.</p> <p><b><u>Resolved</u></b></p> <p>That this is noted.</p>
11.2	<p><b><u>Speed Sign on B4347</u></b></p> <p>The 40 mph sign on the B4347 entering Ewyas Harold from Abbey Dore has been broken off. The damage has been reported on two occasions to HC.</p> <p><b><u>Resolved</u></b></p> <p>That this is noted</p>
11.3	<p><b><u>Hill Lane (UC74419)</u></b></p> <p>The soil slippage onto the surfaced track at the Ewyas Harold end has still to be cleared despite being reported to HC in November.</p> <p><b><u>Resolved</u></b></p> <p>That this is noted.</p>
	<p>Items 11.1, 11.2, 11.3 have been drawn to the attention of Mr Steven Charlton (Area Manager Highways HC) and he is looking into why these issues have not been resolved</p>
11.4	<p><b><u>Pothole outside Fire Station</u></b></p> <p>This has been reported and repaired.</p> <p><b><u>Resolved</u></b></p> <p>That this is noted.</p>
11.5	<p><b><u>C1221 Potholes</u></b></p> <p>Several potholes have formed on this road where it passes through the army camp</p> <p><b><u>Resolved</u></b></p> <p>That the Clerk reports this to HC.</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
11.6	<p><b><u>A465</u></b></p> <p>After the recent heavy rain standing water has remained in several areas on the A465 between Pontrilas and Llangua</p> <p><b><u>Resolved</u></b></p>

That the Clerk should report this to Amey Mouchel.

12	<b><u>Footpaths</u></b>	
	12.1	<b><u>Parish Footpaths Officer's Report</u></b> See appendix 2
	12.2	<b><u>Parish Footpaths Map</u></b> Copies are now available in the Post Office and larger versions will be displayed on notice boards <b><u>Resolved</u></b> That this is noted
	12.3	<b><u>Temporary path closures in South Herefordshire</u></b> The Milford Haven gas connection project will lead to footpath closures between March and September 2007. Ewyas Harold parish is not affected but the Footpaths Officer has details of those areas that will be closed during this period. <b><u>Resolved</u></b> That this is noted
13	<b><u>Parish Website</u></b> No items were raised under this section	
14	<b><u>Newsletter</u></b>	
	14.1	<b><u>March Issue</u></b> This issue was approved with the following amendments: <ul style="list-style-type: none"> <li>• Councillor Mrs E Overstall to update the article on People's Millions.</li> <li>• Councillor Mrs M Tovey to contribute to the article on low power lighting.</li> <li>• Clerk to add comment re the forthcoming parish elections.</li> </ul> <b><u>Resolved</u></b> That this is noted
The Meeting closed at 9.20pm		
Chairman  Date		

**NEXT MEETING** April 3rd at the Rowstone Village Hall  
Future Meetings May 1<sup>st</sup> (AGM), June 5<sup>th</sup>, July 3rd

**Minutes of the Ordinary Meeting of Ewyas Harold Group Parish Council**

**held on Tuesday 3<sup>rd</sup> April 2007**

**In Rowstone Village Hall at 7.30 p.m.**

	<p><b><u>Present</u></b></p> <p>Councillor D Harries in the chair Councillor W Preece (Dulas) Councillor P Jinman Councillor G Sprackling Councillor J Middle Councillor Mr P Sheen(Rowlstone) Councillor Mrs M Williams (Rowlstone) Councillor Mrs J Addis The Clerk In attendance: Councillor J B Williams (Herefordshire Council) and 1 member of the public</p>
1	<p><b><u>Apologies for Absence</u></b></p> <p>Councillors Mrs E Overstall, Mrs M Tovey, Revd L Rickards , R Weaver</p>
2	<p><b><u>Declaration of Interest</u></b></p> <p>Councillor Mrs J Addis and G Sprackling declared a personal interest in item 12.3</p>
3	<p><b><u>Minutes</u></b></p> <p>The minutes of the ordinary meeting of the council held on Tuesday 6<sup>th</sup> March were approved without amendments.</p>
4.1	<p><b><u>Artmarkers</u></b></p> <p>Seat, path and gate have been installed. Invoice for £1,100 has been sent off to hopefully secure £1,000 grant funding for this work.</p> <p><b><u>Resolved</u></b></p> <p>That this is noted</p>
4.2	<p><b><u>First Responder Scheme</u></b></p> <p>There has been no expression of interest and therefore the Clerk has written to the ambulance service to decline the offer of training. Richard Baker has offered to talk to the council about his involvement with this scheme.</p>

	<p><b><u>Resolved</u></b> That this is noted</p>
4.3	<p><b><u>Village Warden Scheme</u></b> (Red Cross managed) Mrs Margaret Woodward has agreed to make a short presentation to the council in June. <b><u>Resolved</u></b> That this is noted</p>
4.4	<p><b><u>Proposed Memorial Hall Development</u></b> Grant application is being finalised <b><u>Resolved</u></b> That this is noted -</p>
4.5	<p><b><u>Litter Pick</u></b> It was noted that EH Primary School has been organising litter picking in village. <b><u>Resolved</u></b> That the Clerk should send a letter of thanks on behalf of the Council. <b><u>ACTION CLERK</u></b></p>
4.6	<p><b><u>Parish Council Chairman</u></b> There was a discussion on the possible replacement when Councillor Revd L Rickards resigns in May 2007. <b><u>Resolved</u></b> That this is noted.</p>
4.7	<p><b><u>Councillor vacancies</u></b> There will soon be 5 vacancies on the Council and the need for identifying replacements was discussed. Application packs have been sent out to 3 possible candidates. <b><u>Resolved</u></b> That this is noted</p>
5	<p><b><u>Recreation Ground</u></b></p>
5.1	<p><b><u>Monthly Audit</u></b></p> <ul style="list-style-type: none"> <li>• Equipment OK</li> <li>• Rubbish major issue again including: <ul style="list-style-type: none"> <li>➤ Plastic knives, forks and lager cans in play area</li> <li>➤ Footballers' tape</li> <li>➤ Metal net pegs left behind goal returned to football club along with retrieved football</li> </ul> </li> </ul> <p><b><u>Resolved</u></b></p>

	<p>That this is noted</p> <p>The ongoing problem of litter was discussed</p> <p><b><u>Resolved</u></b></p> <p>That the Clerk should pursue the delivery of the litter picking pack requested in January</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
5.2	<b><u>Play Area Development</u></b>

5.2.1	<p><b><u>HAGS Timetable and Agreements</u></b></p> <ul style="list-style-type: none"> <li>• Site meeting arranged with HAGS on April 11<sup>th</sup> at 11pm. Installation provisionally set for later in April with access via recreation ground car park.</li> <li>• Priorsfield will not be used as access except in exceptional circumstances</li> </ul> <p><b><u>Resolved</u></b> That the Clerk would inform HAGS that they would need to inform HC Highways if they required this access.</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p> <ul style="list-style-type: none"> <li>• Only minor items would be corrected during 3 year maintenance checks provided by HAGS. Faults arising from vandalism etc would have to be met by the Council or its insurers.</li> <li>• New drawings have been requested to show the re-siting of gazebo and removal of fence within play area.</li> <li>• Conduit alongside path to allow for future lighting is not included in the costs and therefore will not be undertaken.</li> <li>• Wetpour : Yellow fleck in toddler area blue fleck in junior area</li> <li>• 5% of total costs will be withheld for the 12 months following completion of work.</li> <li>• Latest date for completion has been set as the 25<sup>th</sup> May 2007.</li> </ul> <p><b><u>Resolved</u></b> That the Clerk should confirm this in writing.</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
5.2.2	<p><b><u>Sale of Old Play Equipment</u></b></p> <p>It is unlikely that a sale could be arranged on site therefore the equipment will be included in the next sale by Nigel Ward on 21<sup>st</sup> April. If necessary Nick Eynon has kindly offered to store the equipment until such time as a buyer can be found.</p> <p><b><u>Resolved</u></b> That the Clerk should confirm that Nick Eynon is able to store the equipment That the Clerk should confirm that HAGS would arrange for the equipment to be transported to Nick Eynon. That Councillor D Harries should confirm the intention to sell to Nigel Ward</p> <p style="text-align: right;"><b><u>ACTIONS DH + CLERK</u></b></p>
5.3	<p><b><u>Moles</u></b></p> <ul style="list-style-type: none"> <li>• Leominster Pest Control have offered to assess the problem free of charge</li> <li>• Did not think that Recreation Ground would be suitable site for use of gassing because of public access but if possible likely cost would be £200 plus labour and travel.</li> <li>• Reinfestation from neighbouring farmland a real problem</li> </ul>

	<p><b><u>Resolved</u></b></p> <p>That given the public access situation the presence of moles would probably have to be tolerated.</p>
5.4	<p><b><u>RoSPA</u></b></p> <p>Given the play area development the Clerk has cancelled this year's inspection on the advice of Fran White. She has also advised that the safety software package being promoted by RoSPA does not justify the expense.</p> <p><b><u>Resolved</u></b></p> <p>That this is noted</p>
6	<p><b><u>Local Security Matters</u></b></p> <p>No items were raised under this section.</p>
7	<p><b><u>Correspondence</u></b></p>

	<u>Sender</u>	<u>Content</u>
7.1	Green Wood Centre	Products catalogue
7.2	Hereford Museum	Poster for Terence Dowse Exhibition 17 <sup>th</sup> March to 9 <sup>th</sup> May 2007
7.3	Cllr Jean Addis	Notification of decision not to stand as parish councillor at May 2007 elections. At the meeting Councillor Mrs J Addis agreed to continue for another 12 months. <b><u>Resolved</u></b> That this is noted
7.4	Herefordshire CAB	Annual Report 2005-2006 and donation request <b><u>Resolved</u></b> That this was noted under item 9.4
7.5	HAGS Play	Play Area order acknowledgement <b><u>Resolved</u></b> That this was noted under item 5.2.1
7.6	HAGS Play	Request for determination of soil contamination for proposed play area. Clerk has responded to this request. <b><u>Resolved</u></b> That this is noted
7.7	Paul Keetch MP	Acknowledgement of Sustainable Communities request
7.8	County Air Ambulance	Funding appeal <b><u>Resolved</u></b> That this was noted under item 9.4
7.9	NALC/SLCC	Clerk contract amendments <b><u>Resolved</u></b> That this will be discussed at the parish meeting in June 2007.
7.10	West Mercia Constabulary	Golden Valley News Beat - Mar 2007  Copies given to Councillors
7.11	Cllr D Harries	Community Access Point – At the meeting on 29 <sup>th</sup> March 2007 It was agreed that a steering group should be set up. A number of sites are being considered to host this scheme. <b><u>Resolved</u></b> That this is noted.
7.12	HALC	Information Corner -19.3.07  Copies given to Councillors
7.13	HALC	New requirements for annual Internal Audit <b><u>Resolved</u></b> That this will be discussed at the parish meeting in June 2007.

8	<b><u>Lengthsman Scheme</u></b>																		
8.1	<p><b><u>Lengthsman work undertaken in March.</u></b></p> <table border="1"> <thead> <tr> <th><b><u>Date</u></b></th> <th><b><u>Work</u></b></th> <th><b><u>Hours</u></b></th> </tr> </thead> <tbody> <tr> <td>3/3/07</td> <td>Check and clear drains and gullies as necessary</td> <td>270/60</td> </tr> <tr> <td>6/3/07</td> <td>Check and clear drains and gullies as necessary</td> <td>360/60</td> </tr> <tr> <td>10/3/07</td> <td>Check and clear drains and gullies as necessary. Jetting of drains at Dulas</td> <td>240/60</td> </tr> <tr> <td>12/3/07</td> <td>Check and clear drains and gullies as necessary. Jetting of drains Ewyas Harold.</td> <td>330/60</td> </tr> <tr> <td></td> <td style="text-align: right;"><b>Total</b></td> <td>1200/60</td> </tr> </tbody> </table> <p><b><u>Resolved</u></b> That this is noted and approved</p>	<b><u>Date</u></b>	<b><u>Work</u></b>	<b><u>Hours</u></b>	3/3/07	Check and clear drains and gullies as necessary	270/60	6/3/07	Check and clear drains and gullies as necessary	360/60	10/3/07	Check and clear drains and gullies as necessary. Jetting of drains at Dulas	240/60	12/3/07	Check and clear drains and gullies as necessary. Jetting of drains Ewyas Harold.	330/60		<b>Total</b>	1200/60
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	<b>Total</b>	1200/60																	
8.2	<p><b><u>Lengthsman Rates 2007/2008</u></b></p> <p>Notification of 4% increase of hourly rates from £15.86 to £16.50 inclusive of VAT</p>																		
9	<b><u>Financial Report</u></b>																		
9.1	<b><u>Payments for approval</u></b>																		

	Clerk salary	£	445.10
	Stationery/Office Expenses	£	12.21
	Clerk postage	£	10.44
	Clerk travel	£	35.84
	HM Inland Revenue (PAYE £3.20 NI £3.50 employee £4.07 employer)	£	10.77
	Gelder design – Parish Paths Maps	£	450.00
	Gelder design – Laminated Parish Paths Map	£	94.00
	Golden Valley Insurance Services – Newsletter printing	£	60.00
	Memorial Hall Grant	£	100.00
	Rowlstone Village Hall Grant	£	50.00
	Martin Roper – Lengthsman Work in March 2007	£	317.25
	Martin Roper – Rubbish collection in March 2007	£	40.00
	Herefordshire Jarvis Services – Road sweep in May 2006	£	70.50
	<b>MPS cheque for £14.10 passed for payment in March 2007 destroyed as EHGPC not responsible for payment.</b>		
9.2	<b>Balances as at 27<sup>th</sup> March 2007</b>		

	NatWest Current account	£	230.68
	Unpresented cheques	£	570.10
	Cheques/cash to be credited	£	nil
	NatWest Business Reserve	£	1,788.87
	Alliance + Leicester Current account	£	372.89
	Alliance + Leicester Deposit account	£	25,595.24
	<b>Total cash assets</b>	<b>£</b>	<b>27,417.58</b>
	Consisting of:		
	<b>Precept funds</b>	<b>£</b>	<b>4,900.33</b>
	<b>Lengthsman Scheme</b>	<b>£</b>	<b>139.50</b>
	Balance available but not yet claimed	£	nil
	Administration charge outstanding	£	nil
	Available funds for remainder of financial year (annual allocation £2,229.95)	£	<b>139.50</b>
	<b>Parish Path Funds</b>	<b>£</b>	<b>1,031.00</b>
	<b>Parish Plan Funds</b>	<b>£</b>	<b>771.75</b>
	<b>Awards for All Grant</b>	<b>£</b>	<b>5,000.00</b>
	<b>Network Fund</b>	<b>£</b>	<b>5,575.00</b>
	<b>People's Millions</b>	<b>£</b>	<b>10,000.00</b>
9.3	<b><u>Payments received</u></b>		
		£	nil
9.4	<p><b><u>Budget Expenditure</u></b></p> <p>There was a discussion on the distribution of monies to charities and community groups.</p> <p><b><u>Resolved</u></b></p> <p>That £50.00 should be given to Dore Transport</p> <p>That the community group money should be held over for consideration in 2007/2008.</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>		
9.5	<p><b><u>Budget Amendments</u></b></p> <p>In line with finance regulations the following budget heading will require the sums below to be transferred from the surplus in the play area maintenance budget. This will ensure this budget is not overspent.</p>		
	Lengthsman Scheme	£	130.50
	<p><b><u>Resolved</u></b></p> <p>That the financial statement is accepted and that payments and transfers should be made</p>		

10	<b><u>Planning</u></b>	
10.1	<b>Application number DCSW2006/3266/L Notification of Listed Building Consent</b>	
	Site:	Pontrilas Court, Pontrilas, Herefordshire. HR2 0EH
	Description:	Internal and external alterations to include flat roof kitchen bay, pitched roof over coach house and demolition of gardener's lavatory
	<b><u>Resolved</u></b> That this is noted	
10.2	<b>Application number DCSW2007/0272/F Notification of Planning Permission</b>	
	Site:	Penna Park, Pontrilas, Herefordshire. HR2 0DL
	Description:	Change of use of agricultural land to domestic use as orchard
	<b><u>Resolved</u></b> That this is noted	
10.3	<b>Application number DCSW2007/0567/F Amended Plans</b>	
	Site:	Unit 7, Westwood Industrial Estate, Pontrilas, Herefordshire. HR2 0EL
	Description:	Extension to existing industrial unit.
	Application Type:	Full
	Applicant	PH + HH Collins, Unit 5, Westwood Industrial Estate, Pontrilas, Herefordshire. H
	<b><u>Resolved</u></b> That EHGPC have no objections to this application (Plans viewed prior to meeting)	
10.4	<b>Application number DCSW2007/0950/F</b>	
	Site:	2 Rosebury Place, Ewyas Harold, Herefordshire. HR2 0EW
	Description:	New 3 bedroomed dwelling on infill, alteration to access drive
	Application Type:	Full
	Applicant	Mr A Gower, 2 Rosebury Place, Ewyas Harold, Herefordshire. HR2 0EW
	<b><u>Resolved</u></b>	

That EHGPC have no objections to this application.

11 **Road Maintenance and Related Matters**

11.1 **Hanover Housing (Glenside School Road)** Maureen Johnson (01989 566189) has reported that people parking opposite creat a problem for larger vehicles entering and leaving site. The Clerk has been advised that HH need to take this up with Herefordshire Council.  
**Resolved**  
That this is noted.

11.2 **Pudding Street**  
Potholes need repairing.  
**Resolved**  
That the Clerk reports this to HC  
**ACTION CLERK**

11.3 **Road Signs**  
Temporary road signs are not being removed after work has been completed. Including some from McNeiff at the end of the footpath which follows the brook to Pontrilas (EH4/EH1).  
**Resolved**  
That the Clerk reports this to HC  
**ACTION CLERK**

12 **Footpaths**

12.1	<p><b><u>Parish Footpaths Officer's Report</u></b></p> <p>The gates and sign posts that I ordered will probably arrive soon.</p> <p>1x metal marlow gate for EH 18 (plus 2x 6ftx4in posts)</p> <p>2x wooden Aston gates with one way opening without trombone handle, with gate stop for EH 17/18</p> <p>1x wooden Aston pedestrian gate two way opening with trombone handle and with gate stopper for EH16</p> <p>This last gate with the trombone handle is for the far side of the recreation ground to replace the kissing gate. It's fine to go ahead with installing this but the other 3 gates better wait until I return in mid May. I will need to let the land owner's know and in the case of EH17, at the edge of the castle bailey, I have to give English Heritage 4 weeks notice. They have given permission but want the option to come and have a look before we put in the gate.</p> <p><b><u>Resolved</u></b></p> <p>That this is noted</p>
12.2	<p><b><u>P3 Scheme Annual Return</u></b></p> <p>There was a total spend of £169 for the year 2006/2007. £89 on maintenance work and £80 on maps</p> <p><b><u>Resolved</u></b></p> <p>That this is noted</p>
12.3	<p><b><u>Churchyard Gate</u></b></p> <p>There was a discussion on the possible replacement of the gate on the west side of the old churchyard.</p> <p><b><u>Resolved</u></b></p> <p>That the Clerk should write to Ewyas Harold PCC and request that they replace the metal gate with one which will open up to a metre wide for improved access. The Clerk should also inform the PCC that a wooden could be provided.</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
13	<p><b><u>Parish Website</u></b></p> <p>No items were raised under this section</p>
14	<p><b><u>Newsletter</u></b></p> <p>The method for identifying and approving items for inclusion was reviewed.</p> <p><b><u>Resolved</u></b></p> <p>That the draft should be sent out with the agenda</p>

	That the Clerk should invite the editor to attend a council meeting to discuss procedures. <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
15	<b><u>Matters for Future Discussion</u></b>  Monitoring and Updating Notice Boards
	The Meeting closed at 9.30pm
	Chairman  Date

**NEXT MEETING**            May 1<sup>st</sup> (AGM) at the Memorial Hall – **To be confirmed whether this needs to be moved to the 8<sup>th</sup> after the elections**

Future Meetings    June 5<sup>th</sup>, July 3<sup>rd</sup>, August 7<sup>th</sup>

**Minutes of the Ewyas Harold Group Parish Assembly**  
**held on Tuesday 15<sup>th</sup> May 2007**  
**in the Memorial Hall at 7.30p.m.**

	<b><u>Present</u></b>
	Revd L Rickards in the chair Councillor J Middle Councillor R Weaver Councillor R Mailes Councillor Mrs J Addis Councillor Mrs E Overstall (Dulas) Councillor W Preece (Dulas) Councillor Mrs M Williams (Rowlstone) Councillor P Sheen (Rowlstone) The Clerk

	<p>In attendance: Councillor J B Williams (Herefordshire Council)</p>
1	<p><b><u>Record of Attendance</u></b> In addition to the Councillors the following members of the public were present: Mr Derek Harries Mrs Isabelle Devereux Mr John Hook</p>
2	<p><b><u>Apologies for Absence</u></b>  Retiring Councillors Mrs M Tovey and G Sprackling</p>
3	<p><b><u>Minutes</u></b>  The minutes of the Annual Group Parish Assembly held on Tuesday 2<sup>nd</sup> May 2006 were approved without amendment</p>
4	<p><b><u>Matters Arising.</u></b>  There were no matters arising</p>
5	<p><b><u>Annual Financial Report.</u></b></p>

5.1	<p><b><u>Annual Returns</u></b>  The Clerk presented the report attached as Appendix 1. It was noted that the annual internal audit report identified that the control objectives were being achieved to a standard to meet the needs of the council.</p> <p><b><u>Resolved</u></b>  That the financial report be accepted and that the annual governance statement is approved  Carried unanimously</p>
5.2	<p><b><u>Internal Auditor</u></b>  It was noted that with the unavailability of the previous auditor an alternative had to be selected for inspection of accounts.</p> <p><b><u>Resolved</u></b>  Mr Ray Harris was chosen as having the suitable qualifications given his record of acting as treasurer for the Memorial Hall (these accounts are audited through the Charity Commission) and his experience of running his own successful business for many years.  Carried unanimously.</p>
5.3	<p><b><u>Assessment of Internal Audit</u></b>  Areas identified by supplementary audit will need to be discussed at the next Parish Meeting as agreed at the April meeting.</p> <p><b><u>Resolved</u></b>  That this is noted</p>
6	<p><b><u>Chairman's Report</u></b>   The Chairman's report is attached as Appendix 2</p>
7	<p><b><u>Public Forum</u></b></p>

7.1	<p><b><u>The Parish of Ewyas Harold</u></b></p> <table border="1"> <tr> <td data-bbox="392 226 512 412">7.1.1</td> <td data-bbox="512 226 1426 412"> <p><b><u>Replacement of Church Gate</u></b> Mr John Hook raised the issue of this gate and it was confirmed that EHPCC were considering replacing the kissing gate with a self-closing metal gate to allow better access</p> </td> </tr> <tr> <td data-bbox="392 412 512 562">7.1.2</td> <td data-bbox="512 412 1426 562"> <p><b><u>Priorsfield Kissing Gate</u></b> Mr Hook questioned the type of replacement gate to be used and it was agreed that this would be metal and self-closing</p> </td> </tr> <tr> <td data-bbox="392 562 512 853">7.1.3</td> <td data-bbox="512 562 1426 853"> <p><b><u>Nettles in Priorsfield</u></b> Mr Hook raised the problem of nettles growing in the area of the kissing gate. <b><u>Resolved</u></b> That the Clerk would discuss the possibility of spraying with the Lengthsman. <b><u>ACTION CLERK</u></b></p> </td> </tr> <tr> <td data-bbox="392 853 512 1151">7.1.4</td> <td data-bbox="512 853 1426 1151"> <p><b><u>Overgrown Footpaths</u></b> Mrs Isabelle Devereux pointed out that some foot paths around Elmdale were becoming difficult to walk as weeds and nettles were overgrown. <b><u>Resolved</u></b> That the Clerk would ask the Footpaths Officer to look into this problem. <b><u>ACTION CLERK</u></b></p> </td> </tr> </table>	7.1.1	<p><b><u>Replacement of Church Gate</u></b> Mr John Hook raised the issue of this gate and it was confirmed that EHPCC were considering replacing the kissing gate with a self-closing metal gate to allow better access</p>	7.1.2	<p><b><u>Priorsfield Kissing Gate</u></b> Mr Hook questioned the type of replacement gate to be used and it was agreed that this would be metal and self-closing</p>	7.1.3	<p><b><u>Nettles in Priorsfield</u></b> Mr Hook raised the problem of nettles growing in the area of the kissing gate. <b><u>Resolved</u></b> That the Clerk would discuss the possibility of spraying with the Lengthsman. <b><u>ACTION CLERK</u></b></p>	7.1.4	<p><b><u>Overgrown Footpaths</u></b> Mrs Isabelle Devereux pointed out that some foot paths around Elmdale were becoming difficult to walk as weeds and nettles were overgrown. <b><u>Resolved</u></b> That the Clerk would ask the Footpaths Officer to look into this problem. <b><u>ACTION CLERK</u></b></p>
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7.2	<p><b><u>The Parish of Dulas</u></b> There were no matters raised.</p>								
7.3	<p><b><u>The Parish of Llancillo</u></b> There were no matters raised.</p>								
7.4	<p><b><u>The Parish of Rowstone</u></b> There were no matters raised.</p>								
The Meeting closed at 7.50pm									

Appendix 1

		<b>Spend £</b>	<b>Spend £</b>	<b>Comments</b>
		2006-2007	2005-2006	
Fees/Subscriptions	1	<b>555.36</b>	506.00	
Insurance	2	<b>2208.78</b>	2106.56	
Newsletter	3	<b>203.00</b>	-	3
Training	4	<b>20.00</b>	180.00	4
Postage + Travel	5	<b>497.33</b>	488.53	
Stationery/Office				
Equipment	6	<b>220.00</b>	212.53	
Salaries	7	<b>5597.87</b>	4160.96	7
Members Expenses	8	-	-	
Hire of Premises	9	<b>240.00</b>	199.00	
Recreation Ground Grass				
Cutting	10	<b>765.70</b>	899.76	10
Hedge Laying/Trimming	11	<b>174.90</b>	156.00	
Strimming	12	-	-	
Water	13	<b>172.74</b>	183.25	
Electricity	14	<b>280.42</b>	214.91	14
Play Area Maintenance	15	<b>649.30</b>	1071.57	
Repairs	16	<b>47.50</b>	206.02	
Cleaning	17	-	-	
Maintenance of Flower				
Beds	18	<b>95.00</b>	-	
Contingency/Signs	19	<b>982.40</b>	339.69	19

Lengthsman	20	<b>2471.75</b>	2941.00	20
Parish Freighter/Litter				
Control	21	<b>1054.61</b>	836.32	21
Village Halls	22	<b>149.00</b>	150.00	
Burial Grounds	23	<b>550.00</b>	450.00	
Community/Youth				
Groups	24	-	200.00	
Charities	25	<b>50.00</b>	50.00	
Elections	26	-	-	
Hire of Equipment	27	-	-	
Capital Projects	28	<b>2543.00</b>	1216.00	28
Miscellaneous				
Expenditure	29	<b>500.34</b>	655.66	
Parish Plan	30	<b>81.00</b>	87.25	
Parish Paths Scheme	31	<b>169.00</b>	510.00	31
<b>Totals</b>		<b>20,110.00</b>	17511.01	

3. Printing now contracted out

4. Clerk training 2005/2006 which was funded through bursary

7. Increase due to new contract terms

10. Dry summer meant fewer cuts

14. Extra cost attributed to use of floodlights for football training

19. Decoration of pavilion

20. Carry over from previous year funded footway sweep in 2005/2006

21. MH charge for Parish Freighter plus installation of extra litter bin

28. Purchase of slide in 2006/2007

31. Purchase of fold-up footpaths map in 2005/2006

### **BANK RECONCILIATION**

#### **EWYAS HAROLD GROUP PARISH COUNCIL**

Financial year ending 31 March 2007

Prepared by A P Shipp, RFO

Date 15th May 2007

Approved by Councillor Revd L Rickards , Chairman

Date 15th May 2007

Balance per bank statement as at 31 March 2007

Current account (NatWest) 230.68

Current account (Alliance & Leicester) 372.89

Reserve account (NatWest)	1,798.87
Instant Reserve account (Alliance & Leicester)	25,673.22

**28,075.66**

	Cheque no	Amount
Less unrepresented cheques		
(Current Accounts)		
	700051	-450.00
	700080	-56.00
	700113	-50.00
	700115	-445.10
	700116	-58.49
	700117	--10.77
	700119	--94.00
	700120	-60.00
	700121	-100.00
	700122	-49.00
	700123	-317.25
	700124	-40.00
	700126	-50.00
	700128	-50.00

**-1830.61**

Net bank balances as at 31 March 2007 26245.05

Income to bank 0.00

Value of stock 12.00

**Total cash and Stock 31 March 2007 26257.05**

## Annual Return for the year ended 31st March 2007

### Statement of Accounts

	Year Ending		% change
	31-Mar-06	31-Mar-07	
1 Balances brought forward	£2,915	£5740	96.91%
2 (+) Annual precept	£14,769	£15,528	5.14%
3 (+) Total other receipts	£7,342	£26,585	262.09%
4 (-) Staff costs	-£4,160	-£5,597	34.54%
5 (-) Loan repayments	nil	nil	
6 (-) total other payments	-£15,126	-£15,999	5.77%
7 (=) balances carried forward	£5,740	£26,257	357.44%
8 Total cash & investments	£5,740	£26,257	357.44%

9	Total fixed assets	nil	nil
10	Total borrowings	nil	nil

### **Explanation of significant variances**

1	Balances brought forward	The increase was the result of agreement to carry over money in budget codes for elections (£250), capital projects (£734), newsletter (£250), parish paths scheme (£690) and parish plan (£852) to cover planned expenditure in 2006/2007	
3	(+) Total other receipts	Increase due to awards to improve play area for village (£20,575)	
4	(-) Staff costs	Increase due to the introduction of new national contract agreement for Clerk's salary	
7	(=) balances carried forward	Increase due to payment for play area improvements not being due until 2007/2008. Therefore carry over of (£20,575). Excluding the play area funding, the high level carried over in 2005/2006 was maintained in 2006/2007 as the result of agreed carry over in budget codes for elections (£850), parish paths scheme (£1031) and outstanding parish plan (£771)	
8	Total cash & investments	As above	

## Appendix 2

### Chairman's Report

Looking back over the past year I would like to say how fortunate I have been to have so many people on the council willing to work hard to get things done. Andy has continued to serve us efficiently and with good humour and every councillor has made their contribution in different ways. It has certainly made my role as chair much easier so thank you all. I don't intend here to give a complete run down of all that has happened this year. Instead I would like to just pick out a few reflections that will give a flavour of the year.

This year will have seen two new visible additions to the village; the first is the sculpture produced through the artmarkers project. We are grateful to the Catholic Church for allowing us to site the sculpture in their grounds. This is a piece of art which tries to reflect something of the history of the village and it was good to see so many people young and old get involved. The second obvious project this year is the new playground. It was amazing to see the way the community got behind this project and made their phone calls in vast numbers to support the bid. I am grateful to the sub committee that worked so hard on this project and all the young people that contributed with their ideas.

The community that we are a part of is very good at supporting events and functions and this was demonstrated again in the fact that a small community like this was able to muster the support to defeat projects from much bigger areas.

As we have gone through this project and others I have become aware of how difficult it is to please everyone but I hope we have tried our best to listen to the different opinions. Where possible we have through the year on a number of

issues tried to allow some space to allow members of the public the chance to share concerns. We might not always have satisfied everyone but we have tried to listen. On the whole I think this has been quite a good year for the relationship between the council and the public with fewer real contentious issues taking us over.

Whilst there is a lot of excitement about the new playground I have to say that I am also sad to see the old equipment going. One of the things that has constantly frustrated me whilst serving on this council is the way legislation and red tape seems to not only prevent good things happening but also raise costs. Due to health and safety we had to lose a perfectly good slide a few years ago when despite years of enjoyment it was deemed no longer safe. In a similar way we were unable to use our grant to improve what we had because the perfectly good equipment we had did not conform to the new standard. Consequently as a council we have occasionally faced criticism for things which are beyond our control.

As I stand down from the chair and from the council I note that once again we have not had a contested election. It is increasingly difficult to find people willing to serve and sadly the council is not truly representative of the community. I hope however in the coming year that the council will continue to try and listen to everybody in the community. We have a diverse community with often conflicting needs. The young need things to do and older folk often want peace and quiet sometimes these two needs are not compatible. I wish the future council well as they continue to serve this community. I would also like to add a special thanks to Graham and Margaret for their many years of service and wish them well in the future.

Lloyd Rickards

### Annual Meeting of the Council – Tuesday 15<sup>th</sup> May 2007

	Present
	<p>Revd L Rickards in the chair (for 1 to 5)</p> <p>Councillor P Sheen in the chair (Rowlstone) (from item 6)</p> <p>Councillor J Middle</p> <p>Councillor R Weaver</p> <p>Councillor R Mailes</p> <p>Councillor Mrs J Addis</p> <p>Councillor Mrs E Overstall (Dulas)</p> <p>Councillor W Preece (Dulas)</p> <p>Councillor Mrs M Williams (Rowlstone)</p> <p>The Clerk</p> <p>In attendance:</p> <p>Councillor J B Williams (Herefordshire Council) and 3 members of the public</p>
1	<p><b><u>Apologies for Absence</u></b></p> <p>None received</p>
2	<p><b><u>Minutes</u></b></p> <p>The minutes of the Annual Meeting of the Council held on Tuesday 2<sup>nd</sup> May 2006 were</p>

	approved without amendment
3	<p><b><u>Matters Arising.</u></b></p> <p>There were no matters arising</p>
5	<p><b><u>Election of Chairman</u></b></p> <p>Councillor Mrs M Williams proposed Councillor P Sheen and this was seconded by Councillor J Middle. There were no other nominations.</p> <p>Councillor P Sheen was unanimously elected as Chairman for the ensuing year.</p> <p>Councillor Revd L Rickards relinquished the chair and as he was no longer a sitting councillor retired from the meeting.</p>
6	<p><b><u>Election of Vice Chairman</u></b></p> <p>There were no nominations for vice chairman and this action was deferred until after item 7</p>
7	<p><b><u>Co-option of Councillor</u></b></p> <p>Using the rights identified through Herefordshire Council Derek Harries was invited to stand as a councillor. The invitation was accepted and Derek Harries was duly co-opted to the council and immediately signed the acceptance of office.</p>
8	<p><b><u>Election of Vice Chairman</u></b></p> <p>Councillor J Middle proposed Councillor D Harries and this was seconded by Councillor E Overstall. There were no other nominations.</p> <p>Councillor D Harries was unanimously elected as Vice-Chairman for the ensuing year.</p>
9	<p><b><u>Councillor Recruitment Problems</u></b></p> <p>Councillor P Jinman highlighted the recruitment problems being experienced with EHGPC again having an uncontested election with 4 vacancies. This was also raised by the retiring Chairman in his annual report and is being experienced across the country.</p> <p><b><u>Resolved</u></b></p> <p>That District Councillor J B Williams would take this concern forward to the County Council</p> <p style="text-align: right;"><b><u>ACTION JBW</u></b></p> <p>That the Clerk would write to HC on behalf of EHGPC</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
10	<p><b><u>Retiring Councillors</u></b></p> <p>It was noted that 3 long serving EHGPC councillors had stood down at this election. Mrs Margaret Tovey, Mr Graham Sprackling and Revd Lloyd Rickards</p> <p><b><u>Resolved</u></b></p> <p>That their hard work and dedication should be acknowledged in the minutes</p> <p>That the Clerk should send letters of thanks to them onwrite to them on behalf of EHGPC</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
	The Meeting closed at 8.20pm

**Minutes of the Ordinary Meeting of Ewyas Harold Group Parish Council**  
**held on Tuesday 15<sup>th</sup> May 2007**  
**In the Memorial Hall at 8.20 p.m.**

	<b><u>Present</u></b>
	<p>Councillor P Sheen in the chair (Rowlstone) (from item 6)</p> <p>Councillor J Middle</p> <p>Councillor R Weaver</p> <p>Councillor R Mailes</p> <p>Councillor Mrs J Addis</p> <p>Councillor Mrs E Overstall (Dulas)</p> <p>Councillor W Preece (Dulas)</p> <p>Councillor Mrs M Williams (Rowlstone)</p> <p>Councillor D Harries</p> <p>The Clerk</p> <p>In attendance:</p> <p>Councillor J B Williams (Herefordshire Council) and 2 members of the public</p>
1	<p><b><u>Apologies for Absence</u></b></p> <p>None received</p>

2	<p><b><u>Declaration of Interest</u></b> None declared</p>
3	<p><b><u>Minutes</u></b> The minutes of the ordinary meeting of the council held on Tuesday 3<sup>rd</sup> April 2007 were approved without any amendments.  Carried unanimously</p>
	<p><b><u>NB Item 13.1 was discussed at this stage</u></b></p>
4.	<p><b><u>There were no matters for report.</u></b></p>
5	<p><b><u>Recreation Ground</u></b></p>

5.1	<p><b><u>Monthly Audit</u></b></p> <ul style="list-style-type: none"> <li>• Play area being rebuilt therefore no items to inspect</li> <li>• Gate post of main gate has been damaged and although since re-straightened the closure bolt needs to be replaced by a longer one</li> <li>• Main gate needs buffer to prevent from damaging wall of adjoining property</li> </ul> <p><b><u>Resolved</u></b> That the Clerk would report this work to Brian Ball</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p> <ul style="list-style-type: none"> <li>• Bags of rubbish behind pavilion</li> </ul> <p><b><u>Resolved</u></b> That Councillor R Mailes would remove these</p> <p style="text-align: right;"><b><u>ACTION RM</u></b></p>						
5.2	<p><b><u>Play Area</u></b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td data-bbox="335 873 446 1400">5.2.1</td> <td data-bbox="446 873 1508 1400"> <p><b><u>Old Equipment</u></b></p> <p>This was sold by Nigel Ward at his April auction and after costs £1,305.63 was raised. It was noted that without the help Mr John Addis the collection of the wooden play equipment would have been even more difficult than it eventually proved.</p> <p><b><u>Resolved</u></b> That the Clerk should send a letter of thanks to Mr Addis and offer to meet any expenses that he may have incurred</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p> </td> </tr> <tr> <td data-bbox="335 1400 446 2027">5.2.2</td> <td data-bbox="446 1400 1508 2027"> <p><b><u>Extra Costs</u></b></p> <ul style="list-style-type: none"> <li>• The realignment of path and re-profiling of the slide embankment will incur an extra cost of £350 but this will be found from the contingency fund within the lottery bid.</li> </ul> <p><b><u>Resolved</u></b> That this is noted</p> <ul style="list-style-type: none"> <li>• The extra income and expense generated by the grant awards will mean that extra auditing costs totalling £415 will be incurred.</li> </ul> <p><b><u>Resolved</u></b> That this is noted and that the Clerk should make the Lottery aware of this situation.</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p> </td> </tr> <tr> <td data-bbox="335 2027 446 2083">5.2.3</td> <td data-bbox="446 2027 1508 2083"> <p><b><u>Play Area Notices</u></b></p> <p>The cost for these has been included in the original tender. The two draft</p> </td> </tr> </table>	5.2.1	<p><b><u>Old Equipment</u></b></p> <p>This was sold by Nigel Ward at his April auction and after costs £1,305.63 was raised. It was noted that without the help Mr John Addis the collection of the wooden play equipment would have been even more difficult than it eventually proved.</p> <p><b><u>Resolved</u></b> That the Clerk should send a letter of thanks to Mr Addis and offer to meet any expenses that he may have incurred</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>	5.2.2	<p><b><u>Extra Costs</u></b></p> <ul style="list-style-type: none"> <li>• The realignment of path and re-profiling of the slide embankment will incur an extra cost of £350 but this will be found from the contingency fund within the lottery bid.</li> </ul> <p><b><u>Resolved</u></b> That this is noted</p> <ul style="list-style-type: none"> <li>• The extra income and expense generated by the grant awards will mean that extra auditing costs totalling £415 will be incurred.</li> </ul> <p><b><u>Resolved</u></b> That this is noted and that the Clerk should make the Lottery aware of this situation.</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>	5.2.3	<p><b><u>Play Area Notices</u></b></p> <p>The cost for these has been included in the original tender. The two draft</p>
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5.2.3	<p><b><u>Play Area Notices</u></b></p> <p>The cost for these has been included in the original tender. The two draft</p>						

6	<p><b><u>Local Security Matters</u></b></p> <ul style="list-style-type: none"><li>• Chainsaw has been stolen from local farm</li><li>• Two thefts from cars and three burglaries in the surrounding area have been reported in the police News Beat</li></ul> <p><b><u>Resolved</u></b></p> <p>That this is noted</p>
7	<p><b><u>Correspondence</u></b></p>

	<b><u>Sender</u></b>	<b><u>Content</u></b>
7.1	HC Environment	Lengthsman Scheme 2007/2008  <b><u>Resolved</u></b> That this was noted in item 8.2
7.2	UHY Hacker Young	Annual Accounting paperwork
7.3	David Ogilvie	Street Furniture Rental
7.4	Glasdon	Notice of on-line ordering offers
7.5	HC Environment	Bus Services in Pontrilas Area – New contracts 2007  Bus services 440 and 443 are being re-tendered in September 2007 <b><u>Resolved</u></b> That this is noted
7.6	HC Corporate + Customer	District Council Election Notice – Golden Valley South
7.7	HALC	Southern Area Meeting Agenda 17 <sup>th</sup> April 2007
7.8	HALC	Herefordshire Rural Police/Community Consultative Group – 24 <sup>th</sup> April 2007
7.9	HC Adult + Community	Herefordshire Economic Development Strategy 2006
7.10	Herefordshire Partnership	Planning for Real – 5 <sup>th</sup> + 6 <sup>th</sup> June 2007
7.11	West Mercia Police	Golden Valley News Beat – April 2007  Paperwork to Councillors
7.12	Kentchurch Parish Council	Campaign to create a South Hereford Railway Station  <b><u>Resolved</u></b> That the Clerk writes to confirm the support of EHGPC. <b><u>ACTION CLERK</u></b>
7.13	HALC	Subscription for period 1.4.07 to 31.3.08
7.14	HALC	Information Corner 27.4.07  Paperwork to Councillors
7.15	HALC	May 2007 at The Courtyard
7.16	HALC	NALC Local Authorities New Code of Conduct  See 7.19
7.17	HALC	Guidance on Dispensations
7.18	HALC	Community Forums May/June 2007

8	<b><u>Lengthsman Scheme</u></b>	
8.1	<b><u>Lengthsman work undertaken in April</u></b>	
	<b><u>Date</u></b>	<b><u>Work</u></b>
5/4/07	Verge cutting Gilberts Wood + Priorsfield	30/60
19/4/07	Verge cutting Gilberts Wood + Priorsfield	30/60
21/4/07	Verge cutting Forge garage and roundabout	60/60
21/4/07	15 litres spray for village centre	
28/4/07	Verge cutting A465 junction	40/60
	TOTAL	160/60
<b><u>Resolved</u></b> That this is noted and approved		
8.2	<b><u>2007/2008 Funding</u></b>	
<ul style="list-style-type: none"> <li>• Funding remains unchanged at £2,229.95</li> </ul>		
<b><u>Resolved</u></b> That this is noted		
9	<b><u>Financial Report</u></b>	
9.1	<b><u>Payments for approval</u></b>	

	Clerk salary	£	481.62
	Stationery/Office Expenses	£	39.66
	Clerk postage	£	8.14
	Clerk travel	£	54.81
	HM Inland Revenue (PAYE £5.80 NI £6.48 employee £ 7.54 employer)	£	19.82
	Rowlstone Hall hire April 2007	£	16.00
	npower – pavilion electricity	£	57.68
	Dulas Churchyard Grant 2006/2007	£	50.00
	Parish Freighter – 2007 bookings	£	155.12
	HALC 2007/2008 subscription	£	193.98
	Martin Roper – Waste collection April	£	91.00
	Martin Roper – Lengthsman work in April	£	54.64
	HJS – April road sweep	£	70.50
	Tim Howells – Painting railings and ironwork in village centre	£	293.99
	HAGS Play area (Wet Pour VAT element)	£	1916.25
	Allianz- Cornhill Annual Insurance <i>Premium will be increased once play area has been re-opened and amended details sent to Insurers</i>	£	2295.25
	Nick Eynon – Artmarkers seat and access path/gate	£	1,292.50
	Internal Auditor fee	£	50.00
	Metro signs 2000	£	640.38
	NALC – Standing orders (electronic version) <i>All councils are required to have standing orders and these will enable easy amendments to be made to the model version</i>	£	11.75
9.2	<b><u>Balances as at 8<sup>th</sup> May 2007</u></b>		

	NatWest Current account	£	230.68															
	Unpresented cheques	£	100.00															
	Cheques/cash to be credited	£	1863.12															
	NatWest Business Reserve	£	10,278.73															
	Alliance + Leicester Current account	£	784.60															
	Alliance + Leicester Deposit account	£	25748.11															
	<b>Total cash assets</b>	<b>£</b>	<b>38,805.24</b>															
	Consisting of:																	
	<b>Precept funds</b>	<b>£</b>	<b>14,045.00</b>															
	<b>Lengthsman Scheme</b>	<b>£</b>	<b>557.49</b>															
	<table border="1"> <tr> <td>Balance available but not yet claimed</td> <td>£</td> <td>1672.46</td> </tr> <tr> <td>Administration charge outstanding</td> <td>£</td> <td>204.41</td> </tr> <tr> <td>Available funds for remainder of financial year (annual allocation £2,229.95)</td> <td>£</td> <td><b>2006.96</b></td> </tr> </table>	Balance available but not yet claimed	£	1672.46	Administration charge outstanding	£	204.41	Available funds for remainder of financial year (annual allocation £2,229.95)	£	<b>2006.96</b>								
Balance available but not yet claimed	£	1672.46																
Administration charge outstanding	£	204.41																
Available funds for remainder of financial year (annual allocation £2,229.95)	£	<b>2006.96</b>																
	<b>Parish Path Funds</b>	<b>£</b>	<b>1031.00</b>															
	<b>Parish Plan Funds</b>	<b>£</b>	<b>771.75</b>															
	<b>Awards for All Grant</b>	<b>£</b>	<b>5,000.00</b>															
	<b>Network Fund</b>	<b>£</b>	<b>5,575.00</b>															
	<b>People's Millions</b>	<b>£</b>	<b>10,000.00</b>															
	<b>Small Projects Fund</b>	<b>£</b>	<b>825.00</b>															
	<b>Artmarkers</b>	<b>£</b>	<b>1,000.00</b>															
9.3	<b><u>Payments received</u></b>																	
	<table border="1"> <tr> <td>Herefordshire Council (Artmarkers Grant)</td> <td>£</td> <td>1000.00</td> </tr> <tr> <td>Herefordshire Council (Half yearly precept payment)</td> <td>£</td> <td>8479.86</td> </tr> <tr> <td>Nigel Ward – sale of playground equipment</td> <td>£</td> <td>1305.63</td> </tr> <tr> <td>Vat reclaimed Oct 2006 to Mar 2007</td> <td>£</td> <td>449.89</td> </tr> <tr> <td>Herefordshire Council (Lengthsman Scheme Apr-June 2007)</td> <td>£</td> <td>557.49</td> </tr> </table>	Herefordshire Council (Artmarkers Grant)	£	1000.00	Herefordshire Council (Half yearly precept payment)	£	8479.86	Nigel Ward – sale of playground equipment	£	1305.63	Vat reclaimed Oct 2006 to Mar 2007	£	449.89	Herefordshire Council (Lengthsman Scheme Apr-June 2007)	£	557.49		
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Herefordshire Council (Lengthsman Scheme Apr-June 2007)	£	557.49																
	<b><u>Resolved</u></b>																	
	That the financial statement is accepted and that payments should be made. Carried unanimously																	
9.4	<b><u>Change of Signatories</u></b>																	

Following the retirement of councillors it is necessary to identify extra signatories for the Council's bank accounts.

**Resolved**

That forms of identification will be completed so that they can be brought to the next ordinary meeting.

10 **Planning**

10.1 **Application number DCSW2007/0719/S  
Notification of Required Planning Permission**

Site:	Upper Cefn and Holling Grange, Dulas, Herefordshire. HR2 0JJ
Description:	New access road, hardstanding area and livestock and fodder storage building.

**Resolved**

That this is noted.

10.2 **Application number DCSW2007/0608/F  
Notification of Planning Permission**

Site:	Mortimer Cottage, Ewyas Harold, Herefordshire. HR2 0ES
Description:	Conservatory to rear.

**Resolved**

That this is noted.

10.3 **Application number DCSW2006/1781/F  
Notification of Planning Permission**

Site:	Vroe Farm, Rowlestone, Pontrilas, Herefordshire. HR2 0HF
Description:	Two and single storey extensions to existing farmhouse with alterations to farmhouse.

**Resolved**

That this is noted.

10.4	<b>Application number DCSW2006/1783/L</b> <b>Notification of Listed Building Consent</b>	
	Site:	Vroe Farm, Rowlestone, Pontrilas, Herefordshire. HR2 0HF
	Description:	Two and single storey extensions to existing farmhouse with alterations to farmhouse.
	<b><u>Resolved</u></b> That this is noted.	
10.5	<b>Application number DCSW2006/3726/U</b> <b>Certificate of Lawful Use or Development</b>	
	First Schedule	Certificate of Lawfulness for built garage
	Second Schedule	Golden Grove, Rowlestone, Herefordshire. HR2 0EF
	<b><u>Resolved</u></b> That this is noted.	
10.6	<b>Application number DCSW2007/1300/F</b>	
	Site:	Penna Park, Pontrilas, Herefordshire. HR2 0DL
	Description:	Timber garage
	Application Type:	Full
	Applicant	Mr J Brooks, Penna Park, Pontrilas, Herefordshire. HR2 0DL
	<b><u>Resolved</u></b> That EHGPC has no objections to this application	
11	<b><u>Road Maintenance and Related Matters</u></b>	

	11.1	<p><b><u>Potholes in Rowlstone</u></b></p> <ul style="list-style-type: none"> <li>• The potholes in Pudding Street have still to be repaired.</li> <li>• There are other potholes at the crossroads in the centre of the village.</li> </ul> <p><b><u>Resolved</u></b></p> <p>That the Clerk reports this to HC</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
	11.2	<p><b><u>Potholes in Dulas</u></b></p> <p>Potholes have formed on the main road through Dulas and on Cwm Dulas Hill.</p> <p><b><u>Resolved</u></b></p> <p>That the Clerk reports this to HC</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
12	<b><u>Footpaths</u></b>	
	12.1	<p><b><u>Replacement Gate in Churchyard</u></b></p> <p>Ewyas Harold PCC is considering a replacement metal gate at the west side of the old churchyard. This will improve access and be self-closing and a quote has been requested from a local firm. The PCC will be asking EHGPC if it would consider helping with payment for this gate.</p> <p><b><u>Resolved</u></b></p> <p>That the Clerk should refer this through our Footpaths Officer and the P3 scheme</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
13	<b><u>Parish Newsletter</u></b>	

13.1	<p>There was a discussion on the method for identifying and approving items for inclusion. It was noted how much voluntary work is undertaken by the editor and the Councillors expressed their thanks for this work.</p> <p><b><u>Resolved</u></b></p> <ul style="list-style-type: none"> <li>• Editor makes the decision on what items are included in the Newsletter</li> <li>• Council approves and is responsible for this content.</li> <li>• Draft Newsletter will be sent to Councillors with Agenda</li> <li>• Deadline for articles will be 2 weeks before the council meeting where approval is given.</li> </ul>
13	<p><b><u>Items for Inclusion</u></b></p> <ul style="list-style-type: none"> <li>• Community Access Points (application will be made within the next week. – DH</li> <li>• Flicks in the Sticks (dates 14/9, 12/10, 9/11, 7/12) – DH</li> <li>• Play Area official opening</li> </ul> <p><b><u>Resolved</u></b> That this is noted</p>
14	<p><b><u>Parish Website</u></b></p> <p>Nothing to report</p>
15	<p><b><u>Items for Future Discussion</u></b></p>
15.1	<p><b><u>New Code of Conduct</u></b></p>
15.2	<p><b><u>Recreation Ground Drainage Improvements</u></b></p>
15.3	<p><b><u>Assessment of Internal Audit</u></b></p>
	<p>The Meeting closed at 9.50pm</p>
	<p>Chairman</p> <p>Date</p>

**NEXT MEETING**June 5<sup>th</sup> 2007

Future Meetings

July 34<sup>th</sup>Aug 7<sup>th</sup>Sept 4<sup>th</sup>**Minutes of the Ordinary Meeting of Ewyas Harold Group Parish Council****held on Tuesday 5<sup>th</sup> June 2007****In the Memorial Hall at 7.30 p.m.**

	<b><u>Present</u></b>
	<p>Councillor P Sheen in the chair (Rowlstone)</p> <p>Councillor J Middle</p> <p>Councillor R Weaver</p> <p>Councillor R Mailes</p> <p>Councillor Mrs J Addis</p> <p>Councillor W Preece (Dulas)</p> <p>Councillor Mrs M Williams (Rowlstone)</p> <p>Councillor G Amey</p> <p>Councillor P Jinman</p> <p>The Clerk</p> <p>In attendance:</p> <p>2 members of the public and Margaret Woodward (Village Warden)</p>
1	<p><b><u>Apologies for Absence</u></b></p> <p>Councillor Mrs E Overstall, D Harries</p>
2	<p><b><u>Declaration of Interest</u></b></p> <p>Councillor R Mailes declared an interest in item 7.18</p>
3	<p><b><u>Minutes</u></b></p> <p>The minutes of the Group Parish Assembly held on Tuesday 15<sup>th</sup> May 2007 were approved without any amendments.</p> <p>The minutes of the annual meeting of the Council held on Tuesday 15<sup>th</sup> May 2007 were approved without any amendments.</p>

	<p>The minutes of the ordinary meeting of the council held on Tuesday 15<sup>th</sup> May 2007 were approved without any amendments.</p> <p>Carried unanimously</p>
4.1	<p><b><u>Village Warden Scheme</u></b></p> <p>Margaret Woodward explained the scheme and updated Councillors on the current situation. Councillors offered to help promote the scheme through the website and Newsletter. Margaret agreed to write an article and send it to the editor.</p> <p><b><u>Resolved</u></b></p> <p>That the Clerk should ask Graham Sprackling to include comment in Hereford Times report.</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
4.2	<p><b><u>Co-option of Councillors</u></b></p> <p>Using the rights identified through Herefordshire Council, Graham Amey was invited to stand as a councillor for Llancillo. The invitation was accepted and Graham Amey was duly co-opted to the council and immediately signed the acceptance of office.</p> <p>Councillor W Preece proposed that Mrs Madelaine Bradley be co-opted as a councillor for Ewyas Harold, and this was discussed by council.</p> <p><b><u>Resolved</u></b></p> <p>That Mrs Bradley is invited to stand as a councillor for Ewyas Harold.</p>
5	<p><b><u>Recreation Ground</u></b></p>

5.1	<p><b><u>Monthly Audit</u></b></p> <ul style="list-style-type: none"> <li>• Play area still being rebuilt therefore no items to inspect</li> <li>• Main gate still not able to be bolted. Brian Ball has been informed.</li> </ul> <p>Resolved That this is noted</p> <ul style="list-style-type: none"> <li>• Car park sign is still missing</li> </ul> <p><b><u>Resolved</u></b> That the Clerk would ask Lloyd Rickards to pass this on to one of the councillors</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
5.2	<p><b><u>Lime Tree Removal</u></b></p> <p>This tree was removed by the Football Club without permission from EHGPC.</p> <p><b><u>Resolved</u></b> That EHFC, in discussion with EHGPC, should be asked provide a replacement tree. That the site of the replacement tree should be agreed at a site meeting at 6.45pm on Friday 8<sup>th</sup> June. That the Clerk should write to all users of the Recreation Ground reminding them that any alterations carried out within the Recreation Ground require the written permission of EHGPC.</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
5.3	<p><b><u>Football Club – Ground Improvements</u></b></p> <p>The Clerk read out a letter from the Football Club in which they were seeking permission to make changes to improve drainage and storage facilities.</p> <p><b><u>Resolved</u></b> That these changes are discussed at the site meeting at 6.45pm on Friday 8<sup>th</sup> June.</p>
5.4	<p><b><u>Notice Board</u></b></p> <p>The site of the new notice board will be discussed at the site meeting on Friday 8<sup>th</sup> June.</p> <p><b><u>Resolved</u></b> That this is noted</p>
5.5	<p><b><u>Vehicle Access</u></b></p> <p>The Clerk read out an email from Mrs Lloyd in which she raised concerns about the speed which vehicles entered and left the Recreation Ground</p> <p><b><u>Resolved</u></b> That possible solutions to this problem would be considered at the site meeting on Friday 8<sup>th</sup> June.</p>

6	<p><b><u>Local Security Matters</u></b></p> <p>There have been several incidences of vandalism around the new play area. The police have been made aware and are making regular visits</p> <p><b><u>Resolved</u></b></p> <p>That this is noted</p>
7	<p><b><u>Correspondence</u></b></p>

	<u>Sender</u>	<u>Content</u>
7.1	Mrs K Lloyd	Vehicle access to Recreation Ground (copy email)  <b><u>Resolved</u></b> That this was noted in item 5.5
7.2	Brampton PC	Petition for speed restrictions on country lanes (email)  <b><u>Resolved</u></b> That this is noted
7.3	HC Environment	Next planning meeting 29 <sup>th</sup> May 2007
7.4	Community First	Training courses within Herefordshire and Worcestershire
7.5	Community First	Parish Plan Newsletter – Spring 2007
7.6	HC Environment	Adoption of Herefordshire’s Statement of Community Involvement
7.7	Inland Revenue	Tax free incentive notice  EHGPC has been given a £250 refund as a result of online filing. Clarification is being sought on how this money can be reclaimed. <b><u>Resolved</u></b> That this is noted.
7.8	HALC	Information Corner – 21/5/07  <ul style="list-style-type: none"> <li>• Following problems with election process several councils have failed to obtain a quorum and as such must hold new elections.</li> </ul> As directed the Clerk has discussed concerns of recruitment with Parish Council liaison and has put these concerns in writing to HALC <b><u>Resolved</u></b> That this is noted
7.9	HALC	Training Booking Forms
7.10	HALC	HC – Annual Report of Standards Committee 2006
7.11	HALC	Local Area Agreements
7.12	HALC	Herefordshire PCT – Feedback requested on ideas for keeping older people independent <b><u>Resolved</u></b> That Clerk should send information to Margaret Woodward <b><u>ACTION CLERK</u></b>
7.13	HALC	Vitalise (breaks for disabled and carers) – donation request

8	<b><u>Lengthsman Scheme</u></b>	
8.1	<b><u>Lengthsman work undertaken in May</u></b>	
	<b><u>Date</u></b>	<b><u>Work</u></b>
	03/05	Verge cutting Gilberts Wood/Priorsfield
	09/05	Verge cutting Priorsfield, Church Lane + Church
	12/05	Verge cutting A465, kiosk, Prill Lane visibility fence
	17/05	Verge cutting Gilberts Wood/Priorsfield
	24/05	Spraying Priorsfield area + Temple Terrace area (15litres spray)
	31/05	Verge cutting Gilberts Wood/Priorsfield
	<b><u>Resolved</u></b>	
	That this is noted and approved	
8.2	<b><u>Extra Work</u></b>	
	<ul style="list-style-type: none"> <li>• Elmdale and Callowside to be inspected this week</li> <li>• Still weeds to remove from around village centre</li> </ul>	
	<b><u>Resolved</u></b>	
	That this is noted	
9	<b><u>Financial Report</u></b>	
9.1	<b><u>Payments for approval</u></b>	
	Clerk salary	£ 481.62
	Stationery/Office Expenses	£ 6.28
	Clerk postage	£ 19.58
	Clerk travel	£ 35.84
	HM Inland Revenue (PAYE 5.80 NI 6.48 employee 7.54 employer)	£ 19.82
	HJS – Road sweep May 2007	£ 70.50
	SLCC – Governance and Accountability (Practioners’ Guide)	£ 16.99
	Martin Roper – Lengthsman work May 2007	£ 98.69
	Martin Roper – Waste collection May 2007	£ 100.00
	Martin Roper – Recreation Ground grass cutting May 2007	£ 29.73
9.2	<b><u>Balances as at 5<sup>th</sup> June 2007</u></b>	

	NatWest Current account	£	788.17
	Unpresented cheques	£	2,260.73
	Cheques/cash to be credited	£	2173.70
	NatWest Business Reserve	£	10,278.73
	Alliance + Leicester Current account	£	2809.43
	Alliance + Leicester Deposit account	£	19,641.06
	<b>Total cash assets</b>	<b>£</b>	<b>33,430.85</b>
	Consisting of:		
	<b>Precept funds</b>	<b>£</b>	<b>10,852.27</b>
	<b>Lengthsman Scheme</b>	<b>£</b>	<b>414.83</b>
	Balance available but not yet claimed	£	1672.46
	Administration charge outstanding	£	185.43
	Available funds for remainder of financial year (annual allocation £2,229.95)	£	<b>1,901.86</b>
	<b>Parish Path Funds</b>	<b>£</b>	<b>736.00</b>
	<b>Parish Plan Funds</b>	<b>£</b>	<b>852.75</b>
	<b>Awards for All Grant</b>	<b>£</b>	<b>5,000.00</b>
	<b>Network Fund</b>	<b>£</b>	<b>5,575.00</b>
	<b>People's Millions</b>	<b>£</b>	<b>10,000.00</b>
9.3	<b><u>Payments received</u></b>		
	Mrs J Jones – Pavilion Booking 10/6/07	£	15.00
	Mrs G Quan – pavilion booking 30/6/07	£	15.00
	VAT reclaim April 2007	£	2,143.70
	<b><u>Resolved</u></b> That the financial statement is accepted and that payments should be made. Carried unanimously		
9.4	<b><u>Internal Audit Review</u></b>		

9.4.1	<b><u>Risk Assessment</u></b>									
	Risk Assessment Table was discussed and the items and actions highlighted were added. See Appendix 1									
9.4.2	<p>Internal Audit</p> <p>Relevant sections of financial regulations were reviewed.</p> <p><b><u>Resolved/Noted</u></b></p> <ul style="list-style-type: none"> <li>• That these were approved.</li> <li>• That financial regulations should be reviewed annually</li> <li>• That the audit work takes into account risk management processes.</li> <li>• That the Internal Auditor has direct access to those charged with governance.</li> <li>• That internal audit reports are made in his own name but need to adopt the form of as laid out in Appendix 2</li> <li>• That Internal Auditor does not have any role within council</li> <li>• That there is no evidence that internal audit has not been carried ethically, with integrity and objectivity.</li> <li>• That RSO is consulted on internal audit plan</li> <li>• Responsibilities for officers and internal audit are defined in relation to internal control and risk management</li> <li>• Responsibilities of council members are understood; training of members is carried out as necessary.</li> <li>• Audit plan takes into account corporate risk.</li> <li>• The plan has been approved by council</li> <li>• Internal Audit needs to be reported in accordance with the plan</li> </ul>									
10	<b><u>Planning</u></b>									
10.1	<b>Application number DCSW2007/1539/F</b>									
	<table border="1"> <tr> <td>Site:</td> <td>Hafod, Ewyas Harold, Herefordshire. HR2 0JB</td> </tr> <tr> <td>Description:</td> <td>Removal of conservatory to be replaced by two storey extension</td> </tr> <tr> <td>Application Type:</td> <td>Full</td> </tr> <tr> <td>Applicant</td> <td>Ian + Isla McNeil, Hafod, Ewyas Harold, Herefordshire. HR2 0JB</td> </tr> </table>	Site:	Hafod, Ewyas Harold, Herefordshire. HR2 0JB	Description:	Removal of conservatory to be replaced by two storey extension	Application Type:	Full	Applicant	Ian + Isla McNeil, Hafod, Ewyas Harold, Herefordshire. HR2 0JB	
Site:	Hafod, Ewyas Harold, Herefordshire. HR2 0JB									
Description:	Removal of conservatory to be replaced by two storey extension									
Application Type:	Full									
Applicant	Ian + Isla McNeil, Hafod, Ewyas Harold, Herefordshire. HR2 0JB									
10.2	<b>Application number DCSW2007/1612/F</b>									
	<p><b><u>Resolved</u></b></p> <p>That EHGPC has no objections to this application</p>									

Site:	Barn 1, Penywyrlod Farm, Rowlestone, Herefordshire. HR2 0DS
Description:	Relocation of access and demolition of steel barn. Change of use of redundant outbuilding to garage and games room
Application Type:	Full
Applicant	Mr + Mrs C Jones, Barn 1, Penywyrlod Farm, Rowlestone, Herefordshire. HR2 0DS

**Resolved**

That EHGPC has no objections to this application

10.3

**Application number DCSW2007/0567/F  
Notification of Planning Permission**

Site:	Unit 7, Westwood Industrial Estate, Pontrilas, Herefordshire. HR2 0EL
Description:	Extension to existing industrial estate

**Resolved**

That this is noted.

10.4

**Application number DCSW2007/0950/F  
Notification of Planning Permission**

Site:	2 Rosebury Place, Ewyas Harold, Herefordshire. HR2 0EW
Description:	New 3 bedroomed dwelling on infill, alteration to access drive

**Resolved**

That this is noted.

11

**Road Maintenance and Related Matters**

11.1	<p><b><u>Potholes on C1213 Ewyas Harold</u></b>          Deep pothole has still to be repaired in centre of village has still to be repaired..  <b><u>Resolved</u></b>          That the Clerk re-reports this to HC</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
11.2	<p><b><u>Potholes in on U74419/74418 Ewyas Harold</u></b>          Potholes from Prill Farm to Hill Road have still to be repaired.  <b><u>Resolved</u></b>          That the Clerk re-reports this to HC</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
11.3	<p><b><u>Overgrown Hedge</u></b>          The hedge outside Brooklyn, Prill Road is overgrown and as such is creating a pedestrian and highway hazard.  <b><u>Resolved</u></b>          That the Clerk should ask the householder to cut back this hedge</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
11.4	<p><b><u>Pudding Street</u></b>          The road gritting containers have been removed from this area  <b><u>Resolved</u></b>          That the Clerk should report this to HC</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
11.5	<p><b><u>Yew Tree – Prill Road Bridge</u></b>          The Clerk read out an email from Mr B Wells which highlighted concerns over safety regarding this tree.  <b><u>Resolved</u></b>          That the Clerk should request advice from HC Highways          That the Clerk should inform Mr Wells of the action taken by EHGPC</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
12	<p><b><u>Footpaths</u></b></p>

	12.1	<p><b><u>Replacement Gate in Churchyard</u></b></p> <p>Ewyas Harold PCC is considering a replacement metal gate at the west side of the old churchyard. Herefordshire Council are considering a request to help with the payment for this gate.</p> <p><b><u>Resolved</u></b></p> <p>That this is noted.</p>
	12.2	<p><b><u>Little Walk Mill/Home Farm Footpath</u></b></p> <p>The stile replaced two years ago has a potentially dangerous drop from the step on one side.</p> <p><b><u>Resolved</u></b></p> <p>That the Clerk should ask the Footpaths Officer to investigate.</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
	12.3	<p><b><u>Footpaths Officer's Report</u></b></p> <p>See Appendix 3</p>
13	<p><b><u>Parish Newsletter</u></b></p>	
	13.1	<p><b><u>Items for Inclusion – Deadline with Editor by 19<sup>th</sup> June 2007</u></b></p> <ul style="list-style-type: none"> <li>• Community Access Points – DH</li> <li>• Flicks in the Sticks (dates 14/9, 12/10, 9/11, 7/12) – DH</li> <li>• Play Area official opening – LO</li> <li>• Village Warden Scheme – Margaret Woodward</li> </ul> <p><b><u>Resolved</u></b></p> <p>That this is noted</p>
14	<p><b><u>Parish Website</u></b></p> <p>Nothing to report</p>	
15	<p><b><u>Items for Future Discussion</u></b></p>	

15.1	<b><u>New Code of Conduct</u></b>
15.2	<b><u>Standing Orders</u></b>
15.3	<b><u>Clerk's Contract</u></b>
15.4	<b><u>Caravans on Great Walk Mill Roadway</u></b>
15.5	<b><u>Bus Shelter</u></b>
The Meeting closed at 9.20pm	
Chairman	
Date	

<b>NEXT MEETING</b>	July 3 <sup>rd</sup> 2007
Future Meetings	Aug 7 <sup>th</sup> Sept 4 <sup>th</sup>

Appendix 1

<b>Ewyas Harold Group Parish Council – Risk Assessment</b>		

Service Area	Risk	Recommendation
Insurance	Public Liability (statutory)	Continue existing cover (£5m)
	Employers Liability (statutory)	Continue existing cover (£5m)
	Money (statutory)	Continue existing cover (£250K)
	Fidelity Guarantee (statutory)	Continue existing cover (£10K)
	Property	Continue with existing cover including excess of £125
	Play Area	<b>Review cover after new equipment/safety surface has been installed</b>
	Legal expenses (statutory)	Continue with existing cover
	Loss of revenue.	Not covered.
	Officials Indemnity.	Continue with existing cover (£250K)
	Libel & Slander	Continue with existing cover (£250K)
Administration	Personal Accident.	Continue with existing cover
	Loss of data on PC due to system fault.	Continue to back up data on weekly basis. Continue to maintain up-to-date software
	<b>Loss of data on PC due to loss of services of Clerk</b>	<b>All records stored within folder Ewyas Harold which is not password protected</b>
	Loss of services of Clerk.	Immediately advertise any vacancy (if permanent loss) and request help from HALC to cover temporary loss.
	Payment arrangements	Continue with requirement to report all payments to Council for approval. Continue with requirement for signatories to initial cheque stubs.
	<b>Loss of signatories</b>	<b>Continue with system of ensuring at least 4 members are registered as signatories</b>
	Reconciliation	Continue with bank reconciliation to be carried out on the receipt of each statement.
	Agency advice	Continue with memberships of HALC and SLCC.
	Data protection	Ensure annual registration with Information Commissioner
	Allotments	Not applicable
Cemetery	Adequate upkeep	Continue with current level of donations towards churchyard upkeep
	Memorial Safety	Not applicable
Precept	Annual precept not the result of proper detailed consideration.	Continue to present budget to full council for detailed consideration.
	Inadequate monitoring of performance.	Continue to regularly consider budget monitoring report (six monthly).
Accounting	Non-standard and/or non-compliant records kept.	Continue to require adequate, complete and statutory financial records and accounts
	Non-compliance with statutory deadlines for the completion/approval/submission of accounts and other financial returns.	Continue to ensure that all accounts and returns are completed and submitted by the deadlines.
	Non-compliance with internal audit	Appoint internal auditor

	requirements.	
Contracts	Ensure continued value for money coupled with continuity of work.	Approve the practice of seeking tenders for grounds maintenance every three years by advertising in local press and issuing specifications and tender documents to contractors expressing an interest. Tenders to be opened by the Chairman and Clerk and reported to next available Council meeting.
Safety	Ensure safety of users of Play Area and Recreation Ground	Continue with annual RoSPA inspection. Continue with weekly Recreation Ground inspection

Appendix 2

INTERNAL AUDIT SERVICE FOR EWYAS HAROLD GROUP PARISH COUNCIL				
AUDIT PROGRAMME – 2007/08				
I certify that I have carried out the tests detailed below in accordance with the suggested approach contained in the 2003 edition of “Governance and Accountability in Local Councils in England and Wales – A Practitioners Guide”. Where an entry has been made in column 4 the supporting Working Papers are attached.				
Signed.....				Date.....
1 Internal Control	2 Tests	3 Initial if Yes	4 Reference	5 Comments
Previous Internal Audit Report	Do the minutes record that Council has considered the Internal Audit Report for the previous year and the matters arising addressed?			
Proper bookkeeping	Is the cashbook maintained and up			

	to date?			
	Is the cashbook arithmetically correct?			
	Is the cashbook regularly balanced?			
Standing Orders and Financial Regulations	Has the Council formally adopted Standing Orders and Financial Regulations?			
	Has a Responsible Financial Officer been appointed?			
	Have items or services above a de minimis amount been competitively purchased?			
	Are payments in the cashbook supported by invoices and have they been authorised and minuted?			
	Has VAT on payments been identified, recorded and reclaimed?			
	Is Section 137 expenditure separately recorded and within statutory limits?			
Risk Management Arrangements	Does a scan of the minutes identify any unusual activity?			
Risk Management Arrangements (contd)	Do the minutes record the Council carrying out an annual risk assessment?			
	Is insurance cover appropriate and adequate?			
	Are internal financial controls documented and regularly reviewed?			
Budgetary Controls	Has the Council prepared an annual budget in support of its precept?			
	Is actual expenditure against the budget regularly reported to Council?			

	Are there any significant unexplained variances from budget?			
Income Controls	Is income properly recorded and promptly banked?			
	Does the precept recorded in the cashbook agree to the District Council's notification?			
	Are security controls over cash adequate and effective?			
Petty Cash Procedures	Is all petty cash spent recorded and supported by VAT invoices/receipts?			
	Is petty cash expenditure reported to Council?			
	Is petty cash reimbursement carried out regularly?			
Payroll Controls	Do salaries paid agree with those approved by Council?			
	Are other payments to the Clerk reasonable and approved by Council?			

**Footpaths Officer's Report**

**EWYAS HAROLD GPC**

**FOOTPATH OFFICER'S REPORT**

**May 31<sup>st</sup> 2007**

- 1.EH 16. Replacement of kissing gate in the churchyard. I am waiting to hear from Hereford as to whether they will help with funding.
2. A laminated footpath map has been placed in the notice board in the centre of the village and I have a second one ready for when the notice board on the recreation ground is completed.
3. DU6, EH8 and EH30. Hereford Council has asked us to take over the maintenance (twice yearly strimming in June and September) of these footpaths under our P3 scheme.
- 4.EH 26. The stile at the point where the path leaves the track by The Graig heading along Birches Wood is broken. This needs repairing. The landowner does not wish to have it replaced by a gate.
- 5.EH1. There has been a request from the co-ordinator of Walking for Health that we replace the stiles at both ends of the path (Elmdale junction and the sewage works) with gates. I am contacting the landowners to see if they are agreeable.
- 6.EH31. The legal line of this path runs from the B4347 (opposite and just to the south of Morgan's garage) up the drive to Sunny Bank bungalow, through the field gate and up the green lane on the north side of the hedge. Some years ago the old Herefordshire and Worcester CC put the path in the wrong place with a stile on the left (as you walk up the drive) and the footpath continuing up the hill on the south side of the hedge. There is spoil from drainage works at Sunny Bank blocking the path that needs to be removed. The green lane is overgrown and we will have to clear this and change the waymarks. The landowner will close the old stile.
- 7.EH17. The Dept. for Culture, Media and Sport, after consultation with English Heritage, has given permission for us to replace the stile with a gate at the Dulas road end. I have given EH the required one month's notice so that they can inspect if they wish.

**Current 'to do list'**

Additions to strimming programme.

Replace gates on: EH16 by recreation ground; EH17&18(Brian Ball now has these gates)

Replace kissing gate in churchyard.

Repair stile on EH26

Tidy up EH31

PW Overstall

**held on Tuesday 3<sup>rd</sup> July 2007**  
**In the Memorial Hall at 7.30 p.m.**

	<p><b><u>Present</u></b></p> <p>Councillor P Sheen in the chair (Rowlstone) Councillor Mrs E Overstall (Dulas) Councillor R Weaver Councillor R Mailes Councillor Mrs J Addis Councillor W Preece (Dulas) Councillor Mrs M Bradley Councillor D Harries The Clerk In attendance: 1 member of the public and Richard Baker (First Responder)</p>
1	<p><b><u>Apologies for Absence</u></b></p> <p>Councillors J Middle, G Amey, P Jinman</p>
2	<p><b><u>Declaration of Interest</u></b></p> <p>Councillor R Mailes declared an interest in items 5.2 and 5.3 Councillor Mrs J Addis declared an interest in item 7.19</p>
3	<p><b><u>Minutes</u></b></p> <p>The minutes of the ordinary meeting of the council held on Tuesday 5<sup>th</sup> June 2007 were approved without any amendments. It was noted however that in 5.6.1 the opening of the play area was postponed until 28<sup>th</sup> June.</p> <p>Carried unanimously</p>
4.1	<p><b><u>First Responder Scheme</u></b></p> <p>Richard Baker gave a brief presentation of his role as First Responder for Golden Valley. The</p>

	<p>main points were:</p> <ul style="list-style-type: none"> <li>• Single-handed voluntary scheme founded 7 years ago</li> <li>• Covers an area served by both West Midlands and Wales ambulance services</li> <li>• Deals with approximately 4 calls per week</li> <li>• Contacted via pager activated through 999 service</li> <li>• Target is to reach life-threatening incidents within 8 minutes</li> <li>• Financial support almost non-existent</li> <li>• Willing to offer training to local groups/individuals on basic life support</li> <li>• Ideally Ewyas Harold requires 8 such volunteers to provide a 24 hour service</li> </ul> <p><b><u>Resolved</u></b> That EHGPC would seek to promote this scheme through Newsletter and website.</p> <p style="text-align: right;"><b><u>ACTION ALL</u></b></p>
4.2	<p><b><u>Bus Shelter</u></b> Councillor J Middle will give a report at the August meeting</p> <p><b><u>Resolved</u></b> That this is noted</p>
4.3	<p><b><u>Traffic Calming</u></b> Herefordshire Council have informed the Clerk that a local transport plan needs to be in place before any school can be considered for traffic calming measures</p> <p><b><u>Resolved</u></b> That the Clerk passes on this information to EH Primary School</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
4.4	<p><b><u>Caravans – Great Walk Mill</u></b> The Clerk has been informed that Andrew Prior (HC Planning) is aware of these caravans and is happy that they are not contravening any planning rules</p> <p><b><u>Resolved</u></b> That this is noted</p>
4.5	<p><b><u>Yew Tree – Prill Road Bridge</u></b> The Clerk has been informed that HC have agreed to take the necessary actions to address the safety issues. Mr B Wells has thanked EHGPC for their help in resolving this problem</p> <p><b><u>Resolved</u></b> That this is noted</p>
4.6	<p><b><u>Flooding Problems in Ewyas Harold</u></b> The Clerk read out a copy of the letter Mrs G Reece sent to HC highways dept. which</p>

	<p>highlighted the ongoing problems with drainage along B4347 from Pontrilas. These problems were minuted in March 2007 as being related to drainage from house frontages being served by pipes of different bores and at different levels. The question of responsibility has been the sticking point over attempting to resolve this issue. It was noted that in the recent rains manhole covers were being lifted, and hence there was a concern over contamination with sewage.</p> <p><b><u>Resolved</u></b></p> <p>That the Clerk would write to HC and Welsh Water asking that a solution is sought for this ongoing problem.</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p> <p>That the Clerk would ask Mr Mark Ponting if he would be willing to provide advice to EHGPC.</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
4.7	<p><b><u>Clerk's Contract</u></b></p> <p>Amendments were discussed in line with national guidelines and all were approved except for the alteration in periods of notice.</p> <p><b><u>Resolved</u></b></p> <p>That amended contract would be presented at August meeting for final approval.</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
5	<p><b><u>Recreation Ground</u></b></p>

5.1	<p><b><u>Monthly Audit</u></b></p> <ul style="list-style-type: none"> <li>• Play area fence in poor order and gates do not close automatically.</li> <li>• Dog fouling sign removed.</li> <li>• Car park sign is still missing</li> <li>• Main gate post is rusting away at base.</li> <li>• Slide needs additional rubber matting at top of mound.</li> <li>• Games panel has been vandalised with knife</li> <li>• Talk tubes has areas of chipped paint</li> <li>• Spring mobiles covered in oily substance</li> <li>• Stepping logs are not securely attached</li> <li>• Roundabout has areas of chipped paint</li> <li>• New seats showing signs of rust</li> <li>• Safety surface not flush around roundabout</li> <li>• Small quantity of litter around toilet area</li> <li>• Sign on locked gate needs replacing</li> </ul> <p><b><u>Resolved</u></b></p> <ul style="list-style-type: none"> <li>• That the Clerk would arrange for any corrective work to be undertaken.</li> </ul> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
5.2	<p><b><u>Football Club – Drainage Improvements</u></b></p> <p>Following a site meeting on June 8<sup>th</sup> the following was agreed:</p> <ul style="list-style-type: none"> <li>• Trench to be dug approximately 1 metre out from pavilion filled with pea gravel, locked into existing land drain and re-turfed.</li> <li>• Trench to be dug along the side of the football ground from half –way line to site of old lime tree. This will be filled with pea gravel, re-turfed and two land drains will take the run off to the brook</li> <li>• At the site of the old lime tree the bank will be shaved and re-grassed to bring it level with the football pitch.</li> </ul> <p>The Clerk has received copies of 3 quotes obtained by EHFC for the above work and a request has been made for financial help from EHGPC. F</p> <p><b><u>Resolved</u></b></p> <p>That the work should be billed to EHGPC and agreement reached over the level of repayment to be requested from the Football Club.</p>
5.3	<p><b><u>Football Club – Touchline barriers</u></b></p> <p>It was agreed that, at EHFC’s expense, temporary barriers would be installed along both touchlines so that these could be removed in the close season and for grass cutting</p> <p><b><u>Resolved</u></b></p> <p>That this is noted</p>
5.4	<p><b><u>Notice Board</u></b></p> <p>The site of the new notice board was discussed.</p>

6

**Local Security Matters**

The issues of vandalism around the Recreation Ground were minuted under that section

The Clerk read out Mr Richard Lloyd's email which highlighted the acts of vandalism that have occurred around Brook House:

- Garden wall pushed over
- Section of fence destroyed
- Chimney pot smashed
- Outside light broken

**Resolved**

That the Clerk should remind the police of their open invitation to all Council meetings but specifically invite them to the August meeting.

**ACTION CLERK**

7

**Correspondence**

	<u>Sender</u>	<u>Content</u>
7.1	NALC	Governance + Accountability – A Practitioner’s Guide
7.2	Community First	Membership renewal 2007
7.3	1 <sup>st</sup> Class Enterprises	Balloon release brochure/instructions
7.4	HC Corporate	Acknowledgement of election forms submission
7.5	EHFC	Request for copies of pavilion utilities bills
7.6	Univ Glos	Clerks’ Training courses
7.7	HC Adult + Community	Post Office closure update  <b><u>Resolved</u></b> That this is noted
7.8	Glasdon	Equipment brochure
7.9	Jesse Norman	Post Office Campaign  <b><u>Resolved</u></b> That this is noted
7.10	Herefordshire PCT	Consultation on future of public services – Peterchurch Fire Station 10 <sup>th</sup> July 2007 at 7.30pm  <b><u>Resolved</u></b> That this is noted
7.11	HC Environment	Traffic Calming – Ewyas Harold  <b><u>Resolved</u></b> That this was noted in item 4.3
7.12	SLCC	Greater Gwent Branch Agenda 6 <sup>th</sup> July 2007
7.13	Hags Play	Site Completion + Handover Certificate
7.14	Mrs G Reece	Correspondence re flooding in Ewyas Harold  <b><u>Resolved</u></b> That this was noted in item 4.6
7.15	Herefordshire Partnership	Local Compact
7.16	Isabelle Devereux	Website, Lengthsman, Footpaths and Annual Meeting (email)  The suggestion of greater involvement through expanding the nature of the annual parish meeting to include presentations etc. was noted but it was seen as being difficult to manage other than on a separate evening due to the high workload associated with being a group parish.

8	<b><u>Lengthsman Scheme</u></b>																																																
8.1	<p><b><u>Lengthsman work undertaken in June</u></b></p> <table border="1"> <thead> <tr> <th><b><u>Date</u></b></th> <th><b><u>Work</u></b></th> <th><b><u>Hours</u></b></th> </tr> </thead> <tbody> <tr> <td>02/06</td> <td>Cutting verges MH to A465</td> <td>150/60</td> </tr> <tr> <td>06/06</td> <td>Cutting verges Trappe House, Elmbridge and spray Callowside</td> <td>210/60</td> </tr> <tr> <td>06/06</td> <td>15 litres of spray Callowside</td> <td></td> </tr> <tr> <td>07/06</td> <td>15 litres of spray Kiosk + Recreation Ground car park</td> <td></td> </tr> <tr> <td>09/06</td> <td>Verge cutting A465 entrance</td> <td>45/60</td> </tr> <tr> <td>11/06</td> <td>Grass cutting Rabbit Lane</td> <td>45/60</td> </tr> <tr> <td>14/06</td> <td>Verge cutting Gilberts Wood and Priorsfield</td> <td>30/60</td> </tr> <tr> <td>14/06</td> <td>Clear and straighten signs Dark Lane and Abbey Dore Road</td> <td>30/60</td> </tr> <tr> <td>19/06</td> <td>Clear drain opposite Forge Garage and spray Elmdale</td> <td>30/60</td> </tr> <tr> <td></td> <td>7 litres of spray</td> <td></td> </tr> <tr> <td>21/06</td> <td>Cut Church verge in Priorsfield</td> <td>25/60</td> </tr> <tr> <td>22/06</td> <td>Verge cutting Chapel Bank, Forge Garage and roundabout</td> <td>225/60</td> </tr> <tr> <td>28/06</td> <td>Verge cutting Gilberts Wood and Priorsfield</td> <td>30/60</td> </tr> <tr> <td>29/06</td> <td>Clear storm debris. Check, clear and rod drains/culverts</td> <td>660/60</td> </tr> <tr> <td></td> <td style="text-align: right;">TOTAL</td> <td>1480/60</td> </tr> </tbody> </table> <p><b><u>Resolved</u></b> That this is noted and approved</p>	<b><u>Date</u></b>	<b><u>Work</u></b>	<b><u>Hours</u></b>	02/06	Cutting verges MH to A465	150/60	06/06	Cutting verges Trappe House, Elmbridge and spray Callowside	210/60	06/06	15 litres of spray Callowside		07/06	15 litres of spray Kiosk + Recreation Ground car park		09/06	Verge cutting A465 entrance	45/60	11/06	Grass cutting Rabbit Lane	45/60	14/06	Verge cutting Gilberts Wood and Priorsfield	30/60	14/06	Clear and straighten signs Dark Lane and Abbey Dore Road	30/60	19/06	Clear drain opposite Forge Garage and spray Elmdale	30/60		7 litres of spray		21/06	Cut Church verge in Priorsfield	25/60	22/06	Verge cutting Chapel Bank, Forge Garage and roundabout	225/60	28/06	Verge cutting Gilberts Wood and Priorsfield	30/60	29/06	Clear storm debris. Check, clear and rod drains/culverts	660/60		TOTAL	1480/60
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8.2	<p><b><u>Extra Work</u></b> Not discussed at meeting but raised in email from Isabelle Devereux</p> <ul style="list-style-type: none"> <li>• Consider including pedestrian entrance at lower end of Elmdale.</li> </ul>																																																
9	<b><u>Financial Report</u></b>																																																
9.1	<b><u>Payments for approval</u></b>																																																

	Clerk salary	£	481.62
	Stationery/Office Expenses	£	36.10
	Clerk postage	£	11.76
	Clerk travel	£	25.30
	HM Inland Revenue (PAYE £5.80 NI £6.48 employee £7.54 employer)	£	19.82
	Community First membership renewal 2007	£	38.00
	C Stanley Jones – Playground banner (s137)	£	37.60
	1 <sup>st</sup> Class Enterprises – Balloon race (s137)	£	86.04
	Brian Ball – Improvements to fencing around play area	£	180.42
	Brian Ball – Repairs to Recreation entrance gate + weed beds	£	60.00
	Transfer from NatWest to Alliance + Leicester	£	8,000.00
	Allianz Cornhill – additional premium following playground amendments	£	456.75
	Martin Roper – Play area clean up (To be re-billed to HAGS)	£	132.00
	Martin Roper – Waste collection June	£	80.00
	Martin Roper – Grass cutting in Recreation Ground	£	70.11
	Martin Roper – Lengthsman work June	£	436.72
	HJS – Road sweep June	£	70.50
	Ice-lollies for playground opening (s137)	£	72.60
	EHPCC – Churchyard upkeep 2007	£	400.00
9.2	<b><u>Balances as at 25<sup>th</sup> June 2007</u></b>		

NatWest Current account	£	788.17
Unpresented cheques	£	0.00
Cheques/cash to be credited	£	15.00
NatWest Business Reserve	£	10,278.73
Alliance + Leicester Current account	£	620.14
Alliance + Leicester Deposit account	£	20,881.09
<b>Total cash assets</b>	<b>£</b>	<b>31,583.13</b>
Consisting of:		
<b>Precept funds</b>	<b>£</b>	<b>9168.12</b>
<b>Lengthsman Scheme</b>	<b>£</b>	<b>251.26</b>
Balance available but not yet claimed	£	1,672.46
Administration charge outstanding	£	167.25
Available funds for remainder of financial year (annual allocation £2,229.95)	£	<b>1756.47</b>
<b>Parish Path Funds</b>	<b>£</b>	<b>736.00</b>
<b>Parish Plan Funds</b>	<b>£</b>	<b>852.75</b>
<b>Awards for All Grant</b>	<b>£</b>	<b>5000.00</b>
<b>Network Fund</b>	<b>£</b>	<b>5575.00</b>
<b>People's Millions</b>	<b>£</b>	<b>10,000.00</b>

**Resolved**

That the financial statement is accepted and that payments should be made.  
Carried unanimously

10 **Planning**

10.1 **Application number DCSW2006/1755/F**

Site:	Upper Cefn Farm, Bacton, Herefordshire. HR2 0JJ
Description:	Proposed new livestock housing/fodder storage building
Application Type:	Full
Applicant	Helen Bufton, Upper Cefn Farm, Bacton, Herefordshire. HR2 0JJ

**Resolved**

That EHGPC has no objections to this application (plans viewed prior to meeting)  
**Comments:** This location is outside the settlement boundary and has a potentially negative impact on landscape setting

10.2 **Application number DCSW2006/1539/F**

**Amended Plans**

	<table border="1"> <tr> <td>Site:</td> <td>Hafod, Ewyas Harold, Herefordshire. HR2 0JB</td> </tr> <tr> <td>Description:</td> <td>Removal of conservatory to be replaced with two storey extension</td> </tr> <tr> <td>Application Type:</td> <td>Full</td> </tr> <tr> <td>Applicant</td> <td>Ian + Isla McNeil, Hafod, Ewyas Harold, Herefordshire. HR2 0JB</td> </tr> </table> <p><b><u>Resolved</u></b> That EHGPC has no objections to this amended application (plans viewed prior to meeting)</p>	Site:	Hafod, Ewyas Harold, Herefordshire. HR2 0JB	Description:	Removal of conservatory to be replaced with two storey extension	Application Type:	Full	Applicant	Ian + Isla McNeil, Hafod, Ewyas Harold, Herefordshire. HR2 0JB
Site:	Hafod, Ewyas Harold, Herefordshire. HR2 0JB								
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Applicant	Ian + Isla McNeil, Hafod, Ewyas Harold, Herefordshire. HR2 0JB								
10.3	<p><b>Application number DCSW2007/1300/F</b> <b>Notification of Planning Permission</b></p> <table border="1"> <tr> <td>Site:</td> <td>Penna Park, Pontrilas, Herefordshire. HR2 0DL</td> </tr> <tr> <td>Description:</td> <td>Timber garage</td> </tr> </table> <p><b><u>Resolved</u></b> That this is noted.</p>	Site:	Penna Park, Pontrilas, Herefordshire. HR2 0DL	Description:	Timber garage				
Site:	Penna Park, Pontrilas, Herefordshire. HR2 0DL								
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10.4	<p><b>Application number DCSW2007/1755/F</b> <b>Amended plans</b></p> <table border="1"> <tr> <td>Site:</td> <td>Upper Cefn Farm, Bacton, Herefordshire. HR2 0JJ</td> </tr> <tr> <td>Description:</td> <td>Proposed new livestock housing/fodder storage building</td> </tr> <tr> <td>Application Type:</td> <td>Full</td> </tr> <tr> <td>Applicant</td> <td>Helen Bufton, Upper Cefn Farm, Bacton, Herefordshire. HR2 0JJ</td> </tr> </table> <p><b><u>Resolved</u></b> That EHGPC has no objections to this amended application</p>	Site:	Upper Cefn Farm, Bacton, Herefordshire. HR2 0JJ	Description:	Proposed new livestock housing/fodder storage building	Application Type:	Full	Applicant	Helen Bufton, Upper Cefn Farm, Bacton, Herefordshire. HR2 0JJ
Site:	Upper Cefn Farm, Bacton, Herefordshire. HR2 0JJ								
Description:	Proposed new livestock housing/fodder storage building								
Application Type:	Full								
Applicant	Helen Bufton, Upper Cefn Farm, Bacton, Herefordshire. HR2 0JJ								
10.5	<p><b>Application number DCSW2007/2050/F</b></p> <table border="1"> <tr> <td>Site:</td> <td>Shop Barn, Pwll-y-Hunt, Pontrilas, Herefordshire. HR2 0HF</td> </tr> <tr> <td>Description:</td> <td>Construction of garage/workshop building to accompany shop barn</td> </tr> <tr> <td>Application Type:</td> <td>Full</td> </tr> <tr> <td>Applicant</td> <td>Mr D Elkerton, Shop Barn, Pwll-y-Hunt, Pontrilas, Herefordshire. HR2 0HF</td> </tr> </table> <p><b><u>Resolved</u></b> That EHGPC has no objections to this application <b>Comments:</b> It was noted that this proposed development is in the cartilage of a listed building.</p>	Site:	Shop Barn, Pwll-y-Hunt, Pontrilas, Herefordshire. HR2 0HF	Description:	Construction of garage/workshop building to accompany shop barn	Application Type:	Full	Applicant	Mr D Elkerton, Shop Barn, Pwll-y-Hunt, Pontrilas, Herefordshire. HR2 0HF
Site:	Shop Barn, Pwll-y-Hunt, Pontrilas, Herefordshire. HR2 0HF								
Description:	Construction of garage/workshop building to accompany shop barn								
Application Type:	Full								
Applicant	Mr D Elkerton, Shop Barn, Pwll-y-Hunt, Pontrilas, Herefordshire. HR2 0HF								
10.6	<p><b>Application number DCSW2007/2029/L</b></p>								

Site:	Shop Barn, Pwll-y-Hunt, Pontrilas, Herefordshire. HR2 0HF
Description:	Construction of garage/workshop building to accompany shop barn
Application Type:	Listed Building Consent
Applicant	Mr D Elkerton, Shop Barn, Pwll-y-Hunt, Pontrilas, Herefordshire. HR2 0HF

**Resolved**

That EHGPC has no objections to this application

**Comments:** It was noted that this proposed development is in the cartilage of a listed building.

10.7 **Application number DCSW2007/2033/F**

Site:	Ewyas Harold Primary School, Ewyas Harold, Herefordshire. HR2 0EY
Description:	Single storey extension to provide additional teaching space
Application Type:	Full
Applicant	Herefordshire Council, Ewyas Harold Primary School, Ewyas Harold, Herefordshire. HR2 0EY

**Resolved**

That EHGPC has no objections to this application

10.8 **Planning Template**  
 Through the Clerk, Councillor P Jinman raised the issue of the template requiring a site visit for agricultural building planning applications, as they would mostly fall outside the settlement boundary. It was felt that this might be a good thing to look more closely at such developments  
**Resolved**  
 That his item should be moved to the August meeting for further discussion

11 **Road Maintenance and Related Matters**

11.1	<p><b><u>Dog Kennel</u></b></p> <p>The dog kennel originally kept outside the Dog Inn by a previous landlord has now been moved away from this site.</p> <p><b><u>Resolved</u></b></p> <p>That the Clerk writes to the current landlord to inform him that, unless he would like to take ownership, the item will be disposed of as it is now constitutes an obstruction on the highway.</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
11.2	<p><b><u>Pothole – Great Walk Mill</u></b></p> <p>A large pothole has formed at the entrance to Great Walk Mill.</p> <p><b><u>Resolved</u></b></p> <p>That the Clerk reports this to HC</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
11.3	<p><b><u>Trees in Brook Retaining Walls</u></b></p> <p>Several trees are now growing in the brook retaining walls within the centre of Ewyas Harold and are undermining the stability of these walls.</p> <p><b><u>Resolved</u></b></p> <p>That the Clerk reports this to HC</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
11.4	<p><b><u>Potholes - Pudding Street</u></b></p> <p>The previously repaired potholes in Pudding Street have reformed.</p> <p><b><u>Resolved</u></b></p> <p>That the Clerk should report this to HC</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
11.5	<p><b><u>Cwm Dulas Lane</u></b></p> <p>The surface of this lane is in a very poor state and is continuing to break-up..</p> <p><b><u>Resolved</u></b></p> <p>That the Clerk should report this to HC</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
11.6	<p><b><u>Storm Drains</u></b></p> <p>Following the recent rains these have become filled with mud and debris and require pumping out.</p> <p><b><u>Resolved</u></b></p> <p>That the Clerk should report this to HC/Lengthsman</p>

12	<b><u>Footpaths</u></b>	
	12.1	<p><b><u>Elm Bridge Pathway</u></b>  The email from Isabelle Devereux identified a problem with overgrown nettles on this path</p> <p><b><u>Resolved</u></b>  That the Clerk should pass this information on to the FPO</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p> <hr/> <p><b><u>Footpaths Officer's Report</u></b></p> <p>See Appendix 1</p>
13	<b><u>Parish Newsletter</u></b>  The draft of the July issue was approved with the following amendments: <ul style="list-style-type: none"> <li>• Opening details of play area needed updating – Action LO</li> <li>• CAP information. Clarification when these details will be included – Action DH</li> </ul>	
14	<b><u>Parish Website</u></b>  In line with the points raised in the email from Isabelle Devereux, the pages have been updated by Councillor Mrs E Overstall. Councillor Mrs E Overstall reported that the website itself was in need of improvements and she had received costings of approximately £200 from the web developer for this work. <b><u>Resolved</u></b> That this should be identified as an area for future discussion	
15	<b><u>Items for Future Discussion</u></b>	

15.1	<b><u>New Code of Conduct</u></b>				
15.2	<b><u>Standing Orders</u></b>				
15.3	<b><u>Clerk's Contract</u></b>				
15.4	<b><u>Bus Shelter</u></b>				
15.5	<b><u>Planning Template</u></b>				
15.6	<b><u>Website Funding</u></b>				
The Meeting closed at 10.10pm					
Chairman					
Date					
	<table border="1"> <tr> <td><b>NEXT MEETING</b></td> <td>Aug 7<sup>th</sup> 2007</td> </tr> <tr> <td>Future Meetings</td> <td>Sept 4<sup>th</sup> Oct 2<sup>nd</sup></td> </tr> </table>	<b>NEXT MEETING</b>	Aug 7 <sup>th</sup> 2007	Future Meetings	Sept 4 <sup>th</sup> Oct 2 <sup>nd</sup>
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Future Meetings	Sept 4 <sup>th</sup> Oct 2 <sup>nd</sup>				
<b><u>Appendix 1</u></b>  <b><u>Footpaths Officer's Report</u></b>					
<p><b>DU8</b> There are concerns about the stile between Little Walk Mill farm and Home farm because of a nearby ditch on the Home farm side. Hereford are sending us a handrail and post and our contractor will fit these so that the stile can be safely accessed. I have contacted Paul Ratcliffe, Warden manager at Hereford, about the footbridge over the Dulas brook at the western end of DU8. This is still on his list of works but is unlikely to get done this year because of competing priorities.</p> <p><b>DU7</b> Stiles and gates are needed here and Hereford has agreed to do the work when their budget allows.</p> <p><b>EH16</b> I have heard from Paul Ratcliff that he is sympathetic to our request for help with funding the replacement for the kissing gate in the churchyard. He is trying to find some money and will get back to us.</p> <p><b>EH1</b> The landowner has given permission for the stiles at either end to be replaced by self-</p>					

closing gates and these have been ordered from Hereford.

EH17 English Heritage have not raised any objections to replacing the stile (as the path leaves the Dulas road just past the butchers) with a wooden gate

I have been advised by Jonathan Roger that there has been a change of policy regarding repair of stiles. Henceforth this will be the responsibility of the landowner who may claim reimbursement of 25% of the material costs and labour from Hereford (a simple letter to Jonathan Roger will suffice, an invoice is not needed). If the stile is replaced by a gate, however, this is an improvement and Hereford will supply the gate and our contractor will fit it.

PW Overstall

**Minutes of the Ordinary Meeting of Ewyas Harold Group Parish Council**

**held on Tuesday 7<sup>th</sup> August 2007**

**In the Memorial Hall at 7.30 p.m.**

	<b><u>Present</u></b>
	Councillor D Harries in the chair Councillor P Jinman Councillor R Weaver Councillor R Mailes Councillor Mrs J Addis Councillor W Preece (Dulas) Councillor Mrs M Bradley Councillor G Amey Councillor J Middle The Clerk In attendance: 1 member of the public
1	<b><u>Apologies for Absence</u></b> Councillors Mrs E Overstall, P Sheen
2	<b><u>Declaration of Interest</u></b> Councillor R Mailes declared an interest in items 7.47 Councillor Mrs J Addis declared an interest in item 7.30

3	<p><b><u>Minutes</u></b></p> <p>The minutes of the ordinary meeting of the council held on Tuesday 3<sup>rd</sup> July 2007 were approved without any amendments. Carried unanimously</p>				
4.1	<p><b><u>First Responder Scheme</u></b></p> <p>Several people have expressed an interest in becoming volunteers and their details are being held by Liz and Peter Overstall. Grant aid may be available through Rural Regeneration Zone Nexus Fund and Councillor Mrs E Overstall is making an application.</p> <p>It is believed that insurance cover for volunteers should not incur extra costs as the Scheme is covered by their ordinary car insurance and the local Ambulance Brigade insurance covers against any legal actions resulting from being a First Responder. These facts and costs associated with the scheme are being clarified with Michelle Brotherton of West Midlands Ambulance.</p> <p><b><u>Resolved</u></b> That this is noted.</p>				
4.2	<p><b><u>Flooding Problems in Ewyas Harold</u></b></p> <table border="1" data-bbox="236 1209 1401 1832"> <tr> <td data-bbox="236 1209 335 1496">4.2.1</td> <td data-bbox="341 1209 1401 1496"> <p><b><u>Drainage along B4347 from Pontrilas</u></b></p> <p>Herefordshire Council have agreed to attend a site meeting with the Clerk and Mark Ponting but the date is still to be arranged.</p> <p><b><u>Resolved</u></b> That this is noted.</p> </td> </tr> <tr> <td data-bbox="236 1505 335 1832">4.2.2</td> <td data-bbox="341 1505 1401 1832"> <p><b><u>Flood Recovery Grant</u></b> It was identified that, during the recent rains, 2 properties within the Ewyas Harold area were subject to flooding within the house itself.</p> <p><b><u>Resolved</u></b> That the Clerk should pass on these findings to Anthony Bush of HC</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p> </td> </tr> </table>	4.2.1	<p><b><u>Drainage along B4347 from Pontrilas</u></b></p> <p>Herefordshire Council have agreed to attend a site meeting with the Clerk and Mark Ponting but the date is still to be arranged.</p> <p><b><u>Resolved</u></b> That this is noted.</p>	4.2.2	<p><b><u>Flood Recovery Grant</u></b> It was identified that, during the recent rains, 2 properties within the Ewyas Harold area were subject to flooding within the house itself.</p> <p><b><u>Resolved</u></b> That the Clerk should pass on these findings to Anthony Bush of HC</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
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4.2.2	<p><b><u>Flood Recovery Grant</u></b> It was identified that, during the recent rains, 2 properties within the Ewyas Harold area were subject to flooding within the house itself.</p> <p><b><u>Resolved</u></b> That the Clerk should pass on these findings to Anthony Bush of HC</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>				
4.3	<p><b><u>Bus Shelter</u></b></p> <p>Following a site meeting with Councillor J Middle, Paul Williamson of HC was able to provide details of a suggested design and location of a bus shelter within the village centre. The maximum cost to EHGPC would be £1500 but the final figure may be less.</p> <p><b><u>Resolved</u></b></p>				

	That this item be considered as capital expenditure for 2008/2009.
4.4	<p><b><u>Clerk's Contract</u></b></p> <p>Notice required for termination of employment after the probationary period was amended to 3 months in writing.</p> <p><b><u>Resolved</u></b></p> <p>That amended contract was approved and will be signed off at the September meeting.</p>
4.5	<p><b><u>Rowlstone Notice Board</u></b></p> <p>The suitability of the location of this notice board was discussed.</p> <p><b><u>Resolved</u></b></p> <p>That Councillor G Amey would assess the situation and report back at the September meeting.</p> <p style="text-align: right;"><b><u>ACTION GA</u></b></p>
4.6	<p><b><u>Community Access Point</u></b></p> <p>The necessary BT connection has been made at the Memorial Hall and the new equipment will be delivered within the next week or two.</p> <p><b><u>Resolved</u></b></p> <p>That this is noted</p>
4.7	<p><b><u>Flicks in the Sticks</u></b></p> <p>The next season of films have now been arranged:</p> <p>14<sup>th</sup> September – Amazing Grace</p> <p>12<sup>th</sup> October – Wah Wah</p> <p>9<sup>th</sup> November – Jindabyne</p> <p>7<sup>th</sup> December – Painted Veil</p> <p><b><u>Resolved</u></b></p> <p>That this is noted</p>
5	<b><u>Recreation Ground</u></b>

5.1	<p><b><u>Monthly Audit</u></b></p> <ul style="list-style-type: none"> <li>• Litter still a problem</li> <li>• Mole hills around the picnic benches</li> <li>• Stray dog has been seen around the Recreation Ground</li> </ul> <p>Items still to resolve from earlier inspection</p> <ul style="list-style-type: none"> <li>• Play area fence in poor order and gates do not close automatically.</li> <li>• Dog fouling sign removed.</li> <li>• Sign on locked gate needs replacing</li> </ul> <p><b><u>Resolved</u></b></p> <ul style="list-style-type: none"> <li>• That the Clerk would arrange for any corrective work to be undertaken.</li> </ul> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
5.2	<p><b><u>Car Park</u></b></p> <p>The cost for resurfacing the car park with stone is likely to cost £1,000</p> <p><b><u>Resolved</u></b></p> <p>That this item be considered as capital expenditure for 2008/2009. That the Clerk find out the likely cost of either replacing the surface with smaller stone or tarmac.</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
5.3	<p><b><u>Pavilion</u></b></p> <p>The locks on the pavilion and toilets are becoming difficult to operate and the Clerk has asked K Franklin locksmiths to repair/replace the mechanisms</p> <p><b><u>Resolved</u></b></p> <p>That this is noted</p>
5.4	<p><b><u>Electricity/Water Charges</u></b></p> <p>EH Football Club has informed the Council that they will be carrying out their own readings to ensure fair charging for the use of the pavilion facilities. They have also requested that invoices are presented quarterly rather than annually as a present.</p> <p><b><u>Resolved</u></b></p> <p>That this is noted.</p>
5.5	<p><b><u>Vehicle Access</u></b></p> <p>Costings are still required for suitable barriers to prevent unwanted vehicular access to the Recreation Ground</p> <p><b><u>Resolved</u></b></p> <p>That costings can be obtained when the Football Club look into purchasing the touchline barriers.</p>
5.6	<p><b><u>Football Club – Drainage Improvements</u></b></p> <ul style="list-style-type: none"> <li>• The agreed work has commenced but has not been completed because of</li> </ul>

6	<p data-bbox="236 168 555 201"><b><u>Local Security Matters</u></b></p> <ul data-bbox="331 264 863 297" style="list-style-type: none"><li data-bbox="331 264 863 297">• No issues were raised under this item</li></ul>
7	<p data-bbox="236 365 467 398"><b><u>Correspondence</u></b></p>

<u>Date received</u>	<u>Sender</u>	<u>Content</u>
7.1	Jack Bruten etal	Comments re new play area  <b><u>Resolved</u></b> That this was noted in item 5.8.1
7.2		Clerks and Councils Direct – July 2007
7.3	Register of Electors	Amendment for Parish of Ewyas Harold (email)
7.4	Alliance + Leicester	Confirmation of change of signatories
7.5	SLCC	The Clerk – July 2007
7.6	Madley Parish Council	Opportunity to part purchase a Portable Speed Sign  <b><u>Resolved</u></b> That the Clerk should write and decline the offer <b><u>ACTION CLERK</u></b>
7.7	HC Environment	Core Strategy Development Plan  <b><u>Resolved</u></b> That this is noted
7.8	Sutcliffe Play	Contact details
7.9	Rekk Limited	Contact details
7.10	Awards for All	Confirmation of grant completion
7.11	West Mercia Constabulary	Golden Valley News Beat – July 2007  Copies sent to Councillors
7.12	NALC	Training Day for Model Code of Conduct 19 <sup>th</sup> July 2007
7.13	Mr Edwards	National Vine Collection – Open Weekend 1 <sup>st</sup> + 2 <sup>nd</sup> September 2007
7.14	Glasdon	Local Councils News-Sheet
7.15	Peterchurch PC	Golden Valley campaign – Meeting 11 <sup>th</sup> August 2007 at 7.30pm
7.16	HC Adult + Community	Funding Directory – June 2007
7.17	HC Adult + Community	Community Aggregates Grant. Unfortunately Ewyas Harold is not eligible for this award.  <b><u>Resolved</u></b> That this is noted

8	<b><u>Lengthsman Scheme</u></b>		
8.1	<b><u>Lengthsman work undertaken in July</u></b>		
	<b><u>Date</u></b>	<b><u>Work</u></b>	<b><u>Hours</u></b>
	4/7	Check drain by Dicks Pitch and verge cutting on Dulas ford road	40/60
	7/7	Verge cutting Upper House and MH to A465	105/60
	9/7	Grass cutting by telephone kiosk	30/60
	12/7	Verge cutting Gilberts Wood and Priorsfield	
		Clear drains by bridge on B4347 road and spray	
		Spraying at Elmdale – 15 litres spray	75/60
	16/7	Verge cutting Gilberts Wood and Priorsfield	30/60
	<b><u>Resolved</u></b>		
	That this is noted and approved		
9	<b><u>Financial Report</u></b>		
9.1	<b><u>Payments for approval</u></b>		
	Clerk salary	£	481.62
	Stationery/Office Expenses	£	nil
	Clerk postage	£	27.40
	Clerk travel	£	33.73
	HM Inland Revenue (PAYE £5.80 NI £6.48 employee £7.54 employer)	£	19.82
	UHY Hacker Young – External Auditor fee	£	334.88
	npower – pavilion electricity 16/4/07 to 18/7/07	£	105.41
	Welsh Water – Water charge for pavilion to 1/8/07	£	21.50
	Martin Roper – Lengthsman July 2007	£	89.07
	Martin Roper – Waste collection July 2007	£	80.00
	Martin Roper – Grass cutting around play area	£	12.37
	Hags Play UK – Payment towards new play area installation (Grant funding held)	£	21,400.00
9.2	<b><u>Balances as at 31<sup>st</sup> July 2007</u></b>		

	NatWest Current account	£	130.83
	Unpresented cheques	£	38.00
	Cheques/cash to be credited	£	1,024.10
	NatWest Business Reserve	£	340.86
	Alliance + Leicester Current account	£	620.14
	Alliance + Leicester Deposit account	£	29,055.75
	<b>Total cash assets</b>	<b>£</b>	<b>31,133.60</b>
	Consisting of:		
	<b>Precept funds</b>	<b>£</b>	<b>7712.11</b>
	<b>Lengthsman Scheme</b>	<b>£</b>	<b>432.82</b>
	Balance available but not yet claimed	£	1,114.98
	Administration charge outstanding	£	148.67
	Available funds for remainder of financial year (annual allocation £2,229.95)	£	<b>1,399.12</b>
	<b>Parish Path Funds</b>	<b>£</b>	<b>736.00</b>
	<b>Parish Plan Funds</b>	<b>£</b>	<b>852.75</b>
	<b>Awards for All Grant</b>	<b>£</b>	<b>5000.00</b>
	<b>Network Fund</b>	<b>£</b>	<b>5575.00</b>
	<b>People's Millions</b>	<b>£</b>	<b>10,000.00</b>
	<b>Small Projects Fund</b>		<b>825.00</b>
9.3	<b><u>Payments Received</u></b>		
	Hags – Donation towards cost of play area opening event	£	67.22
	Mrs Fenner – pavilion booking 15/7/07	£	15.00
	EHFC – Water + Electricity charges for 2006/2007	£	451.61
	Mrs Whistance – pavilion booking 30/7/07	£	15.00
	HC – Lengthsman Scheme July-September 2007	£	557.49
	<b><u>Resolved</u></b> That the financial statement is accepted and that payments should be made. Carried unanimously		
9.4	<b><u>Audited Annual Return 2006/2007</u></b>		

The accounts have been signed off but the following comments were made by the external auditors:

- Regular internal auditor reports required
- Fidelity guarantee needs to be increased to maximum cash balance held. The Clerk will discuss this with the insurers.

**ACTION CLERK**

- Recording of assets needs to include play equipment/pavilion etc.

**Resolved**

That this is noted

9.5

**Appointment of Internal Auditor**

There was a discussion on the re-appointment of Mr Ray Harris as the internal auditor.

**Resolved**

That Mr Ray Harris is asked to continue as internal auditor.

Proposed: Councillor P Jinman

Seconded: Councillor Mrs J Addis

Carried unanimously

10

**Planning**

10.1

**Application number DCSW2007/1539/F**

**Notification of Planning Permission**

Site:	Hafod, Ewyas Harold, Herefordshire. HR2 0JB
Description:	Removal of conservatory to be replaced with two storey extension

**Resolved**

That this is noted

10.2

**Application number DCSW2007/1612/F**

**Refusal of Planning Permission**

Site:	Barn1 Penywylod Farm, Rowstone, Herefordshire. HR2 0DS
Description:	Relocation of access and demolition of steel barn. Change of use of redundant outbuilding to garage and games room.

**Resolved**

That this is noted

10.3

**Application number DCSW2007/1755/F**

**Withdrawn application**

Site:	Upper Cefn Farm, Bacton, Hereford. HR2 OJJ
Description:	Proposed new livestock housing/fodder storage building including alterations

**Resolved**

That this is noted.

10.4

**Application number DCSW2007/2407/F**

Site:	Land adjacent to Westwood Industrial Estate, Pontrilas, Hereford. HR2 OEL
Description:	Storage of construction materials, plant equipment and vehicle parking
Application Type:	Full
Applicant	PH + HH Collins, Unit 5 Westwood Industrial Estate, Pontrilas, Herefordshire. HR2 OEL

**Resolved**

That EHGPC has no objections to this amended application

**Comments**

The identified footpath crossing the development is not shown on the plans therefore it is not possible to comment on its possible impact

10.5

**Application number DCSW2007/2388/F**

Site:	Barn One, Penworlord Farm, Rowstone, Herefordshire. HR2 ODS
Description:	Relocation of access and demolition of steel barn. Conversion of redundant outbuilding to garage and games room.
Application Type:	Full
Applicant	Mr + Mrs C Jones, Barn One, Penworlord Farm, Rowstone, Herefordshire. HR2 ODS

**Resolved**

That EHGPC has no objections to this application.

11

**Road Maintenance and Related Matters**

11.1	<p><b><u>Hill Lane</u></b>  A collapsed drain chamber in Hill Lane has been reported but as yet no action has been taken  <b><u>Resolved</u></b>  That the Clerk re-reports this to HC.</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
11.2	<p><b><u>Trees in Brook Retaining Walls</u></b>  Several trees are now growing in the brook retaining walls within the centre of Ewyas Harold and are undermining the stability of these walls. This was reported in July but no action has been taken  <b><u>Resolved</u></b>  That the Clerk re-reports this to HC</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
11.3	<p><b><u>Road sweep</u></b>  Councillor J Middle reported that the sweep through the village took place on Thursday 2<sup>nd</sup> August but that the sweeper was not able to gain access to the village centre.  <b><u>Resolved</u></b>  That this is noted.</p>
11.4	<p><b><u>B4347 to Pontrilas</u></b>  There are several dead trees on the side of the brook opposite Weir End and these are in danger of falling across the road.  <b><u>Resolved</u></b>  That the Clerk should report this to HC</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
11.5	<p><b><u>Footways</u></b>  The footways outside Lion Terrace and opposite the Catholic Church are in poor repair.  <b><u>Resolved</u></b>  That the Clerk should report this to HC</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>

12	<b><u>Footpaths</u></b>
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	12.1	<b><u>Gilberts Wood</u></b> The overgrown hedge at the north side of Gilberts Wood – Owner has agreed to carry out the necessary work and Martin Roper will provide a quote. <b><u>Resolved</u></b> That this is noted									
	12.2	<b><u>Footpaths Officer’s Report</u></b>	No report received								
13	<b><u>Parish Newsletter</u></b>  Items for inclusion in Autumn issue: <ul style="list-style-type: none"> <li>• CAP</li> <li>• Artmarkers</li> </ul>										
14	<b><u>Parish Website</u></b>  No issues were raised under this item										
15	<b><u>Items for Future Discussion</u></b>										
	15.1	<b><u>New Code of Conduct</u></b>									
	15.2	<b><u>Standing Orders</u></b>									
	15.3	<b><u>Planning Template</u></b>									
The Meeting closed at 9.25pm											
Chairman											
Date											
<table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td><b>NEXT MEETING</b></td> <td>Sept 4<sup>th</sup> 2007</td> </tr> <tr> <td>Future Meetings</td> <td>Oct 2<sup>nd</sup> Rowlstone</td> </tr> <tr> <td></td> <td>Nov 6<sup>th</sup></td> </tr> <tr> <td></td> <td>Dec 4<sup>th</sup></td> </tr> </table>				<b>NEXT MEETING</b>	Sept 4 <sup>th</sup> 2007	Future Meetings	Oct 2 <sup>nd</sup> Rowlstone		Nov 6 <sup>th</sup>		Dec 4 <sup>th</sup>
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**Minutes of the Ordinary Meeting of Ewyas Harold Group Parish Council**  
**held on Tuesday 4<sup>th</sup> September 2007**  
**In the Memorial Hall at 7.30 p.m.**

	<p><b><u>Present</u></b></p> <p>Councillor P Sheen (Rowlstone) in the chair  Councillor P Jinman  Councillor R Mailes  Councillor Mrs J Addis  Councillor W Preece (Dulas)  Councillor Mrs E Overstall (Dulas)  Councillor G Amey (Llancillo)  Councillor Mrs M Williams (Rowlstone)  Councillor D Harries  The Clerk  In attendance:  1 member of the public</p>
1	<p><b><u>Apologies for Absence</u></b></p> <p>Councillors Mrs M Bradley, J Middle</p>
2	<p><b><u>Declaration of Interest</u></b></p> <p>None declared</p>
3	<p><b><u>Minutes</u></b></p> <p>The minutes of the ordinary meeting of the council held on Tuesday 7<sup>th</sup> August 2007 were approved without any amendments.  Carried unanimously</p>
4.1	<p><b><u>Parish Plan</u></b></p> <p>Pauline Striplin of Community First informed Councillors that throughout Herefordshire 41 (1/3) of parishes have now completed their plans with 17 more in progress. She congratulated EHGPC on being among the first group to complete their plan and presented a certificate to mark the event. She also offered help through Community First to push forward goals identified in the plan</p> <p><b><u>Resolved</u></b></p> <p>The original certificate will be held by the Clerk but colour photocopies would be placed on the</p>

	<p>notice boards for the next month directing people to the latest version of the plan on the website.</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p> <p><b><u>Resolved</u></b></p> <p>That a meeting should be arranged to review the Parish Plan.</p> <p style="text-align: right;"><b><u>ACTION LO</u></b></p>
4.2	<p><b><u>Flooding Problems in Ewyas Harold</u></b></p> <p>Herefordshire Council have agreed to attend a site meeting with the Clerk and Mr Mark Ponting but the date is still to be confirmed.</p> <p><b><u>Resolved</u></b></p> <p>That this is noted</p>
4.3	<p><b><u>First Responder Scheme</u></b></p> <p>The first meeting was held on August 30<sup>th</sup> 2007 and Mike Belcher from West Midlands Ambulance Service (WMAS) attended.</p> <ul style="list-style-type: none"> <li>• There are now 9 volunteers but ideally more are needed for the Longtown area.</li> <li>• Only one responder kit is provided per unit and to purchase more would cost £2,000 each.</li> <li>• The initial pack and extra kits purchased will be maintained by WMAS.</li> <li>• Application for monies will be made to the Nexus Fund and if successful this could raise up to £5,000.</li> <li>• The support of EHGPC in helping with fund raising was requested and given.</li> </ul> <p>In an email from Richard Baker the following points were highlighted:</p> <ul style="list-style-type: none"> <li>• Personal accidental injuries while attending as a First Responder will not be covered through WMAS insurance scheme</li> <li>• Existing car insurance will be sufficient but consideration should be given to damage incurred if attending emergencies over rough tracks.</li> <li>• Costs for the existing unit run by Richard have amounted to £8,000 over the past 7 years.</li> </ul> <p><b><u>Resolved</u></b></p> <p>That this is noted.</p>
4.4	<p><b><u>Code of Conduct/Standing Orders</u></b></p> <p>There was a discussion on whether to adopt the revised Code of Conduct unamended or with the addition of paragraph 12(2). The addition of 12(2) gives Councillors with a prejudicial interest the same rights as members of the public to speak to a meeting on the issue and then leave before the main discussion and vote.</p> <p>It was proposed by Councillor P Jinman and seconded by Councillor G Amey that the Code should be adopted with the addition of 12(2)</p> <p>The proposal was carried by 5 votes to 4</p>

	<p><b><u>Resolved</u></b> That the Clerk should inform the Standards Board of this adoption. <b><u>ACTION CLERK</u></b></p> <p><b><u>Resolved</u></b> That, following advice from the Standards Board, the Clerk should draft Standing Orders to set out clearly the circumstances whereby members of the public can attend Council meetings for the purpose of making representations, giving evidence or answering questions. <b><u>ACTION CLERK</u></b></p>
4.5	<p><b><u>Insurance Fidelity Guarantee</u></b> The Clerk has to provide bank details so that the insurers can select the correct level of fidelity guarantee. <b><u>Resolved</u></b> That this is noted <b><u>ACTION CLERK</u></b></p>
4.6	<p><b><u>Rowlstone Notice Board</u></b> The suitability of the location of this notice board will be discussed at the next meeting after Councillor G Amey has assessed the situation. <b><u>Resolved</u></b> That this is noted. <b><u>ACTION GA</u></b></p>
5	<p><b><u>Recreation Ground</u></b></p>

5.1	<p><b><u>Monthly Audit</u></b></p> <ul style="list-style-type: none"> <li>• Middle balcony rail on pavilion needs fixing at base</li> <li>• Show me how wheel on games panel is sticking.</li> <li>• Gates do not close automatically.</li> <li>• Graffiti on picnic tables</li> </ul> <p><b><u>Resolved</u></b></p> <ul style="list-style-type: none"> <li>• That the Clerk would arrange for any corrective work to be undertaken.</li> </ul> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
5.2	<p><b><u>Seating</u></b></p> <p>It was suggested that the old seat from the play area should be installed at the far end of the cricket pitch.</p> <p><b><u>Resolved</u></b></p> <p>That should be carried out after the replacement tree to be provided by EHFC had been planted in this area.</p>
5.3	<p><b><u>Car Park</u></b></p> <p>Quotations are still outstanding for resurfacing the car park.</p> <p><b><u>Resolved</u></b></p> <p>That this is noted..</p>
5.4	<p><b><u>Football Club – Railings</u></b></p> <ul style="list-style-type: none"> <li>• The agreed work has commenced and a rail has now been installed along one touchline. Councillors are encouraged to direct their comments to EHFC.</li> </ul> <p><b><u>Resolved</u></b></p> <p>That this is noted</p>
5.5	<p><b><u>Notice Board</u></b></p> <p>The new notice board has now been installed but the post appears to be unstable.</p> <p><b><u>Resolved</u></b></p> <p>That the Clerk would arrange for this installation to be inspected.</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
5.6	<p><b><u>Dog Fouling</u></b></p> <p>It was noted that this was becoming a serious problem on the Recreation Ground. The Football Club are having to clear their pitch before games can take place and at a recent fixture the referee suspended play when dog faeces was found on the field of play.</p> <p><b><u>Resolved</u></b></p>

6	<p data-bbox="236 165 555 203"><b><u>Local Security Matters</u></b></p> <ul data-bbox="331 264 1490 443" style="list-style-type: none"><li data-bbox="331 264 1410 344">• There have been a number of robberies from garden sheds/properties within the Golden Valley area.</li><li data-bbox="331 360 1490 443">• Strangers were seen on the driveway of Mr B Parry's property and made off when being confronted.</li></ul>
7	<p data-bbox="236 506 469 544"><b><u>Correspondence</u></b></p>

<u>Date received</u>	<u>Sender</u>	<u>Content</u>
7.1	Herefordshire Voluntary Action	HVA News – July 2007
7.2	Community First	Newsline – August 2007
7.3	Martin Wood	Informal quotation for replacement play area fencing  <b><u>Resolved</u></b> That this was noted in item 5.8.2
7.4	Chris Gooding	Parish Plan questionnaire (paperwork to Councillor Mrs E Overstall)
7.5	Martin Wood	Routine quarterly inspection of play area  <b><u>Resolved</u></b> That this was noted in item 5.8.3
7.6	Father Nicholas	Response re Artmarkers proposal (email)  Father Nicholas is to take the suggestion of creating a community herb garden at the Artmarkers site to the Trustees of St John Kemple in early September. <b><u>Resolved</u></b> That this is noted
7.7	Alun + Jo-Jo Rickards	Comments on new play area (email)  <b><u>Resolved</u></b> That this was noted in item 5.8.1
7.8	Robert Hayward	Acknowledgement of 2008/9 contribution towards replacement Churchyard gate.
7.9	HC Corporate + Customer	Community Forums – Golden Valley Community Centre 13/9/07 at 7pm
7.10	Peterchurch PC	Minutes from “Reclaiming the Golden Valley Identity”
7.11	HC Environment	Polytunnels Planning Document – Initial Consultation  <b><u>Resolved</u></b> That this is noted
7.12	NALC	Conference 5 <sup>th</sup> -7 <sup>th</sup> October 2007
7.13	HC Register of Electors	Parish of Ewyas Harold – Notice of Alteration (email)
7.14	Christine Griffiths	Portable speed sign demonstration at Peterchurch Fire Station 3pm 18 <sup>th</sup> September 2007 (email)

8	<b><u>Lengthsman Scheme</u></b>	
8.1	<b><u>Lengthsman work undertaken in August</u></b>	
	<b><u>Date</u></b>	<b><u>Work</u></b>
	4/8	Verge cutting Upper House and MH to A465
	9/8	Verge cutting Gilberts Wood and Priorsfield
	15/8	Grass cutting Prill and Kiosk area
		Verge cutting Elmbridge, Elmdale, Forge Garage
		Clear overhanging branches at Elmbridge
	18/8	Verge cutting MH to A465
	23/8	Verge cutting Gilberts Wood and Priorsfield
	30/8	Spraying roundabout to village centre - 15 litres
	<b><u>Resolved</u></b>	
	That this is noted and approved	
9	<b><u>Financial Report</u></b>	
9.1	<b><u>Payments for approval</u></b>	
	Clerk salary	£ 481.62
	Stationery/Office Expenses	£ nil
	Clerk postage	£ 13.68
	Clerk travel	£ 25.30
	HM Inland Revenue (PAYE £5.80 NI £6.48 employee £7.54 employer)	£ 19.82
	Herefordshire Jarvis Services – August road sweep	£ 70.50
	Ewyas Harold Primary School – Balloon Race Prizes	£ 60.00
	Martin Roper – Lengthsman August 2007	£ 168.80
	Martin Roper – Waste collection August 2007	£ 100.00
	Martin Roper – Grass cutting around play area	£ 52.24
	Brian Ball – Footpaths Work Strimming LY1, EH11, EH8, EH9, DU6 Erection of metal gate and wooden gate on EH1 Erection of finger posts on EH4 + EH32	£ 340.60
9.2	<b><u>Balances as at 28<sup>th</sup> August 2007</u></b>	

	NatWest Current account	£	688.32
	Unpresented cheques	£	500.00
	Cheques/cash to be credited	£	nil
	NatWest Business Reserve	£	340.86
	Alliance + Leicester Current account	£	514.34
	Alliance + Leicester Deposit account	£	7127.11
	<b>Total cash assets</b>	<b>£</b>	<b>10,116.40</b>
	Consisting of:		
	<b>Precept funds</b>	<b>£</b>	<b>6,224.86</b>
	<b>Lengthsman Scheme</b>	<b>£</b>	<b>357.02</b>
	Balance available but not yet claimed	£	1,114.98
	Administration charge outstanding	£	130.08
	Available funds for remainder of financial year (annual allocation £2,229.95)	£	<b>1,341.92</b>
	<b>Parish Path Funds</b>	<b>£</b>	<b>736.00</b>
	<b>Parish Plan Funds</b>	<b>£</b>	<b>852.75</b>
9.3	<b>Payments Received</b>		
		£	nil
	<b>Resolved</b> That the financial statement is accepted and that payments should be made. Carried unanimously.		
10	<b>Planning</b>		
10.1	<b>Planning Template</b> There was a discussion on the suitability of the template for agricultural buildings. It was noted that it was likely that site visits would be more likely for such developments. <b>Resolved</b> That an extra tick box should be inserted next to “outside the settlement boundary” <b><u>ACTION CLERK</u></b>		
10.2	<b>Application number DCSW2007/2033/F</b> <b>Notification of Planning Permission</b>		

Site:	Ewyas Harold Primary School, Ewyas Harold, Herefordshire. HR2 0EY
Description:	Single storey extension to provide additional teaching space.

**Resolved**

That this is noted

10.3 **Application number DCSW2007/2624/H**

Site:	Glen Alva, Ewyas Harold, Herefordshire. HR2 0JB
Description:	To remove 50m of hedgerow as marked on map and replace with fencing as it is severely restricting vision.
Type:	Hedgerow Removal
Applicant:	Emlin + Donna Thomas, 12 Oakbrook Close, Ewyas Harold, Herefordshire. HR2 0JB.

**Resolved**

That a site meeting should be called for 4.30pm on Wednesday September 5<sup>th</sup> 2007.

**N.B. POST COUNCIL MEETING**

EHGPC object to this application

**OBSERVATIONS MADE BY THE PLANNING SUB-COMMITTEE**

1. The map provided with the application did not clearly mark exactly which hedge or hedges were to be removed. It appears to mark all three of the hedges near the entrance to Glen Alva. In fact only one hedge interferes with visibility - the hedge running from Glen Alva gate towards Ewyas Harold. The other two do not present any hazard.
2. We agree that the road is hazardous at the entrance to Glen Alva however we do not believe removing the hedge is the best course of action. Removing 50m of hedge would give less than 50m of improved visibility on the road to Ewyas Harold because of a slight bend in the road.
3. Instead of removing a valuable hedge, we recommend that a mirror on a post should be erected in the hedge opposite the entrance to Glen Alva. This would provide approximately 70m of visibility down the road. It would be much cheaper, more effective – and no damage would be done to the environment.
3. Should the planning committee wish to ignore our advice and give approval for the removal of this hedge, we suggest that it should not be permanently replaced by a fence, but replanted approx. 3m back from the road. This would provide improved visibility and maintain the quality of the environment.

11 **Road Maintenance and Related Matters**

11.1	<p><b><u>Gilberts Wood</u></b></p> <p>A quotation to cut back the overgrown hedge at the north side of Gilberts Wood has been sent to the land owner.</p> <p><b><u>Resolved</u></b></p> <p>That this is noted</p>
11.2	<p><b><u>Trees and High Hedges</u></b></p> <p>Herefordshire Council have confirmed that landowners have the responsibility to clear back high vegetation to a height of 16 feet where it overhangs footways and highways.</p> <p><b><u>Resolved</u></b></p> <p>That the Clerk should include this information in the next Newsletter.</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
11.3	<p><b><u>Rowlstone/A465 Triangle</u></b></p> <p>The planted triangle is now overgrown and is causing a visibility problem when traffic enters the A465 from Rowlstone.</p> <p><b><u>Resolved</u></b></p> <p>That the Clerk reports this to HC/Lengthsman</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
11.4	<p><b><u>Cwm Dulas Lane</u></b></p> <p>Road surfacing repairs have been added to the HC's road maintenance list</p> <p><b><u>Resolved</u></b></p> <p>That this is noted</p>
11.5	<p><b><u>C1213 Near Dulas Court</u></b></p> <p>The previously reported blocked drains 100yards on the Ewyas Harold side of Dulas Court have still to be cleared. There has now been a serious vehicle accident in this area.</p> <p><b><u>Resolved</u></b></p> <p>That the Clerk should re-report this problem and make HC aware of the accident.</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
11.6	<p><b><u>Elmdale</u></b></p> <p>The road at the entrance to Elmdale has subsided and a deep pothole has formed.</p>

12	<p><b><u>Footpaths</u></b></p>		
	<table border="1"> <tr> <td data-bbox="236 248 335 539">12.1</td> <td data-bbox="335 248 1289 539"> <p><b><u>Footpaths Officer's Report</u></b></p> <ul style="list-style-type: none"> <li>• DU6 has been added to the strimming programme from September 2007</li> <li>• EH1 - Stiles have now been replaced by gates</li> </ul> </td> </tr> </table>	12.1	<p><b><u>Footpaths Officer's Report</u></b></p> <ul style="list-style-type: none"> <li>• DU6 has been added to the strimming programme from September 2007</li> <li>• EH1 - Stiles have now been replaced by gates</li> </ul>
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13	<p><b><u>Parish Newsletter</u></b></p> <p>Items for inclusion in Autumn issue:</p> <ul style="list-style-type: none"> <li>• Dog Fouling</li> <li>• Parish Plan update</li> <li>• First Responder</li> <li>• High hedges/trees</li> <li>• Planned HR2 Newsletter</li> <li>• Seasonal Security Issues</li> </ul>		
14	<p><b><u>Parish Website</u></b></p> <ul style="list-style-type: none"> <li>• News area requires updating</li> <li>• The Clerk reported on problems with sending emails now that BT (and possibly other providers) require authentication to reduce spam. This may lead to a cost of approximately £20 for EHGPC to purchase the software necessary for the website email to continue to function.</li> </ul> <p><b><u>Resolved</u></b></p> <p>That this is noted</p> <p>The Clerk reported the problems associated with a possible electronic Worm (as yet not detected/identified) on his computer.</p> <p><b><u>Resolved</u></b></p> <p>That the Clerk would provide a report on the effects of this corruption, and the possible actions to recover from and help prevent future problems</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>		
15	<p><b><u>Items for Future Discussion</u></b></p>		

15.1	<b><u>Standing Orders</u></b>
The Meeting closed at 9.30pm	
Chairman	
Date	
	<p><b>NEXT MEETING</b>                      October 2<sup>nd</sup> 2007 at Rowlstone</p> <p>Future Meetings</p> <p>Nov 6<sup>th</sup></p> <p>Dec 4<sup>th</sup></p> <p>Jan 8<sup>th</sup> Date to be confirmed</p>

**Minutes of the Ordinary Meeting of Ewyas Harold Group Parish Council**  
**held on Tuesday 2<sup>nd</sup> October 2007**  
**In the Rowlstone Village Hall at 7.30 p.m.**

	<b><u>Present</u></b>
	<p>Councillor D Harries in the chair (items 1 to 5)</p> <p>Councillor P Sheen (Rowlstone) in the chair (item 6 onwards)</p> <p>Councillor P Jinman</p> <p>Councillor Mrs J Addis</p> <p>Councillor R Weaver</p> <p>Councillor J Middle</p> <p>Councillor Mrs E Overstall (Dulas)</p> <p>Councillor Mrs M Bradley</p> <p>Councillor Mrs M Williams (Rowlstone)</p> <p>The Clerk</p> <p>In attendance:</p> <p>Councillor J B Williams (Herefordshire Council)</p> <p>3 members of the public</p>
1	<b><u>Apologies for Absence</u></b> Councillor R Mailes
2	<b><u>Declaration of Interest</u></b> None declared

3	<p><b><u>Minutes</u></b></p> <p>The minutes of the ordinary meeting of the council held on Tuesday 4<sup>th</sup> September 2007 were approved without any amendments.</p> <p>Carried unanimously</p>
4.1	<p><b><u>First Responder</u></b></p> <p>There are now 9 volunteers who will be undergoing police checks and interviews before going on to the training course. Councillor Mrs E Overstall reported that 3 grant applications for funding were in place but that obviously there was no guarantee of success.</p> <p><b><u>Resolved</u></b></p> <p>That this is noted</p>
4.2	<p><b><u>Parish Plan Group Meeting</u></b></p> <p>Councillor Mrs E Overstall presented a report from the meeting held on Thursday 27<sup>th</sup> September 2007 (see appendix 1).</p> <p>It was noted that recycling facilities, identified as an important requirement in the Parish Plan, were no longer provided in the area, following the closure of the garden centre.</p> <p><b><u>Resolved</u></b></p> <p>That the Clerk should write to the Memorial Committee to request that they consider establishing a recycling site.</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p> <p><b><u>Resolved</u></b></p> <p>That an item identifying the need for a site should be placed in the Newsletter</p>
4.3	<p><b><u>Flooding Problems in Ewyas Harold</u></b></p> <p>Due to restructuring the site visit has now been referred to Andrew Culley's department and has now been scheduled for October 11<sup>th</sup> at 2pm</p> <p><b><u>Resolved</u></b></p> <p>That this is noted</p>
4.4	<p><b><u>Code of Conduct/Standing Orders</u></b></p> <p>EHGPC, having adopted the revised Code of Conduct with the addition of paragraph 12(2), were advised by the Standards Board to set out clearly the circumstances whereby members of the public can attend Council meetings for the purpose of making representations, giving evidence or answering questions. The following Standing Order(SO) was therefore agreed at this meeting:</p>

**If a member has a personal interest as defined by the Code of Conduct adopted by the Council on 4<sup>th</sup> September 2007 then they shall declare such interest as soon as it becomes apparent, disclosing the existence and nature of that interest as required.**

**If a member who has declared a personal interest is judged to have a prejudicial interest, he/she may attend the stage of the meeting during consideration of the item to which the interest relates but only for the purpose of making representations, answering questions or giving evidence relating to the business. After all representations have been made the member must withdraw from the room while the final deliberation and decision making takes place. Where such an issue arises, members of the public will, through the Chair, be given the same right of representation.**

**Resolved**

That the Clerk should obtain advice as to whether this SO satisfies the requirement of the Standards Board.

**ACTION CLERK**

4.5

**Rowlstone Notice Board**

It was noted that Rowlstone Village Hall Committee had decided that they were happy with the current location of this notice board.

**Resolved**

That this is noted.

5

**Recreation Ground**

5.1	<p><b><u>Monthly Audit</u></b></p> <ul style="list-style-type: none"> <li>• Gates do not close automatically. (Action to be resolved through sub-committee)</li> <li>• Graffiti on picnic tables</li> <li>• Lengthsman reported broken rail on football fence</li> </ul> <p><b><u>Resolved</u></b></p> <p>That the Clerk would check that EHGPC were aware of fence damage</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>		
5.2	<p><b><u>Litter Bins</u></b></p> <p>Inner containers need replacing on two of the bins. The cost for replacements will be £59.00</p> <p><b><u>Resolved</u></b></p> <p>That the Clerk orders replacements</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>		
5.3	<p><b><u>Car Park</u></b></p> <p>The following quotations have been received:</p> <ul style="list-style-type: none"> <li>○ Resurface with smaller stone £1,000</li> <li>○ Resurface with tarmac £5,691</li> <li>○ Resurface roadway with tarmac £1,854</li> </ul> <p><b><u>Resolved</u></b></p> <p>That the Clerk should request further information on surfacing from Fran White (HC)</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p> <p>That Councillor P Jinman would obtain informal confirmation of the average cost of tarmac such an area.</p> <p style="text-align: right;"><b><u>ACTION PJ</u></b></p>		
5.4	<p><b><u>Play Area</u></b></p> <table border="1" data-bbox="335 1736 1506 2085"> <tr> <td data-bbox="335 1736 446 2085">5.4.1</td> <td data-bbox="446 1736 1506 2085"> <p><b><u>Fencing</u></b></p> <p>Following an inspection by Councillors D Harries and G Amey, it was suggested that while the fence was in good repair the gate posts needed to be replaced. The gates themselves would also need some attention and Councillor J Middle reminded the Council that he had a galvanised gate which could be used as a replacement.</p> <p><b><u>Resolved</u></b></p> </td> </tr> </table>	5.4.1	<p><b><u>Fencing</u></b></p> <p>Following an inspection by Councillors D Harries and G Amey, it was suggested that while the fence was in good repair the gate posts needed to be replaced. The gates themselves would also need some attention and Councillor J Middle reminded the Council that he had a galvanised gate which could be used as a replacement.</p> <p><b><u>Resolved</u></b></p>
5.4.1	<p><b><u>Fencing</u></b></p> <p>Following an inspection by Councillors D Harries and G Amey, it was suggested that while the fence was in good repair the gate posts needed to be replaced. The gates themselves would also need some attention and Councillor J Middle reminded the Council that he had a galvanised gate which could be used as a replacement.</p> <p><b><u>Resolved</u></b></p>		

6	<p><b><u>Local Security Matters</u></b></p> <table border="1"> <tr> <td data-bbox="233 203 331 584">6.1</td> <td data-bbox="338 203 1394 584"> <p><b><u>Ewyas Harold Common Signage</u></b></p> <p>Councillor P Jinman reported that the police had requested that to resolve misunderstandings over access related to the CROW Act explanatory signs should be placed at the 4 entrances to the Common. The details were to be given to the Lord of The Manor for his consideration.</p> <p><b><u>Resolved</u></b></p> <p>That this is noted</p> </td> </tr> <tr> <td data-bbox="233 593 331 920">6.2</td> <td data-bbox="338 593 1394 920"> <p><b><u>Neighbourhood Watch</u></b></p> <p>CSO Rosina Cathcart is keen that the profile of Neighbourhood Watch is raised in the village</p> <p><b><u>Resolved</u></b></p> <p>That the Clerk should arrange for CSO Cathcart to make a presentation to EHGPC</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p> </td> </tr> </table>	6.1	<p><b><u>Ewyas Harold Common Signage</u></b></p> <p>Councillor P Jinman reported that the police had requested that to resolve misunderstandings over access related to the CROW Act explanatory signs should be placed at the 4 entrances to the Common. The details were to be given to the Lord of The Manor for his consideration.</p> <p><b><u>Resolved</u></b></p> <p>That this is noted</p>	6.2	<p><b><u>Neighbourhood Watch</u></b></p> <p>CSO Rosina Cathcart is keen that the profile of Neighbourhood Watch is raised in the village</p> <p><b><u>Resolved</u></b></p> <p>That the Clerk should arrange for CSO Cathcart to make a presentation to EHGPC</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
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7	<p><b><u>Correspondence</u></b></p>				

	<b><u>Sender</u></b>	<b><u>Content</u></b>
7.1	SLCC	The Clerk – September 2007
7.2		Clerks + Councils Direct – September 2007
7.3	Herefordshire Partnership	Growing Older in Herefordshire – Strategy for Older People (August 2007)
7.4	HC Environment	Speed Indicator Device (SID) costs
7.5	HC Corporate + Customer	Future Election Costs  Provisional costs have been identified but require further clarification. <b><u>Resolved</u></b> That this is noted
7.6	HC Corporate + Customer	Revised Code of Conduct – reminder of deadline for acceptance
7.7	HC Environment	Flooding information for July 2007  <b><u>Resolved</u></b> That the Clerk should report that the area of Ewyas Harold was not subject to extensive flooding.  <b><u>ACTION CLERK</u></b>
7.8	Lewis + Logan	Quotation for resurfacing car park  <b><u>Resolved</u></b> That this was noted in item 5.3
7.9	HC	Bus and Train timetable – Hereford and Bromyard 09/07 to 02/08
7.10	Community First	AGM – 16 <sup>th</sup> October 2007
7.11	Community First	Parish Plan Newsletter
7.12	HC Environment	Local Development Framework (LDF) Roadshow - Various venues throughout October 2007
7.13	Glasdon	Equipment catalogue
7.14	CPRE	Fieldwork – September 2007 and request to consider membership
7.15	Allianz	Revised insurance schedule following increase in fidelity limit.
7.16	Mrs C Harley	Traffic speed in Elm Green Road  <b><u>Resolved</u></b> That this was noted in item 11.1
7.17	Red Cross	Village Warden Event – 31 <sup>st</sup> October 2007 10.30 – 15.00 at How Caple Grange
7.18	SLCC	Notice of AGM – October 27 <sup>th</sup> 2007

8	<b><u>Lengthsman Scheme</u></b>		
8.1	<b><u>Lengthsman work undertaken in September</u></b>		
	<b><u>Date</u></b>	<b><u>Work</u></b>	<b><u>Hours</u></b>
06/09		Cut verges Gilberts Wood + Priorsfield	30/60
20/09		Cut verges Gilberts Wood + Priorsfield	30/60
22/09		Cut verges Pontrilas entrance of A465	30/60
25/09		Clear triangle on Rowstone turn off from A465	80/60
29/09		Cut verges MH to A465 (removed Temple Bar sign at A465 junction – blocking visibility)	85/60
		Total	255/60
<p data-bbox="225 1102 1508 1158"><b><u>Resolved</u></b></p> <p data-bbox="225 1158 1508 1249">That this is noted and approved</p>			
9	<b><u>Financial Report</u></b>		
9.1	<b><u>Payments for approval</u></b>		

Clerk salary	£	481.62
Stationery/Office Expenses	£	27.97
Clerk postage	£	13.68
Clerk travel	£	33.73
HM Inland Revenue (PAYE £5.80 NI £6.48 employee £7.54 employer)	£	19.82
Allianz - extra premium for revised fidelity guarantee	£	45.73
Martin Roper – Lengthsman September 2007	£	70.11
Martin Roper – Waste collection September 2007	£	80.00
Martin Roper – Grass cutting around play area	£	68.75
Martin Roper – Seat repair and safety mat fitting	£	54.99
EHGPPC – Churchyard Footpath Electricity	£	50.00

9.2	<b><u>Balances as at 2<sup>nd</sup> October 2007</u></b>
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	NatWest Current account	£	650.32
	Unpresented cheques	£	130.50
	Cheques/cash to be credited	£	50.00
	NatWest Business Reserve	£	8,820.72
	Alliance + Leicester Current account	£	812.28
	Alliance + Leicester Deposit account	£	14,564.40
	<b>Total cash assets</b>	<b>£</b>	<b>15,874.54</b>
	Consisting of:		
	<b>Precept funds</b>	<b>£</b>	<b>23,315.71</b>
	<b>Lengthsman Scheme</b>	<b>£</b>	<b>153.36</b>
	Balance available but not yet claimed	£	1,114.98
	Administration charge outstanding	£	111.51
	Available funds for remainder of financial year (annual allocation £2,229.95)	£	<b>1,156.83</b>
	<b>Parish Path Funds</b>	<b>£</b>	<b>445.40</b>
	<b>Parish Plan Funds</b>	<b>£</b>	<b>852.75</b>
9.3	<b>Payments Received</b>		
	Half yearly precept payment	£	8,479.86
	C Finnie – Newsletter advertisement	£	25.00
	Golden Valley Construction – Newsletter advertisement	£	25.00
	VAT repayment – 1/5/07 to 31/7/07	£	8,892.68
	<b>Resolved</b> That the financial statement is accepted and that payments should be made. Carried unanimously.		
10	<b>Planning</b>		
10.1	<b>Application number DCSW2007/2886/F</b> <b>Site Adjoining Parish</b>		
	Site:	Pontrilas Court, Pontrilas, Herefordshire. HR2 0EH	
	Description:	New swimming pool pavilion	
	Type:	Full	
	Applicant:	Mr + Mrs Martin, Pontrilas Court, Pontrilas, Herefordshire. HR2 0EH	
	<b>Resolved</b> That EHGPC has no objections to this application (Plans viewed before meeting)		
10.2	<b>Application number DCSW2007/2944/F</b>		

	Site:	Llancillo Hall Farm, Llancillo Hall, Pandy, Herefordshire. NP7 8HH
	Description:	Proposed wind turbine
	Type:	Full
	Applicant:	Mr R Bailey, Llancillo Hall Farm, Llancillo Hall, Pandy, Herefordshire. NP7 8HH
	<p><b><u>Resolved</u></b> That EHGPC has no objections to this application</p>	
10.3	<p><b>Application number DCSW2007/2388/F</b> <b>Notification of Planning Permission</b></p>	
	Site:	Barn One, Penyworlod Farm, Rowlstone, Herefordshire. HR2 0DS
	Description:	Relocation of access and demolition of steel barn. Conversion of redundant outbuilding to garage and games room
	<p><b><u>Resolved</u></b> That this is noted</p>	
11	<p><b><u>Road Maintenance and Related Matters</u></b></p>	

11.1	<p><b><u>Traffic speed in Elm Green Road</u></b></p> <p>The Clerk read out a letter from Mrs C Harley highlighting the speed of traffic travelling down Elm Green Lane. Recently her son was knocked off his bike outside his house and she has taken up her concerns with Herefordshire Council.</p> <p><b><u>Resolved</u></b></p> <p>That the Clerk should write to HC to ask for advice over the possibility of traffic calming in this area and of appropriate signage.</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p> <p>That the Clerk should out of courtesy inform the Army Camp's Commanding Officer of the proposal to look at traffic flow in this area.</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p> <p>That the Clerk should write to Mrs Harley to keep her informed of EHGPC's actions and to check whether her son's accident has been logged with the police.</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
11.2	<p><b><u>Unresolved Maintenance Issues</u></b></p> <p>Councillor D Harries queried why so many reported problems appeared to remain outstanding.</p> <p><b><u>Resolved</u></b></p> <p>That the Clerk would ask Herefordshire Council for a breakdown of where items were on their to do list.</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
11.3	<p><b><u>Road Sweep</u></b></p> <p>Councillor J Middle requested to know who would be carrying out the road sweep now that HJS had been taken over by Amey Mouchel</p> <p><b><u>Resolved</u></b></p> <p>That the Clerk contacts the contractors and clarifies the situation and also confirms whether the existing contract will be honoured.</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
11.4	<p><b><u>Fire Station</u></b></p> <p>The water leak reported coming from the BT manhole outside the Fire Station appears now to be also flowing from a gate further down the road.</p> <p><b><u>Resolved</u></b></p> <p>That the Clerk should continue to try and find a solution to this problem</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>

12	<b><u>Footpaths</u></b>	
	12.1	<p><b><u>Footpaths Officer's Report</u></b></p> <p><b>EH16</b> I have now heard back from Paul Ratcliffe about the new gate in the churchyard. Because access is improved there were initial encouraging comments regarding help with meeting the cost but Hereford now say that they are unable to provide any additional funding. This may reflect the Council's wider financial problems.</p> <p><b>EH17</b> A self-closing gate has now been installed at the entrance to the castle bailey.</p>
	12.2	<p><b><u>Bridleways on EH Common</u></b></p> <p>Councillor P Jinman will confirm the fact that bridleways do not exist on the Common</p> <p><b><u>Resolved</u></b></p> <p>That this is noted</p> <p style="text-align: right;"><b><u>ACTION PJ</u></b></p>
	12.3	<p><b><u>Farm Gate Signs</u></b></p> <p>Councillor Mrs M Williams queried who was responsible for the " Please Shut The Gate" signs on farm gates that are used to access public rights of way</p> <p><b><u>Resolved</u></b></p> <p>That the Clerk would raise this query with the FPO</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
13	<p><b><u>Parish Newsletter</u></b></p> <p>Autumn issue was approved with the following inclusions/amendments:</p> <p>Items for inclusion in Autumn issue:</p> <ul style="list-style-type: none"> <li>• Skip article to include details of permissible electrical goods and future dates ( HC bookings allowing)</li> <li>• Car sharing – advertise for volunteer to help with setting up scheme</li> <li>• Cycle paths – advertise for volunteers to become involved in this campaign</li> <li>• Recycling site – Require suggestions for possible suitable location.</li> <li>• Contact details for hall bookings to be amended</li> </ul>	
14	<p><b><u>Parish Website</u></b></p> <ul style="list-style-type: none"> <li>• News area to be updated</li> <li>• Parish Plan will be edited to reflect recent meeting.</li> </ul>	

	<p><b><u>Resolved</u></b> That this is noted</p> <p style="text-align: right;"><b>ACTION LO</b></p>	
15	<p><b><u>Items for Future Discussion</u></b></p>	
	15.1	<p><b><u>Precept Setting</u></b></p>
<p>The Meeting closed at 9.40pm</p>		
<p>Chairman</p> <p>Date</p>		
<p style="text-align: center;"><b>NEXT MEETING</b>      November 6th 2007</p> <p style="text-align: center;">Future Meetings Dec 4<sup>th</sup>, Jan 8th</p>		
<p style="text-align: center;">Appendix 1</p>		
<p style="text-align: center;"><b>Revised Report from the Parish Plan Group</b> 03/10/2007</p> <p>A Parish Plan meeting was held at Dulas Court Barn on Thursday 27<sup>th</sup> September. All councillors were invited. Apologies were received from Paul Sheen, Mary Williams, Bill Preece, Pam Hayward and Derek Harries. Present were Liz Overstall, Isabelle Devereaux, Graham Sprackling, Madeleine Bradley, Anne Bradley, Helen Waites.</p> <p>The presentation “Is your Parish Plan Dead?” was shown and the questionnaire from Chris Gooding of Parish Plan Officer of the Herefordshire Partnership was discussed.</p> <p>We concluded that some action had been taken on all the points raised by local people in the Parish Plan. Actions that could be taken immediately by the Group Parish Council had been satisfactorily completed, although there is always an ongoing need for more road repairs and footway improvement.</p> <p>The Newsletter and the Website <a href="http://www.ewyasharoldgpc.org">www.ewyasharoldgpc.org</a> were both initiated by the Parish Plan and have been a great success. They are useful tools, successfully promoting the ideas of the Parish Plan and the activities of the Group Parish Council. The Website has enabled us to publish the Parish Plan to the world, and enables us to make adjustments in line with changing needs. The free Newsletter is particularly popular in the village.</p> <p>The Parish Plan has succeeded in alerting the <b>Memorial Hall</b> committee to the need for modernisation. A public meeting had been held and the Memorial Hall committee intends to seek grant aid for this project. We suggest that the GPC should support the Memorial Hall committee with this work.</p> <p>The demand for improved facilities for <b>Youth activities</b> has not been met. Two grant applications supported by the GPC for equipment for the Recreation Ground have been made, but both were turned down. Clearly the GPC should continue to try to improve play facilities for older children. but more is required. The GPC needs improved liaison with existing youth groups in the village and with youth workers at county level to find out how to improve matters. Contact should be made with the Herefordshire Youth Council. It is clear the GPC cannot improve Youth facilities unaided. Keen parents are needed to organise activities. We cannot succeed without them.</p> <p><b>Footways.</b> The original Parish Plan called for improvements to footways to ensure that the elderly and disabled could use them safely. The School now has a Walking Bus from the Memorial Hall and it is particularly important that the footways should be safe for the children going to school this way. The PP group will check the footways and report back to the GPC.</p>		

**Education and adult classes** A great deal of effort has been made to improve adult classes but we have been frustrated by low numbers of people wishing to attend. Although people wanted a wide variety of classes, it was difficult to get enough people to sign up for any one of them. We had enough recruits for Pilates, but then found that the teacher had moved away. A Yoga class has started this autumn at the school. Hereford Council Lifelong Learning has been unable to support Adult Education in Ewyas Harold as it is not a “priority” area.

**Long distance cycling track.** We suggest that GPC should seek information from Sustrans and HC about the possibility of a track to run through Ewyas Harold.

**Car sharing:** Hereford has its own lift-sharing scheme, <http://www.twoshare.co.uk/> Launched in June 2004, the scheme matches drivers and passengers who wish to share journeys. It saves money on fuel and parking and reduces congestion and pollution. We suggest that this information is included in the Newsletter and Website.

**Leisure activities** (Swimming pool) Some demands were clearly impossible for a small community to finance. We sympathise with people who want improved facilities and in particular, a swimming pool. The only way forward is to join forces with other villages in South Herefordshire (who may have completed Parish Plans) to lobby for a leisure centre in the area. Some residents asked for tennis courts, but they have declined to form a tennis club to run it. Specific leisure activities must have local support to be viable. This applies to youth groups as well as sports. We need keen organisers as well as facilities.

There is now a good doorstep **Recycling** service in Ewyas Harold village, but the parishes have no provision at all.

Almost every respondent to the Parish Plan asked for a proper recycling facilities. Most of them named the Memorial Hall as the most appropriate site. We suggest that the Memorial Hall committee be approached again regarding this issue, as it is obviously important to residents who are almost unanimous on this issue.

**Minutes of the Ordinary Meeting of Ewyas Harold Group Parish Council**  
**held on Tuesday 6<sup>th</sup> November 2007**  
**In the Memorial Hall at 7.30 p.m.**

	<b><u>Present</u></b>
	Councillor D Harries in the chair
	Councillor P Jinman
	Councillor Mrs J Addis
	Councillor R Weaver
	Councillor J Middle
	Councillor Mrs E Overstall (Dulas)
	Councillor Mrs M Bradley
	Councillor Mrs M Williams (Rowlstone)
	Councillor W Preece (Dulas)
	Councillor G Amey
	Councillor R Mailes
	The Clerk
	In attendance:
	4 members of the public
	CPO Rosina Cathcart

## **Public Forum**

### **Neighbourhood Watch(NW)**

CPO Rosina Cathcart reported on the relaunch of the Neighbourhood Watch Scheme and Community Safety Evening held on 2<sup>nd</sup> November 2007 (disappointing attendance)

- Looking to recruit co-ordinators whose role is disseminate information from police through the community but could also work the other way.
- Hoping to promote community spirit
- Forms left with Parish Council encouraging members of the public to enrol as members of the NW
- Malcolm Walker spoke briefly on his role as area co-ordinator and left contact forms for those prepared to be involved via his email [nhwcm@aol.com](mailto:nhwcm@aol.com)

Extra information will be included in the next Parish Newsletter

### **Vandalism**

John Boileau relayed his concerns over the latest round of vandalism that he has experienced. This involved his car being “egged” and an attempt being made to burn his front door by setting fire to some material that had been attached to the outside.

Need to promote a community spirit that resists such mindless behaviour. Local police are stretched throughout the area but people need to keep reporting these mindless acts and ensure that best routes of communication are kept open with police.

1 **Apologies for Absence**

Councillor P Sheen

2 **Declaration of Interest**

Councillor P Jinman declared an interest in item 4.7

3 **Minutes**

The minutes of the ordinary meeting of the council held on Tuesday 2<sup>nd</sup> October 2007 were approved with the following amendment:

Item 4.1 3 “grant applications for funding were under consideration”

Carried unanimously

4.1 **Recycling**

The Clerk read out a letter from the Memorial Hall Committee in which they acknowledged the need for a recycling site within the area but explaining why the Memorial Hall car park was not suitable.

In the discussion that followed these points were noted:

- A future site would need to be supervised
- Herefordshire Council needed to more proactive and it was believed that announcements on improving facilities were imminent.

	<ul style="list-style-type: none"> <li>When the sale of the old garden centre has been completed any planning applications could be considered in conjunction with recycling facilities under planning gain.</li> </ul>
4.2	<p><b><u>Herefordshire Cycle Routes</u></b></p> <p>The Clerk has received a list of people who have signed a petition for cycle paths within Herefordshire.</p> <p><b><u>Resolved</u></b></p> <p>That the Clerk would ask whether anyone on this list would be prepared to liaise with Herefordshire Council.</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
4.3	<p><b><u>First Responders</u></b></p> <p>Councillor Mrs E Overstall requested that EHGPC consider acting as trustees for the First Responders so that funding applications and banking facilities could be formally identified.</p> <p><b><u>Resolved</u></b></p> <p>That EHGPC were prepared to act as trustees provided this did not entail operational responsibilities.</p> <p>That the Clerk requests advice on the appropriateness of the Council EHGPC acting in this capacity.</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
4.4	<p><b><u>Code of Conduct/Standing Orders</u></b></p> <p>The agreed Standing Order written with respect to the adoption of paragraph 12.2 in the revised Code of Conduct has been sent to the Standards Board for comment.</p> <p><b><u>Resolved</u></b></p> <p>That this is noted</p>
4.5	<p><b><u>Flooding Problems in Ewyas Harold</u></b></p> <p>The Clerk read out minutes provided by Mark Ponting of the site meeting held on Thursday 11<sup>th</sup> October 2007. The purpose of the meeting was to explain the pattern of highway flooding in Ewyas Harold, particularly along the Pontrilas Road.</p> <p><b><u>Resolved</u></b></p> <p>That the Clerk should liaise with Mark Ponting and Herefordshire Council and report back on identified prioritization.</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
4.6	<p><b><u>Precept 2008/2009</u></b></p> <p>Figures have been discussed and the agreed draft will be sent to Councillors with their minutes</p> <p>Items for consideration as capital expenditure in order of preference:</p> <ol style="list-style-type: none"> <li>1. Bus shelter £1,500</li> <li>2. Car Park Barrier £936</li> </ol>

	<p>3. Car Park resurfacing £1,000  Proposed by: Councillor P Jinman  Seconded by: Councillor J Middle  Carried unanimously</p> <p>It was noted that EHPCC was requesting an increase in their annual donation from the Council  <b><u>Resolved</u></b>  That Councillor J Addis will present the case for the increase at the next Council meeting  <p style="text-align: right;"><b><u>ACTION JA</u></b></p>   <b><u>Resolved</u></b>  That the precept including capital expenditure will be ratified at the December meeting.</p>
4.7	<p><b><u>EH Common Signage</u></b>  It was believed that 4 signs had now been installed identifying the restrictions in place when accessing the Common. A copy of the wording was with Councillor Mrs E Overstall and the Clerk had requested a copy from the police.  <b><u>Resolved</u></b>  That this is noted</p>
5	<p><b><u>Recreation Ground</u></b></p>

5.1	<p><b><u>Monthly Audit</u></b></p> <ul style="list-style-type: none"> <li>• Dog fouling is still an issue</li> </ul> <p><b><u>Resolved</u></b></p> <p>That the Clerk would remind the Dog Warden of his agreed patrols</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
5.2	<p><b><u>Bonfire</u></b></p> <p>It was noted that Bonfire Night on November 3<sup>rd</sup> was a great success and that the organisers should be congratulated on this and the tidiness of the site after the event.</p> <p><b><u>Resolved</u></b></p> <p>That the Clerk should write to the organisers expressing these views.</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
5.3	<p><b><u>Vandalism</u></b></p> <p>Two incidents have been reported to the police:</p> <p><u>Incident number 175-S-111007</u></p> <p>Play Area Sign removed – now retrieved and awaiting repair and re-installation</p> <p>Play Area Fence badly damaged – now repaired</p> <p>Football fencing broken – now repaired</p> <p><u>Incident number 0132-S-171007</u></p> <p>Damage to Gazebo</p> <p>Broken timber recovered and Clerk will order replacements from Advanced Joinery</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p> <p>It was noted that the Football Club are in discussion with the police to enquire about increased surveillance for the Recreation Ground.</p>
5.4	<p><b><u>Replacement Tree</u></b></p> <p>Councillor R Mailes acknowledged that the Football Club would be planting the replacement tree this Autumn at the far side of the cricket pitch. This would then enable the installation of the bench recovered from the play area.</p> <p><b><u>Resolved</u></b></p> <p>That this is noted</p>
5.5	<p><b><u>Play Area</u></b></p>

6	<p><b><u>Local Security Matters</u></b></p> <p>Items had been discussed elsewhere during the meeting:</p> <ul style="list-style-type: none"><li>• <b>Neighbourhood Watch – Public forum</b></li><li>• <b>Vandalism/arson – Public forum</b></li><li>• <b>Vandalism in Recreation Ground – 5.3</b></li></ul>
7	<p><b><u>Correspondence</u></b></p>

	<u>Sender</u>	<u>Content</u>
7.1	HC Environment	Southern Area Planning Sub-Committee Meeting – 10 <sup>th</sup> October 2007
7.2	HALC	Information Corner – 4.10.07 Copies to Councillors
7.3	HALC	HALC Conference + AGM 13/10/07
7.4	HALC	Speaking Out – September 2007
7.5	HALC	Getting Greens Registered – Open Spaces Society
7.6	Amey Wye Valley	Notice confirming purchase of HJS
7.7	Herefordshire Voluntary Action	HVA News – October 2007
7.8	HC Adult + Community	October Funding opportunities inc Funding Fair 24 <sup>th</sup> October
7.9	HC Environment	Highways + Transportation – Senior Management Role Changes
7.10	DC Gardening	Ground maintenance contract enquiry
7.11	Big Lottery Fund	Notification of final payment re People’s Millions
7.12	EH Memorial Hall	Local recycling facilities  <b><u>Resolved</u></b> That this was noted in item 4.1
7.13	HC Corporate + Customer	Parish Council election costs 2007 (delayed until end of November)
7.14	Fran White	Response on car park surfacing contractors (email)  <b><u>Resolved</u></b> That this was noted in item 4.6
7.15	Anu van Warmelo	List of people who have signed petition for cycle paths (email) <b><u>Resolved</u></b> That this was noted in item 4.2
7.16	A Middlecote HC	Acknowledging request for information on outstanding road maintenance (email)  <b><u>Resolved</u></b> That this was noted in item 11.2
7.17	Hereford Museum	Hatton’s Home County – poster for exhibition 10 <sup>th</sup> November to 9 <sup>th</sup> January 2008
7.18	Herefordshire PCT	Feedback on consultation for enhanced working partnerships

8	<b><u>Lengthsman Scheme</u></b>		
8.1	<b><u>Lengthsman work undertaken in October</u></b>		
	<b><u>Date</u></b>	<b><u>Work</u></b>	<b><u>Hours</u></b>
	4/10	Grass cutting verges Priors/field/Gilberts Wood	30/60
	13/10	Grass cutting verges Pontrilas entrance B4347	35/60
	18/10	Grass cutting verges Priors/field/Gilberts Wood	30/60
	20/10	Grass cutting verges Forge Garage, Chapel Bank, Trappe House, Church surround	330/60
		TOTAL	425/60
	<b><u>Resolved</u></b>		
	That this is noted and approved		
9	<b><u>Financial Report</u></b>		
9.1	<b><u>Payments for approval</u></b>		

	Clerk salary	£	481.62
	Stationery/Office Expenses	£	42.10
	Clerk postage	£	10.48
	Clerk travel	£	16.86
	HM Inland Revenue (PAYE £5.80 NI £6.48 employee £7.54 employer)	£	19.82
	npower – pavilion electricity 18/7/07 to 5/10/07	£	30.40
	HAGS – outstanding balance for new play area Full outstanding payment of payment to £46,884.15 was reduced to cover unpaid bill for clean up after contractors left.	£	46,771.81
	Amey Wye Valley – Road sweep October 2007 Ongoing problems with sweep from centre of village to Prill Orchard and above. <b>Resolved</b> That Clerk should withhold payment and write to Amey Wye to make them aware of existing contract. <b>ACTION CLERK</b>	£	70.50
	Rowlstone Hall Booking 2/10/07	£	20.00
	Martin Roper – Lengthsman October 2007	£	116.85
	Martin Roper – Waste collection October 2007	£	80.00
	Martin Roper – Grass cutting around play area	£	16.50
	Welsh Water- Interim bill following reading at meter replacement on 24/10/07	£	18.91
	Glasdon- replacement liners for litter bins	£	69.32
9.2	<b>Balances as at 6<sup>th</sup> November 2007</b>		

	NatWest Current account	£	40,650.32
	Unpresented cheques	£	nil
	Cheques/cash to be credited	£	30.00
	NatWest Business Reserve	£	8,836.74
	Alliance + Leicester Current account	£	204.98
	Alliance + Leicester Deposit account	£	14,144.55
	<b>Total cash assets</b>	<b>£</b>	<b>63,866.59</b>
	Consisting of:		
	<b>Precept funds</b>	<b>£</b>	<b>22,668.40</b>
	<b>Lengthsman Scheme (waiting 3<sup>rd</sup> quarter payment)</b>	<b>£</b>	<b>-114.96</b>
	Balance available but not yet claimed	£	1,114.98
	Administration charge outstanding	£	74.35
	Available funds for remainder of financial year (annual allocation £2,229.95)	£	<b>925.67</b>
	<b>Parish Path Funds</b>	<b>£</b>	<b>445.40</b>
	<b>Parish Plan Funds</b>	<b>£</b>	<b>852.75</b>
	<b>People's Millions</b>	<b>£</b>	<b>40,000.00</b>
9.3	<b><u>Payments Received</u></b>		
	Sarah Rees – pavilion booking	£	15.00
	People's Millions	£	40,000.00
	Sue Nevard – Pavilion booking	£	15.00
9.4	<b><u>Budget Adjustments</u></b>		
	<b>Budget code 14 Electricity</b>		
	Transfer £150 from sale of electricity into this code to prevent overspend		
	<b><u>Resolved</u></b>		
	That the financial statement is accepted and that payments and transfers should be made. Carried unanimously.		
10	<b><u>Planning</u></b>		
10.1	<b>Application number DCSW2006/2992/O</b>		
	<b>Notification of Outline Planning Permission</b>		
	Site:	Field No 9825 opposite Lower House, Pontrilas Road, Ewyas Harold Herefordshire. HR2 0ES	
	Description:	Residential development	

	<p><b><u>Resolved</u></b> That this is noted</p>	
10.2	<p><b>Application number EWGS 16006</b> <b><u>Notification of English Woodland Grant Scheme</u></b></p>	
	Site:	Doyre Cottage, Bacton, Herefordshire. HR2 0AA
	Applicant :	Mr Ben Hall
	<p><b><u>Resolved</u></b> That this is noted</p>	
10.3	<p><b>Application number DCSW2007/2886/F</b> <b><u>Notification of Planning Permission</u></b></p>	
	Site:	Pontrilas Court, Pontrilas, Herefordshire. HR2 0EH
	Description :	New swimming pool pavilion
	<p><b><u>Resolved</u></b> That this is noted</p>	
11	<p><b><u>Road Maintenance and Related Matters</u></b></p>	

11.1	<p><b><u>Traffic speed in Elm Green Road</u></b>  Still waiting for response from HC re traffic speed in Elm Green Lane  <b><u>Resolved</u></b>  That this is noted</p>
11.2	<p><b><u>Unresolved Maintenance Issues</u></b>  List of unresolved work has been sent to HC and they have promised to provide an update.  <b><u>Resolved</u></b>  That this is noted</p>
11.3	<p><b><u>Fire Station</u></b>  The water leak has been reported to BT and Welsh Water.  <b><u>Resolved</u></b>  That this is noted</p>
11.4	<p><b><u>White Lining</u></b>  This requires repainting at various sites in the village:</p> <ul style="list-style-type: none"> <li>• Prill Lane and School Lane at junction with C1213 – Particularly the shadow island.</li> <li>• Footway lining on B4347 – From Collins towards the village and again opposite the Memorial Hall</li> </ul> <p><b><u>Resolved</u></b>  That the Clerk reports this to HC</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
11.5	<p><b><u>Water Leak</u></b>  There has been a long standing water leak at Prill Orchard.  <b><u>Resolved</u></b>  That the Clerk reports this to Welsh Water</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
12	<p><b><u>Footpaths</u></b></p>

	12.1	<p><b><u>Footpaths Officer's Report</u></b>  <b>Green Lane.</b> Posts and handrails to be fitted to keep people away from area of minor subsidence. Replacement gate to be fitted when time and money allow</p>	
	12.2	<p><b><u>Funding for Church Gate</u></b>  Footpaths Officer (HC) agrees that money can be withdrawn from P3 Scheme if this leaves sufficient to cover P3 contract. With £445 left in budget it is unlikely that much if any will be available  <b><u>Resolved</u></b>  That this is noted</p>	
13	<p><b><u>Parish Newsletter</u></b></p> <p>Ideas for Winter issue:</p> <ul style="list-style-type: none"> <li>• Bridleways - GA</li> <li>• First Responders – LO</li> <li>• Neighbourhood Watch</li> <li>• Vandalism – Police or victim</li> <li>• Dog Fouling – Dog Warden</li> <li>• Flicks in the Sticks</li> </ul>		
14	<p><b><u>Parish Website</u></b></p> <ul style="list-style-type: none"> <li>• Need to consider funding for improvements</li> </ul> <p><b><u>Resolved</u></b>  That this is noted</p>		
15	<p><b><u>Items for Future Discussion</u></b></p>		
	15.1	<p><b>Margaret Woodward - Village Warden Scheme</b></p>	
	15.2	<p><b>Website funding</b></p>	
<p>The Meeting closed at 10.15pm</p>			
	<p>Chairman</p>		

	Date	
		<p style="text-align: center;"><b>NEXT MEETING</b>                      December 4th 2007</p> <p style="text-align: center;">Future Meetings Jan 8<sup>th</sup>, Feb 5<sup>th</sup>, Mar 4th</p>

**Minutes of the Ordinary Meeting of Ewyas Harold Group Parish Council**  
**held on Tuesday 4<sup>th</sup> December 2007**  
**In the Memorial Hall at 7.30 p.m.**

		<p><b><u>Present</u></b></p> <p>Councillor G Amey in the chair  Councillor Mrs J Addis  Councillor J Middle  Councillor Mrs M Bradley  Councillor Mrs M Williams (Rowlstone)  The Clerk  In attendance:  1 member of the public  CPO Rosina Cathcart</p>
		<p><b><u>Public Forum</u></b></p> <p><b><u>Police Report</u></b></p> <p>CPO Rosina Cathcart provided feedback on security issues for this month.  It was noted that there had been marked reduction in vandalism issues.  The latest copy of the NewsBeat carries details of how members of the public should contact the police.</p>
		<p><b><u>Appointment of Chairman</u></b></p> <p>In the absence of Councillors P Sheen and D Harries it was necessary to appoint a chairman for the meeting.  Councillor J Middle proposed Councillor G Amey  Seconded by Councillor Mrs J Addis  Carried unanimously</p>
1		<p><b><u>Apologies for Absence</u></b></p>

	Councillors P Sheen, P Jinman, Mrs E Overstall, R Mailes, R Weaver, W Preece, D Harries
2	<p><b><u>Declaration of Interest</u></b></p> <p>Councillor Mrs J Addis declared an interest in item 4.1 – member of Ewyas Harold PCC  Councillor Mrs J Addis declared an interest in item 10.5 – relative farms adjoining land</p>
3	<p><b><u>Minutes</u></b></p> <p>The minutes of the ordinary meeting of the council held on Tuesday 6th November 2007 were approved without amendment  Carried unanimously</p>
	Councillor G Amey in his role as Chairman moved that items 4.3 and 9.1 to 9.4 would be discussed first as the meeting would become inquorate when Councillor Mrs M Williams was due to leave at 8pm
4.1	<b><u>Village Warden Scheme</u></b>
4.2	<b><u>Flooding Problems in Ewyas Harold</u></b>
4.3	<p><b><u>Precept 2008/2009</u></b></p> <p>The following items were discussed:</p> <p><b>Hire of Premises.</b> This should remain at £240  <b>Play Area Maintenance.</b> This should be set at £500  <b>Litter Control/Parish Freighter.</b> This should be set at £1,000  <b>Burial Grounds.</b> Councillor Mrs J Addis presented the following breakdown of EHPCC costs for 2007:  Grass cutting - £768.35  Wall repairs - £3,800.00  It was agreed that payment to EHPCC should be increased from £400 to £450 meaning a budget setting of £600.  <b>Elections.</b> The Clerk reported that no costs had been fixed for 2007 and in view of this the Council decided not to identify a budget over and above the £1500 held in reserve.</p> <p>Items agreed for <b>capital expenditure:</b>  <b>Bus shelter</b> £1,500  <b>Car Park Barrier</b> £500 This reduced price as compared to estimate of £936 was after</p>

consideration of length necessary to fit in with football touchline barriers. It was also agreed that this proposal needed to be reviewed in line with the main gate being locked.

Proposed – Councillor J Middle

Seconded – Councillor Mrs M Bradley

Carried unanimously

**See appendix 1 for details of Precept request**

5	<b><u>Recreation Ground</u></b>		
5.1	<b><u>Monthly Audit</u></b>		
5.2	<b><u>Play Area</u></b>		
6	<b><u>Local Security Matters</u></b>		
7	<b><u>Correspondence</u></b>		
8	<b><u>Lengthsman Scheme</u></b>		
9	<b><u>Financial Report</u></b>		
9.1	<b><u>Payments for approval</u></b>		
	Clerk salary	£	481.62
	Stationery/Office Expenses	£	5.97
	Clerk postage	£	20.96
	Clerk travel	£	40.67
	HM Inland Revenue (PAYE £5.80 NI £6.48 employee £7.54 employer)	£	19.82
	K Franklin – pavilion lock repair	£	16.00
	Herefordshire Council - Parish Freighter bookings 2008	£	232.68
	R E Daniel – Recreation Ground Grass Cutting 2007	£	828.96
	Golden Valley Insurance – Printing costs for Newsletter (Summer + Autumn issues)	£	120.00
	Amey Wye Valley Ltd – November Road Sweep	£	70.50
	<b>Comments re contract</b>		
	Martin Roper – Waste collection November 2007	£	100.00
	SLCC – 2008 subscription	£	91.00

9.2	<b>Balances as at 27<sup>th</sup> November 2007</b>			
	NatWest Current account	£	1,207.81	
	Unpresented cheques	£	70.50	
	Cheques/cash to be credited	£	540.04	
	NatWest Business Reserve	£	8,836.74	
	Alliance + Leicester Current account	£	540.71	
	Alliance + Leicester Deposit account	£	6,231.68	
	<b>Total cash assets</b>	<b>£</b>	<b>17,286.48</b>	
	Consisting of:			
	<b>Precept funds</b>	<b>£</b>	15,645.25	
	<b>Lengthsman Scheme</b>	<b>£</b>	343.08	
	Balance available but not yet claimed	£	557.49	
	Administration charge outstanding	£	74.35	
	Available funds for remainder of financial year (annual allocation £2,229.95)	£	<b>826.22</b>	
	<b>Parish Path Funds</b>	<b>£</b>	445.40	
	<b>Parish Plan Funds</b>	<b>£</b>	852.75	
9.3	<b>Payments Received</b>			
	H M Inland Revenue – Incentive payment for online filing 2006/7	£	150.00	
	Lengthsman Scheme – 3 <sup>rd</sup> quarter payment	£	557.49	
	HM Inland Revenue – Incentive payment for online filing 2005/6	£	250.56	
	EH Football Club – Electricity and water payment	£	139.48	
	HALC – Parish Talk Award	£	300.00	
9.4	<b>Budget Adjustments</b>			
	Transfer payments of £150 and £250.56 from Inland Revenue into Budget Code 8 (salaries)			
	Transfer £235.25 from budget code 2 (Insurance) to budget code 21 (Parish Freighter/Litter)			
	Transfer £82.98 from budget code 2 (Insurance) to budget code 1 (Fees/subscriptions)			
	Transfer £250 from budget code 15 (Play Area maintenance) to budget code 29 (Miscellaneous)			
	<b>Resolved</b>			
	That the financial statement is accepted and that payments and transfers should be made. Carried unanimously.			

10	<b>Planning</b>	
10.1	<b>Application number DCSW2007/2944/F</b> <b>Notification Planning Permission</b>	
	Site:	Llancillo Hall Farm, Llancillo Hall, Pandy. Herefordshire. NP7 8HH
	Description:	Proposed wind turbine
10.2	<b>Application number DCSW2007/2050/F</b> <b>Refusal of Planning Permission</b>	
	Site:	Shop Barn, Pwll-y-Hunt, Pontrilas, Herefordshire, HR2 0HF
	Description:	Construction of garage/workshop building to accompany shop barn
10.3	<b>Application number DCSW2007/2029/L</b> <b>Invalid Application – Listed building consent not required</b>	
	Site:	Shop Barn, Pwll-y-Hunt, Pontrilas, Herefordshire, HR2 0HF
	Description:	Construction of garage/workshop building to accompany shop barn
10.4	<b>Application number DCSW2007/3563/F</b>	
	Site:	Golden Grove, Rowlestone, Herefordshire. HR2 0EF
	Description:	Timber frame extension to house
	Application type:	Full
	Applicant	Mr + Mrs Seymour, Golden Grove, Rowlestone, Herefordshire. HR2 0EF
	<b>Resolved</b>	

That EHGPC has no objections to this application  
(Plans viewed before meeting)

10.5 **Application number DCSW2007/3583/F**

Site:	Pontrilas Army Training Area, Ewyas Harold, Herefordshire. HR2 0JA
Description:	The set-up of a prefabricated modular laboratory to be rendered to match surrounding buildings with double glazed uPVC windows. Footings and services to be completed pre arrival of modular construction.
Application type:	Full
Applicant	MOD, Pontrilas Army Training Area, Ewyas Harold, Herefordshire. HR2 0JA

**Resolved**

That EHGPC has no objections to this application  
(Plans viewed before meeting)

**Comments**

What is the method of trapping chemicals re drainage etc.?  
How is waste collected/retained on site?  
How will water courses be protected?  
Are air filters in place?

11 **Road Maintenance and Related Matters**

12	<b><u>Footpaths</u></b>	
	12.1	<b><u>Footpaths Officer's Report</u></b>
13	<b><u>Parish Newsletter</u></b>	
14	<b><u>Parish Website</u></b>	
15	<b><u>Items for Future Discussion</u></b>	
	<p>The Meeting closed at 8.05pm  Councillor Mrs M Williams excused herself from the meeting and the meeting therefore became inquorate. <b>All items remaining to be discussed will be carried forward to the next meeting.</b></p>	
	<p>Chairman</p> <p>Date</p>	
	<p><b>NEXT MEETING</b>      January 8th 2008</p> <p>Future Meetings Feb 5<sup>th</sup>, Mar 4th</p>	

Appendix 1

**EWYAS HAROLD GROUP PARISH COUNCIL  
SPENDING PROPOSALS 2008/2009**

Item	Budget 07/08	Budget 08/09
<u>ADMINISTRATION</u>		
1 Fees/Subscriptions	£ 575.00	£ 700.00
2 Insurance	£ 3,115.96	£ 2,937.62
3 Newsletter	£ 250.00	£ 250.00
4 Training	£ 120.00	£ 120.00
5 Postage + Travel	£ 500.00	£ 525.00
6 Stationery	£ 200.00	£ 200.00
7 Office equipment reserve	£ 250.00	£ 250.00
8 Salaries	£ 5,703.76	£ 6,031.00
9 Members Expenses	£ 30.00	£ 30.00
10 Hire of Premises	£ 240.00	£ 240.00
Sub total =	<u>£ 10,984.72</u>	<u>£ 11,283.62</u>

<u>RECREATION GROUND</u>		
11 Grass Cutting	£ 955.00	£ 1,100.00
12 Hedge Laying/Trimming	£ 200.00	£ 200.00
13 Water	£ 120.00	£ 120.00
14 Electricity	£ 200.00	£ 200.00
15 Play Area Maintenance Recreation Ground	£ 1,200.00	£ 500.00
16 Maintenance	£ 100.00	£ 1,000.00
17 Maintenance of Flower Beds	£ 50.00	£ 50.00
18 Contingency	£ 750.00	£ 300.00
Sub total =	<u>£ 3,575.00</u>	<u>£ 3,470.00</u>

COMMUNITY TIDYING

**Minutes of the Ordinary Meeting of Ewyas Harold Group Parish Council**  
**held on Tuesday 8<sup>th</sup> January 2008**  
**In the Memorial Hall at 7.30 p.m.**

	<p><b><u>Present</u></b></p>
	<p>Councillor P Sheen (Rowlstone) in the chair  Councillor Mrs J Addis  Councillor J Middle  Councillor Mrs M Bradley  Councillor Mrs M Williams (Rowlstone)  Councillor R Weaver  Councillor R Mailes  Councillor D Harries  Councillor P Jinman  Councillor Mrs E Overstall (Dulas)  Councillor W Preece (Dulas)  In attendance:  The Clerk  1 member of the public</p>
<p>1</p>	<p><b><u>Apologies for Absence</u></b></p> <p>None received</p>
<p>2</p>	<p><b><u>Declaration of Interest</u></b></p> <p>None declared</p>
<p>3</p>	<p><b><u>Minutes</u></b></p> <p>The minutes of the ordinary meeting of the council held on Tuesday 4th December 2007 were approved without amendment  Carried unanimously</p>

4.1	<p><b><u>Village Warden Scheme</u></b></p> <p>Communications have been received through HALC and Esther Grisenthwaite. These have identified feedback from users, breakdown of activities for the past year and contact details. Majority of users throughout Herefordshire stated that the scheme had made a lot of difference to their quality of life and individuals were now more confident of remaining independent in their own home.</p> <p>Important that scheme remains viable after initial funding and organisations such as parish councils are requested to give both moral and financial support.</p> <p><b><u>Resolved</u></b></p> <p>That this is noted</p>
4.2	<p><b><u>Bus Shelter</u></b></p> <p>The request for this facility has been logged by Herefordshire Council and a further site meeting requested.</p> <p><b><u>Resolved</u></b></p> <p>That the Clerk would arrange for a meeting between Councillor J Middle and HC later in January.</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
4.3	<p><b><u>First Responders</u></b></p> <p>Following HALC’s advice that it is not appropriate for EHGPC to act as trustees/bankers, Councillor Mrs E Overstall has arranged for the Ambulance Brigade Charity to hold future funds.</p> <p>Training is expected to start later in January following the appointment of a new organiser.</p> <p><b><u>Resolved</u></b></p> <p>That this is noted</p>
4.4	<p><b><u>Flooding Problems in Ewyas Harold</u></b></p> <p>The report prepared by Mark Ponting has been referred to Herefordshire Council for constructive comments, but as yet no reply has been received.</p> <p><b><u>Resolved</u></b></p> <p>That the Clerk should pursue this with HC.</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
4.5	<p><b><u>Flicks in the Sticks</u></b></p>

	Next film night 11 <sup>th</sup> January – “Unfinished Life”
4.6	<p><b><u>Community Access Point</u></b></p> <ul style="list-style-type: none"> <li>• Facility is opening from 15<sup>th</sup> January 2008</li> <li>• Open Day 5<sup>th</sup> February 2008</li> </ul> <p><b><u>Resolved</u></b></p> <p>That this is noted</p>
5	<b><u>Recreation Ground</u></b>
5.1	<p><b><u>Monthly Audit</u></b></p> <ul style="list-style-type: none"> <li>• Toilets need cleaning</li> <li>• Gazebo roof still awaiting repair (see 5.2.4)</li> <li>• New gate has been erected on footpath to Priorsfield</li> <li>• Tree and bank collapsed into brook (see 5.7)</li> </ul>
5.2	<b><u>Play Area</u></b>

5.2.1	<p><b><u>Leaves</u></b> Parts of the safety surface have a considerable covering of fallen leaves. <b><u>Resolved</u></b> That the Clerk should ask Martin Roper to clear this area. <b><u>ACTION CLERK</u></b></p>
5.2.2	<p><b><u>Play Area Sign</u></b> This has been repaired and re-installed <b><u>Resolved</u></b> That this is noted</p>
5.2.3	<p><b><u>Gate</u></b> Single gate to play area has now been re-hung and is closing properly <b><u>Resolved</u></b> That this is noted</p>
5.2.4	<p><b><u>Gazebo</u></b> The replacement roofing slat is now available for re-fitting. The timber for this was provided free of charge by Advanced Joinery. <b><u>Resolved</u></b> That this is noted</p>
5.3	<p><b><u>Moles</u></b> These continue to be a problem within the Recreation Ground and mounds of earth are now appearing alongside the new path and embankment slide, and some of this has been transferred to the slide itself. <b><u>Resolved</u></b> That the Clerk should ask Martin Roper to brush out the mounds and clean the slide. <b><u>ACTION CLERK</u></b></p> <p>It was acknowledged that private contractors would only consider the use of poison to remove the mole problem and this was unacceptable given the public access to this area. The Cricket Club have requested that they use traps to protect their playing ground. <b><u>Resolved</u></b> That the Clerk writes to EHCC and gives them permission to use traps. <b><u>ACTION CLERK</u></b></p>
5.4	<p><b><u>Dog Fouling</u></b></p>

	<p>The Dog Warden has confirmed that he is aware of the problem and has added the Recreation Ground to his round.</p> <p><b><u>Resolved</u></b></p> <p>That this is noted</p>
5.5	<p><b><u>Football Coaching</u></b></p> <p>EH Primary School held a football coaching session on the 13<sup>th</sup> December 2007</p> <p><b><u>Resolved</u></b></p> <p>That this is noted</p>
5.6	<p><b><u>Pavilion</u></b></p> <p>Loose railing on pavilion has been repaired but the wood is rotting and some more permanent repair will be necessary later in the year.</p> <p><b><u>Resolved</u></b></p> <p>That this is noted.</p>
5.7	<p><b><u>Dulas Brook</u></b></p> <p>Part of the bank has collapsed resulting in a tree falling into the brook. This has been reported to Environment Agency Incident Team.</p> <p><b><u>Resolved</u></b></p> <p>That this is noted</p> <p><i>Post Meeting Note</i></p> <p><i>The EA have visited the site and have confirmed that the necessary work will be undertaken within the next few weeks subject to weather conditions.</i></p>
5.8	<p><b><u>Main Gate</u></b></p> <p>This is being locked at night by the Football Club from approximately 5pm to 9am approximately. The chain has recently been cut with bolt croppers and so has now been replaced with a more robust system. The Football Club will be providing the Clerk with spare keys so that key holders can be identified within the village.</p> <p><b><u>Resolved</u></b></p> <p>That this is noted</p>
5.9	<p><b><u>Surveillance</u></b></p> <p>The Football Club is hoping to have a discussion with Charles Naylor (Crime Prevention Officer for West Mercia Police) and they will report back to EHGPC following this meeting.</p> <p><b><u>Resolved</u></b></p> <p>That this is noted</p>
5.10	<p><b><u>Pavilion Charges</u></b></p>

	<p>EHFC is to approach EHCC(Saturday Team) and the Bonfire Committee to request a donation towards the extra costs associated with the use of showers and floodlights respectively. The Football Club would also like to request that EHGPC consider a donation from the fees paid by the Sunday Cricket side for the use of the pavilion.</p> <p><b><u>Resolved</u></b> That this was noted</p>												
6	<p><b><u>Local Security Matters</u></b></p> <p>No items were raised under this section.</p> <p>It was noted that the new system of Neighbourhood Watch reporting through emails was very helpful in disseminating information through the local community.</p>												
7	<p><b><u>Correspondence</u></b></p>												
8	<p><b><u>Lengthsman Scheme</u></b></p>												
8.1	<p><b><u>Lengthsman work undertaken in November/December.</u></b></p> <table border="1"> <thead> <tr> <th><b><u>Date</u></b></th> <th><b><u>Work</u></b></th> <th><b><u>Hours</u></b></th> </tr> </thead> <tbody> <tr> <td>9/12</td> <td>Check drains and clear as necessary</td> <td>195/60</td> </tr> <tr> <td>28/12</td> <td>Check drains and clear as necessary</td> <td>180/60</td> </tr> <tr> <td></td> <td style="text-align: right;">TOTAL</td> <td>375/60</td> </tr> </tbody> </table>	<b><u>Date</u></b>	<b><u>Work</u></b>	<b><u>Hours</u></b>	9/12	Check drains and clear as necessary	195/60	28/12	Check drains and clear as necessary	180/60		TOTAL	375/60
<b><u>Date</u></b>	<b><u>Work</u></b>	<b><u>Hours</u></b>											
9/12	Check drains and clear as necessary	195/60											
28/12	Check drains and clear as necessary	180/60											
	TOTAL	375/60											
	<p><b><u>Resolved</u></b> That this is noted and approved</p>												
9	<p><b><u>Financial Report</u></b></p>												
9.1	<p><b><u>Payments for approval</u></b></p>												

Clerk salary	£	565.04
Stationery/Office Expenses	£	4.92
Clerk postage	£	12.56
Clerk travel	£	17.86
HM Inland Revenue (PAYE £16.50 NI £18.11 employee £21.07 employer)	£	55.68
Black Hill Computer Software – web hosting 2008	£	84.00
Brian Ball – Play Area maintenance	£	55.00
Brian Ball – Hedge cutting	£	201.00
Amey Wye Valley – December road sweep	£	70.50
Transfer from NatWest to A+L	£	7,000.00
Martin Roper – Lengthsman December 2007	£	103.11
Martin Roper – Waste collection December 2007	£	80.00
Martin Roper – Repairs (play area sign and pavilion railing)	£	60.00
Martin Roper – Sand bag collection and storage	£	16.50

9.2 **Balances as at 31<sup>st</sup> December 2007**

NatWest Current account	£	1207.81
Unpresented cheques	£	232.68
Cheques/cash to be credited	£	nil
NatWest Business Reserve	£	8910.04
Alliance + Leicester Current account	£	674.71
Alliance + Leicester Deposit account	£	5099.97
<b>Total cash assets</b>	<b>£</b>	<b>15,659.85</b>
Consisting of:		
<b>Precept funds</b>	<b>£</b>	<b>14,152.97</b>
<b>Lengthsman Scheme</b>	<b>£</b>	<b>208.73</b>
Balance available but not yet claimed	£	557.49
Administration charge outstanding	£	55.77
Available funds for remainder of financial year (annual allocation £2,229.95)	£	<b>710.45</b>
<b>Parish Path Funds</b>	<b>£</b>	<b>445.40</b>
<b>Parish Plan Funds</b>	<b>£</b>	<b>852.75</b>

9.3 **Payments Received**

		nil

9.4 **Budget Adjustments**

	<b>Source of transfer</b>	<b>Sum to transfer</b>	<b>Budget code receiving payment</b>
	Budget code 28 Capital Projects	£84	Fees/subscriptions (1)
	Budget code 28 Capital Projects	£1	Hedge-laying/trimming (12)
	Budget code 28 Capital Projects	£100	Litter control (21)
	<p><b><u>Resolved</u></b> That the financial statement is accepted and that payments and transfers should be made. Carried unanimously.</p>		
10	<b><u>Planning</u></b>		
10.1	<b>Application number DCSW2007/3704/F</b>		
	Site:	Former Garden Centre, Pontrilas, Herefordshire. HR2 0DJ	
	Description:	Demolish existing buildings and build new warehouse and store/shop/office	
	Application type:	Full	
	Applicant	Pontrilas Timber + Builders' Merchants, Pontrilas, Herefordshire. HR2 0BE	
	<p><b><u>Resolved</u></b> That EHGPC has no objections to this application (plans viewed prior to meeting) Comments: Concern over increased vehicle access and would like to see inclusion of give way sign and/or visibility mirror.</p>		
10.2	<b>Application number DCSW2007/3771/F</b>		

	Site:	Millcroft, Pontrilas, Herefordshire. HR2 0EL
	Description:	Proposed first floor extension to front of existing dwelling house to extend existing bedroom
	Application type:	Full
	Applicant	Millcroft, Pontrilas, Herefordshire. HR2 0EL
	<p><b><u>Resolved</u></b> That EHGPC has no objections to this application (plans viewed prior to meeting)</p>	
10.3	<p><b>Application number DCSW2007/3583/F</b> <b>Notification of Planning Permission</b></p>	
	Site:	Pontrilas Army Training Camp, Ewyas Harold, Herefordshire. HR2 0JA
	Description:	Set-up of pre-fabricated modular laboratory
	<p>It was noted that the concerns over drainage and waste raised by EHGPC did not provoke comments from HC</p> <p><b><u>Resolved</u></b> That the Clerk should find out if these issues had been considered.</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>	
11	<p><b><u>Road Maintenance and Related Matters</u></b></p>	

11.1	<p><b><u>Prill Lane</u></b></p> <p>An elderly resident fell and sustained injuries and concerns were raised that the state of road surface may have been a contributory factor.</p> <p><b><u>Resolved</u></b></p> <p>That councillors review the state of footways and roads and report back at the February meeting.</p> <p style="text-align: right;"><b><u>ACTION ALL</u></b></p>
11.2	<p><b><u>B4347 Footway</u></b></p> <p>A pothole has formed in the pavement outside Smith's garage</p> <p><b><u>Resolved</u></b></p> <p>That the Clerk report this to HC</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
11.3	<p><b><u>C1213 Near Dulas Court</u></b></p> <p>The previously reported blocked drains 200yards on the Dulas side of the lodge have still to be cleared.</p> <p><b><u>Resolved</u></b></p> <p>That the Clerk will remind HC of this outstanding work</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
11.4	<p><b><u>C1213 Little Walkmill</u></b></p> <p>Storm water is still running through the entrance gate to Little Walkmill and washing away the road surface. This has been reported to HC but as yet no action has been taken.</p> <p><b><u>Resolved</u></b></p> <p>That the Clerk will remind HC of this outstanding work</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
11.5	<p><b><u>U74419</u></b></p> <p>Several dead branches are overhanging this roadway</p> <p><b><u>Resolved</u></b></p> <p>That the Clerk report this to HC</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
11.6	<p><b><u>Pudding Street</u></b></p> <p>A tree is growing dangerously close to power lines by Lower Mill House.</p> <p><b><u>Resolved</u></b></p> <p>That the Clerk will report this to Central Networks</p> <p style="text-align: right;"><b><u>ACTION CLERK</u></b></p>
11.7	<p><b><u>Cwm Dulas Lane</u></b></p> <p>The drain at the bottom of this lane is blocked again and requires clearing.</p>

12	<p><b><u>Footpaths</u></b></p>
	<p>12.1 <b><u>Footpaths Officer's Report</u></b></p> <p><b>EH14</b> It was reported that a gate along this path had been padlocked. The padlock has now been removed.</p> <p><b>EH14/18</b> The area where these two paths cross just north of the Dulas brook has been turned into a quagmire by cattle. We had a similar problem with the same landowner's cattle on EH37 two years ago. The landowner has to prevent his cattle accessing the path and damaging it. I will discuss this with Jonathan Roger when he returns from leave.</p> <p><b>EH 31A</b> The path through Cae Newydd wood has become very overgrown and is also obstructed at the south end by piles of earth and hard core. I have spoken to the landowner and he has agreed to clear the path using a digger. He plans to do this fairly soon whilst extracting timber from the wood. Once the path is cleared we may need to add it to our annual strimming programme. At the south end of EH31A where it passes through the garden of Paradise the gate is tied up to prevent sheep getting in. It would improve access if there was a stile next to the gate. The landowner has offered to erect the stile and I will ask Hereford to provide a stile kit.</p> <p>Peter Overstall</p>
13	<p><b><u>Parish Newsletter</u></b></p> <p>Items for February Issue</p> <ul style="list-style-type: none"> <li>• Artmarkers booklet launch - Clerk</li> <li>• Neighbourhood Watch</li> <li>• Footpaths/roads re disabled access</li> <li>• Flicks in the Sticks – DH</li> <li>• Field maintenance equipment sharing</li> <li>• Hereford Hospitals NHS Trust – PJ</li> </ul>
14	<p><b><u>Parish Website</u></b></p> <p><b><u>Updates</u></b></p> <ul style="list-style-type: none"> <li>• News pages will be updated with items from Newsletter – EO</li> <li>• Parish Talk grant application – EO + Clerk</li> </ul>

15	<b><u>Items for Future Discussion</u></b>	
	15.1	<b><u>STANDING ORDERS</u></b>
	15.2	<b><u>LOCAL EMERGENCY PLAN</u></b>
	The Meeting closed at 9.10pm	
	Chairman  Date	
	<div style="border: 2px solid black; padding: 5px; display: inline-block;"> <p><b>NEXT MEETING</b>      February 5th 2008</p> <p>Future Meetings Mar 4<sup>th</sup>, April 1<sup>st</sup> (Rowlstone), May 6<sup>th</sup> (Annual Meeting)</p> </div>	